



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 12 April 2012, at 7.30pm at Wonersh Sports Pavilion

PRESENT

Cllr M Band, K Bawden, Cllr R Bawden (in the chair), Cllr P Brodie, Cllr G Grant, Cllr L Healy, Cllr B Holtom;

Borough Cllr M Goodridge, Pc A Kerby.

In attendance: Mr K Garvey, Clerk to the Council.

12/064 Apologies for absence.

The Council received and accepted apologies from Cllr A Powell-Evans.

12/065 Wonersh Parish Code of Conduct – Disclosure of Interests.

Cllr Grant declared a personal and prejudicial interest in agenda item 12/074 because it related to her residential property. All other Members declared a personal interest in this item because of Cllr Grant's prejudicial interest.

12/066 Briefing by Pc Kerby on local community policing and crime-prevention issues.

1. Pc Kerby made a brief report, highlighting a number of reported crimes within the parish at the end of March.
2. Pc Kerby informed the Council that Surrey Police proposed to erect a memorial to the memory of Pc Solesby who had died in 2010. Members agreed to discuss at a future meeting the possibility of identifying a potential site within the parish for such a memorial.
3. Pc Kerby advised the Council that he and PCSO Snow were going to begin a monthly drop/in surgery within the parish. The Council welcomed this initiative and agreed to help to advertise the meetings. Members recommended that it would be helpful if the police could rotate the venues between Blackheath, Shamley Green and Wonersh to make it more convenient for residents to attend from each of the three local communities.
4. Members raised the issues of dog-fouling, vandalism and fly-tipping. Pc Kerby undertook to look out for incidents of such anti-social behaviour on his regular patrols.

12/067 Open meeting for electors to raise matters with the Council on local issues.

Borough Cllr Goodridge asked about the Council's plans to replace a seat/bench near the Wonersh playground. The Clerk confirmed that this was in hand.

12/068 To approve the minutes of the Council meeting held on 8 March 2012.

The Council accepted these were a true record of the meeting and Cllr R Bawden signed the minutes accordingly.

12/069 Matters arising.

The Council received the latest update presented by the Clerk.

12/070 To receive the approved minutes of the Planning Committee held on 1, 15 and 29 March 2012.

The Council received the approved minutes that had been signed by Cllr R Bawden.

12/071 Finance – to consider and approve the following:

(a) the lists of receipt & payment vouchers in March 2012

The Council *RESOLVED* unanimously that these be approved (proposed by Cllr Band, seconded by Cllr Healy);

(b) the end-March 2012 financial statement

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Healy, seconded by Cllr Grant);

(c) the payment of up to £100.00 for refreshments to be served at the 2012 Wonersh Parish Annual Assembly

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Band, seconded by Cllr Healy);

(d) the payment of £35.00 to Information Commissioner's Office for the Council's 2012/13 registration fee under the Data Protection Act 1998

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Grant, seconded by Cllr Band);

(e) the payment of £36.00 to Surrey County Association of Parish and Town Councils (SCAPTC) for Members' participation at the 2012 Surrey Local Councils' Forum

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Band, seconded by Cllr Grant);

(f) the payment of £60.25 (ex VAT) for Wonersh community speedwatch signs

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr K Bawden, seconded by Cllr Band);

(g) the payment of £820.56 to SCAPTC for the Council's 2012/13 subscriptions to SCAPTC and the National Association of Local Councils (NALC)

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Brodie, seconded by Cllr Band);

(h) the payment of £7,030.00 (ex VAT) to Lucas Groundworks Limited for the new roadside curb by the Blackheath Village Hall

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Band, seconded by Cllr Brodie).

12/072 To consider and approve the Wonersh Allotments Register for the financial year ended 31 March 2012

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Band, seconded by Cllr Brodie).

12/073 (a) To consider and approve the Council's Assets Register for the financial year ended 31 March 2012

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Grant, seconded by Cllr Healy); and

(b) To consider and approve the Council's Risk Assessment and Management Register for the financial year ended 31 March 2012

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Holtom, seconded by Cllr K Bawden).

12/074 To consider and approve the application for an easement across Wonersh Common for the present accessway to the highway by the property owners of "Midwicket", Wonersh Common Road, Wonersh, GU5 0PH, and also to consider and approve the fee of £600 to be charged by the Council for granting the approved easement to the property owners.

1. Cllr Grant withdrew from the meeting.

2. The Clerk informed Members that the Council's legal advisers had been consulted about the proposed fee and confirmed it was appropriate. The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Healy, seconded by Cllr Brodie).

3. Cllr Grant rejoined the meeting.

12/075 To consider and approve the Public Notice, Agenda and other arrangements for the 2012 Parish Annual Assembly

The Council *RESOLVED* unanimously that these be approved (proposed by Cllr K Bawden, seconded by Cllr Grant).

12/076 To consider further proposals to celebrate HM The Queen's Diamond Jubilee.

Action: 1. Members discussed a number of potential models for an orientation table and agreed to investigate costings further.
BH, KB

RB 2. Members accepted Cllr R Bawden's recommended that formal consideration be given to seek to designate the Wonersh Sports Ground as a Queen Elizabeth II Field and agreed that this should be included in the agenda of the Council's next meeting.

