



**MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL**

held on Thursday 8 November 2012, at 7.30 pm at Wonersh Sports Pavilion

**PRESENT**

Cllr M Band, Cllr K Bawden, Cllr R Bawden, Cllr P Brodie, Cllr L Healy (except for item 12/209(c)), Cllr B Holtom, Cllr A Powell-Evans (in the chair), Cllr C Smith; and

PCSOs P Snow & S Sawyer (for items 12/202 to 12/205 and 12/211 to 12/212 only).

In attendance: Mr K Garvey, Clerk to the Council.

12/202	<p><b>Apologies for absence.</b></p> <p>The Council received and accepted apologies for absence from Cllr G Grant and Borough Cllr M Goodridge.</p>
12/203	<p><b>Wonersh Parish Code of Conduct – Disclosure of Interests.</b></p> <ol style="list-style-type: none"> <li>Cllr Healy declared a disclosable interest in agenda item 12/209(c) as a Trustee of Wonersh Memorial Hall.</li> <li>Cllrs Holtom and Powell-Evans declared personal interests in agenda 12/209(f) because of the connexion of family members to the Wonersh &amp; Shamley Green Infant School. The Clerk also declared a personal interest in this agenda item because of his position as a governor of the school.</li> </ol>
12/204	<p><b>Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern.</b></p> <ol style="list-style-type: none"> <li>PCSO Snow prefaced his remarks by reiterating the very low crime statistics within the parish compared to elsewhere within Waverley Borough over the previous month. However, now that the nights were drawing in (and in the week following the clocks going back) there had been two burglaries in Wonersh targeting large, detached properties for opportunistic theft of portable antiques. PCSO Snow informed the Council that Surrey Police was stepping up its public awareness campaign to invite individuals and communities to improve security and vigilance at this time of year. He noted that a burglar had been caught in the act in Shalford earlier in the day because a neighbour had reported suspicious behaviour at the next door property.</li> <li>PCSO Sawyer introduced herself as a member of the local police team dedicated to highways-related issues, including enforcement, education and road-safety matters. PCSO Sawyer was responsible, among other things, for undertaking police speed surveys at trouble spots along the B2128 highway between Wonersh and Cranleigh. PCSO Sawyer informed the Council that Surrey Police had drawn up a <i>Wonersh – Rowley Speed Management Plan</i> to provide the framework for co-ordinated action.</li> <li>The Council thanked both PCSOs for the briefing and invited them to remain to contribute their expertise during consideration of agenda items 12/211 and 12/212.</li> </ol>

12/205	<p><b>Open meeting for members of the public to raise matters with the Council.</b></p> <p>No issues were raised.</p>
12/211	<p>The Council agreed to bring forward consideration of items 12/211 and 12/212</p> <p><b>To consider and approve arrangements for the public meeting to be held at the Wonersh &amp; Shamley Green Infant School Assembly Hall on 27 November 2012 about potential ways to improve parking in the centre of Shamley Green.</b></p> <p>The Council noted that arrangements were in hand for forthcoming meeting. Members agreed that Cllr Powell-Evans should chair the meeting and that Mrs Jane Bowden should be invited to make a presentation about the advertised options for improved parking. All attendees would be given the opportunity to ask questions and to submit written comments about the proposals as well as to make additional suggestions. The Council also agreed it would be helpful if a representative of Surrey Police, especially someone with expertise in highways-related issues, could attend to respond to any detailed questions relating to enforcement of parking restrictions and observance of the highway code.</p>
12/212	<p><b>To consider the issue and status of motor vehicle parking in the centre of Wonersh.</b></p> <ol style="list-style-type: none"> <li>1. The Council recalled that at its last meeting, Mr M Ireland, employee and resident at <i>The Grantley Arms</i> had expressed his concern about inconsiderate, obstructive and dangerous motor vehicle parking in the centre of Wonersh around the <i>Pepperpot</i> junction, the pavement and private access ways off <i>The Street</i> as well as at the designated bus stops. The Council welcomed the presence of PCSOs Snow and Sawyer to be able to seek their advice.</li> <li>2. The Council noted that problems of congestion were particularly acute during the school run period because of the drop-down of children at the junction who then boarded coaches and buses to a number of different schools. Members reiterated that the situation posed serious problems but that there were no easy solutions. Members noted that it was important to secure some short stay, safe parking to attract trade to the village shop that was not taken up as a matter of course by long-term on-road resident parking. PCSO Snow confirmed that Pc Kerby had sought advice from police colleagues to see if responsible members of the community could be appointed to act as volunteer wardens and issue “park smart” notices under windscreen wipers. However, Surrey Police could not support such an initiative and requested that members of the public continued to report problems (using 101 for non-emergency calls) for the police to tackle such issues as they arose. Members raised the possibility that the owner of the Grantley Arms might consider offering some car-parking facilities out-of-opening-hours to alleviate congestion at specific times, eg the morning drop-off for children catching coaches and buses to school. Cllr Powell-Evans agreed to approach the licensee and to report back to the Council.</li> <li>3. The Council noted that the build-out at the road junction by the Grantley Arms was contributing to traffic-calming. However, it agreed that it should continue to pursue suggested further improvements with Surrey Highways, eg installing pavers, at the next meeting of the SCC Local (Waverley) Committee Highways Task Group. Members also requested that the Clerk inform Mr Ireland about the Council’s continued commitment to tackle the problems he had raised.</li> </ol>

12/206	<p>The Council resumed consideration of agenda items in their original numerical sequence.</p> <p><b>To approve the minutes of the Council meeting held on 11 October 2012.</b></p> <p>The Council accepted that these were a true record of the proceedings. Cllr Powell-Evans signed the minutes accordingly.</p>
12/207	<p><b>Matters arising.</b></p> <p><b>1. Highway and pavement repairs/improvements</b></p> <p><b>(a) &amp; (b) signpost repairs</b></p> <p>In the absence of Surrey Highways recognising local concerns as a priority, Cllr Band commended Surrey Hills Board/AONB Unit as a source of funding replacement wooden signs and finger posts. Cllr Brodie undertook to check with Surrey Hills if the latter could provide a replacement sign at the Blackheath crossroads.</p> <p><b>2. Protecting the Pepperpot, Wonersh</b></p> <p>Cllr R Bawden raised the Council's commitment to provide "dos and don'ts" signage to discourage flyposting and damage at the shelter. The Council requested that the Clerk order and install an appropriate notice/plaque.</p>
12/208	<p><b>To receive the approved minutes of the Planning Committee meetings held on 11 &amp; 25 October 2012.</b></p> <p>The Council received the approved minutes which had been signed by Cllr R Bawden.</p>
12/209	<p><b>Finance – to consider and approve the following:</b></p> <p><b>(a) the list of receipt and payment vouchers in October 2012</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Band, seconded by Cllr Healy);</p> <p><b>(b) the end-September 2012 and end-October 2012 financial statements</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Healy, seconded by Cllr Brodie);</p> <p><b>(c) the payment of up to £304 (ex VAT) to Wonersh Memorial Hall in contribution to the renovation of the driveway adjacent to the Hall</b></p> <p>The Council <i>RESOLVED</i> to approve this (proposed by Cllr Band, seconded by Cllr Brodie). Cllr Healy did not participate in consideration of this matter or in the vote;</p> <p><b>(d) the payment of £350 (ex VAT) to Greatbatch Ltd for a parish-wide mailshot about affordable housing</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Holtom, seconded by Cllr K Bawden);</p> <p><b>(e) the payment of up to £100 (ex VAT) for the hire of Shamley Green and Wonersh village halls for an affordable housing exhibition</b></p>