LH 3. Cllr Healy confirmed that she was consulting the Girl Guides about becoming the lead organizers for a jubilee beacon and would let the Council know the outcome at its next meeting.

12/077 To consider the issues of litter and dog-fouling within the Parish and potential measures to combat these problems.

Members discussed these issues and agreed on the importance of raising public awareness, eg through the Parish newsletter and in the two (ecclesiastical) parish magazines, in order to tackle the problem by encouraging good neighbourliness and to exert peer pressure on those behaving anti-socially. Cllr Band highlighted that in the small social housing estates within the parish that had been built by WBC (or its predecessor) the public alleys and pathways continued to be in WBC ownership even though a majority of the properties were now privately owned. The Council requested that the Clerk alert WBC officials to seek clearance of litter and dog mess from these pedestrian routes and for signage to be attached to all WBC and WPC litter bins making it clear that they should be used to deposit bagged dog mess as well as other litter.

Action:
Clerk

12/078 To receive the professional survey of the surrounding wall of the closed Wonersh burial ground and to consider and approve the next steps for its recommended repair and maintenance.

The Council noted the recommendations in the report for urgent action and requested that the Clerk seek further advice about potential remedial action and costings for consideration and approval at a future meeting. The Council also agreed that the Clerk should distribute the report to other identified parties which had an interest in the wall and/or a share in responsibility for meeting the costs of repairs: Wonersh Parochial Church Council, Wonersh Church Green Trust and the owners of Wonersh House.

Action:
Clerk

- 12/079** **To consider and approve the next steps for the repair of protective posts on registered common land at Wonersh and the installation of new posts as may be necessary.**
- Action:** The Council received a report presented by the Clerk and agreed that costing for the recommended repairs and installation of new posts be sought for consideration and approval at a future Council meeting.
Clerk
- 12/080** **To consider a request for an additional community notice board in Wonersh Village.**
- The Council discussed the proposal and agreed in principle to consider this as a parish project. However, Members also agreed that it would be important to seek financial contributions from the local village social groups (eg the gardening club and amateur dramatics society) which it was anticipated would be the major users of this new facility. Cllr Healy volunteered to consult the potential end-users and report back to a future meeting of the Council.
- Action:** **LH**
- 12/081** **To consider and approve the next steps to permit the Council to remove or vary the present restrictions on the use of the parcel of land known as Gerald's Wood.**
- The Council discussed this issue and agreed that it would be important to seek credible valuations of the land for sale with and without restrictions on its use before considering the possibility of incurring expenditure on seeking to remove such restrictions. Members requested that the Chairman and the Clerk present the indicative valuations at a future meeting of the Council. The Council further requested that the Clerk prepare a report about the Council's expenditure on the maintenance of Gerald's Wood over the last five years to help inform any decision to sell the land and to make better use of resources in future on other community amenities.
- Action:** **A P-E, Clerk**
- 12/082** **To consider and approve the contents of the Council's Spring 2012 Parish Newsletter.**
- Members thanked Cllr Grant for drafting the latest issue. Following agreement about a number of suggested amendments, the Council *RESOLVED* unanimously that these be approved (proposed by Cllr Band, seconded by Cllr Brodie).
- 12/083** **Reports by Members and the Clerk:**
- (a) Meeting of Members with Mr and Mrs Eliot**
- Cllr R Bawden briefed the Council about his and Cllr Powell-Evans meeting with Mr and Mrs Eliot on 20 March 2012. Members confirmed that any further action on the potential availability of land in Wonersh for affordable housing should be taken forward following the outcome of the Housing Needs Survey;
- (b) Wonersh traffic calming update**
- Action:** Cllr R Bawden presented a written report. The Council agreed that the Working Party should take forward the recommended next steps before
RB

submitting them for consideration and approval at a future meeting of the Council;

(c)Shamley Green traffic calming update

**Action:
Clerk** Cllr Band briefed the Council about the shortcomings in the implementation by Surrey County Council (SCC) Highways Department of the previously agreed recommendations made by Mr Colin Davis for traffic calming measures along the B2128 highway through the village. He had sought and received assurances at the highest levels within SCC that the costly mistakes would be rectified. The Council agreed that in addition to Mr Davis, it would be appropriate to invite a senior SCC official, Mr Jason Russell, to attend the Parish Assembly on 26 April 2012 to respond to questions and comments from electors about these works.

12/084 Correspondence.

The Council noted the reference to the Parish Housing Needs Survey in the latest issue of the Surrey Community Action Newsletter.

12/085 Members' business for noting or including on a future agenda.

The Clerk informed the Council that the present two-year grass-cutting contract was coming to an end and he would be seeking quotations to present to future meeting of the Council for consideration and approval. The Clerk also referred to the notification by a *frontager* of Wonersh Common who had previously undertaken mowing of the commons adjacent to two properties that she was no longer able to do this. The Clerk confirmed that he would instruct the Council's contractor to carry out the mowing of the commons in question in future.

12/086 Dates of future meetings:

Annual Assembly:	26 April 2012
Council:	10 May 2012
Planning Committee:	26 April & 10 May 2012

There being no further business, Cllr R Bawden closed the meeting at 9.45 pm.