	<p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Band, seconded by Cllr R Bawden);</p> <p><b>(f) the payment of £300 as a contribution to the Wonersh &amp; Shamley Green Infant School community woodland project</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Band, seconded by Cllr Brodie);</p> <p><b>(g) the payment of up to £680 (ex VAT) for new trees and associated planting costs on parish-owned common land</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Healy, seconded by Cllr Smith).</p>
12/210	<p><b>To consider the Council's draft budget and precept for 2013/14.</b></p> <p>The Council carefully considered the proposed budget and precept for the following financial year and agreed that the finalised draft should be presented at its next meeting for further consideration and approval.</p>
12/213	<p><b>To consider and approve next steps for the consultation of Parish residents about the potential for development of small affordable housing projects.</b></p> <p>The Council considered the report from the Council's working party and agreed that an exhibition about affordable housing in Shamley Green and Wonersh should be the next step in the process of local consultation. Members agreed that the Wonersh Memorial Hall and the Shamley Green Arbuhtnot Halls should be hired, ideally on consecutive days (afternoons through to the evening) in December or January. The Council also agreed that there should be a parish-wide distribution of a leaflet advertising the exhibitions in addition to notices being placed in the two ecclesiastical parish magazines to encourage as many residents as possible to attend and to make comments about potential small-scale schemes.</p>
12/214	<p><b>To consider and approve the purchase of a new community notice board in Wonersh on the basis that other village organisations will contribute a total of £800 of the anticipated costs of £1,000 (ex VAT).</b></p> <p>Cllr Healy briefed the Council about the commitment of a wide range of Wonersh community organisations to contribute to the proposed new notice board that would meet the £800 target. Accordingly, the Council <i>RESOLVED</i> unanimously to approve its purchase from <i>Harry Stebbing Workshop</i> (proposed by Cllr Smith, seconded by Cllr Band).</p>
12/215	<p><b>To consider and approve the Council's response, if any, to the public consultation about proposed changes to the present parliamentary constituency boundary.</b></p> <p>1. The Council considered the proposals to move the Waverley Borough wards of Wonersh &amp; Blackheath and Shamley Green &amp; Cranleigh North from the present Guildford constituency to a new one centred around the Mole Valley and Dorking. Members noted that the approach of Boundary Commission was designed to achieve parity in the number of electors in each constituency. However, the Council agreed that this did not take sufficient account of the close and essential economic, social and infrastructure relationship of the communities, such as those in Wonersh Parish, to Guildford, in contrast to the lack of such relationships or access to public services</p>

	<p>in Dorking.</p> <p>2. Members noted that Borough Cllr Goodridge had already submitted a response making the case for the Waverley Borough wards immediately to the south of Guildford to maintain the longstanding connection to a Guildford-based constituency. The Council agreed that it should also submit a response in favour of maintaining the link to Guildford and highlighting concerns about the serious lack of connection to other communities in the Mole Valley or Dorking. The Council requested that the Clerk prepare such a submission.</p>
12/216	<p><b>To consider and approve the 2012 playgrounds inspection report.</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Band, seconded by Cllr Healy). The Council noted with satisfaction that the inspection acknowledged the absence of urgent, high risk issues but undertook to continue to maintain the playgrounds to high standards. The Clerk confirmed that all necessary maintenance works were in hand by the Council's contractor. The Council was grateful for the ongoing support of Members who inspected the playgrounds on a weekly basis.</p>
12/217	<p><b>Reports by Members and the Clerk:</b></p> <p><b>(a) Shamley Green traffic-calming project update</b></p> <p>Cllr Band provided an update about the commitment of Surrey Highways to complete the road-resurfacing component of the project during the Wonersh &amp; Shamley Green Infant School autumn half-term holiday.</p> <p><b>(b) WBC briefing on the new Code of Conduct.</b></p> <p>The Council received a report from Cllr Healy confirming that the Parish Council, in co-operation with WBC, was fulfilling its requirements under the Localism Act 2011.</p>
12/218	<p><b>Correspondence.</b></p> <p><b>(a) Pollarding Trees at <i>The Platt</i>, Wonersh Common</b></p> <p>The Council considered the request to pollard trees on the common land overhanging the garden of <i>The End House</i>, Wonersh Common. Members agreed that pollarding could take place on the basis that Mr Westall and Ms Mooney met the full costs of the works (including the removal of waste) undertaken by a contractor appointed and supervised by the Clerk.</p> <p><b>(b) Surrey Rural Partnerships Conference: 29 November 2012</b></p> <p>The Council was grateful to Cllr Powell-Evans for agreeing to attend the afternoon session of this conference and to prepare a report for consideration by the Council at its next meeting.</p> <p><b>(c) Waverley Borough Council (WBC) briefing about the proposed <i>Community Infrastructure Levy</i>: 20 November 2012</b></p> <p>The Council was grateful to Cllr Healy for agreeing to attend this briefing and to prepare a report for consideration by the Planning Committee at its next meeting.</p> <p><b>(d) Bouquet for the Council's latest newsletter</b></p>

	The Council received a bouquet (by email message) from a resident about the latest newsletter. The Council added its thanks to Cllr Grant, Editor, and all contributors for the layout and content of the newsletter.
<b>12/219</b>	<b>Members' business for noting or including on a future agenda.</b> No issues were raised.
<b>12/220</b>	<b>Dates of future meetings:</b> <b>Council:</b> 10 January 2013 <b>Planning Committee:</b> 22 November & 6 December 2012

There being no further business, Cllr Powell-Evans closed the meeting at 10.15 pm.

Signed:

*Anne Powell-Evans*

10 January 2013