

# Wonersh Parish Council

BLACKHEATH • SHAMLEY GREEN • WONERSH

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## MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 11 April 2013, at 7.30 pm at Wonersh Sports Pavilion

### PRESENT

Cllr M Band, Cllr K Bawden, Cllr R Bawden, Cllr P Brodie (except for agenda item 286), Cllr G Grant, Cllr L Healy, Cllr B Holtom, Cllr A Powell-Evans (in the chair), Cllr C Smith; and twenty members of the public (for items 278 to 281, 286 and 288 only).

In attendance: Mr K Garvey, Clerk to the Council.

<b>12/13 278</b>	<b>To receive and approve apologies for absence.</b>  The Council received and accepted apologies for absence from Pc Kerby and PCSO Snow.
<b>12/13 279</b>	<b>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</b>  <i>Members are required to disclose, in accordance with the Code, both the existence and nature of any disclosable pecuniary (financial) interests they or their spouses/partners, other family members, friends or close associates have in relation to matters for consideration on this agenda. Members are also required to disclose any interests they have in relation to matters for consideration on this agenda that arise from their membership or occupation of a position of general control or management in: (a) bodies to which Members have been appointed or nominated by the Council; (b) bodies which exercise functions of a public nature; (c) bodies directed to charitable purposes; and (d) bodies one of whose principal purposes include the influence of public opinion or policy. Having identified disclosable pecuniary (financial) interests in any matters for consideration on this agenda, and unless a dispensation has been granted, Members must withdraw from the meeting while consideration and decision-making about such matters take place.</i>  Cllr Brodie declared a disclosable pecuniary interest in item 286. Cllrs K and R Bawden and Cllr G Grant declared disclosable pecuniary interests in item 289. Cllr Powell-Evans and Mr Garvey declared personal interests in item 286 because they had been invited to the ceremonial opening of the new Tangle Pavilion.
<b>12/13 280</b>	<b>Briefing by the Safer Neighbourhood Policing Team on issues of local interest and concern.</b>  The Council expressed its gratitude for the production of the new NPT leaflet. Members suggested it could also helpfully refer to specific criminal incidents. The Council requested that the Clerk write to Pc Kerby and PCSO Snow to thank them for responding positively to the Council's request for such a leaflet..
<b>12/13 281</b>	<b>Open meeting for members of the public to raise matters with the Council.</b>  1. Five members of the public spoke to express concerns about the adverse impact of increasing activity at the Blackheath Cricket Club (cricket-related and socially) once the new pavilion was completed. They suggested that additional restrictions be placed on the use of the new pavilion for cricket and non-cricket-related events. However, in addition to Mr Nicholas Harrison, an official representative of the club, five other

	<p>individuals commended the proposals that had been submitted to Waverley Borough Council.</p> <p>2. Three members of the public expressed their interest in the Council's consideration of agenda item 288.</p>
<p><b>12/13 286</b></p>	<p>The Council agreed to bring forward consideration of agenda items 286 and 288. Cllr Brodie withdrew from the meeting.</p> <p><b>To consider the proposals submitted by Blackheath Cricket Club to Waverley Borough Council (WBC) about the future use of the new cricket pavilion and to approve recommendations to WBC.</b></p> <p><i>Condition: Prior to the first use of the replacement pavilion, details of the use of the pavilion shall be submitted to and agreed in writing by the Local Planning Authority. The building shall be used in strict accordance with the agreed details unless otherwise agreed in writing by the Local Planning Authority. Reason: Having regard to the strict policies of constraint which operate in the area and residential amenity and to accord with policies C1, C3, D1 and D4 of the Local Plan.</i></p> <p>The Council noted that it had received six letters from Blackheath residents expressing concerns about increasing cricket and non-cricket related activity from the start of the 2013 season. Members also carefully considered the representations made to it under agenda item 281 (see above). The Council agreed that the new pavilion could provide an additional, important amenity to the residents of Blackheath and become a valuable focus for the cohesion of this small community – but that this would depend to a great extent on the Cricket Club and the users of the new pavilion being sensitive to, and respectful of: families living in neighbouring residential properties; its potential impact on other community assets such as the Blackheath Village Hall; the need to drive carefully on narrow highways and unmade tracks within the village; and the natural environment which had been designated as a <i>Site of Special Scientific Interest (SSSI)</i>.</p> <p>The Council noted the undertakings that the Club had set out in detail with this application and <b>RESOLVED</b> that it had no objection to the proposals. However, as an additional measure to encourage co-operation and cohesion within the community, the Council further <b>RESOLVED</b> to recommend that WBC add one further condition in approving the proposals: namely that a Group or Committee made up of representatives of the Club, neighbours and other community stakeholders be formed to meet on a quarterly basis to monitor and address issues of concern and to report their findings (and, ideally, solutions to any problems) to WBC, and for the latter to carry out an annual review to satisfy itself of the compliance by the Club with the terms of the <i>agreement in writing</i> (proposed by Cllr R Bawden).</p>
<p><b>12/13 288</b></p>	<p>Cllr Brodie rejoined the meeting.</p> <p><b>To consider the issue of affordable housing in the parish and to approve the next steps.</b></p> <p>The Council considered the report submitted by Cllr Holtom, analysing comments made by attendees of the exhibition in January 2013. The Council agreed that the Working Party should now examine the viability or otherwise of sites that had been proposed. Members requested that the Clerk publish the report on the Council's website and that a summary of the findings be included in the next quarterly newsletter.</p>

<p>12/13 282</p>	<p>The Council resumed consideration of agenda items in their original numerical sequence.</p> <p><b>To consider and approve the minutes of the Council meeting held on 14 March 2013.</b></p> <p>The Council <i>RESOLVED</i> to accept that these were a true record of the proceedings (proposed by Cllr Brodie). Cllr Powell-Evans signed the minutes accordingly.</p>
<p>12/13 283</p>	<p><b>To receive progress reports about matters previously considered and approved by the Council.</b></p> <p>The Council received a report from the Clerk. Members and the Clerk made a number of additional comments:</p>
<p>12/13 284</p>	<p><b>To receive the approved minutes of the Planning Committee meetings held on 14 &amp; 28 March 2013.</b></p> <p>The Council received the approved minutes which had been signed by Cllr R Bawden.</p>
<p>12/13 285</p>	<p><b>Finance – to consider and approve the following:</b></p> <p><b>(a) the list of receipt and payment vouchers in March 2013</b></p> <p>The Council agreed to defer consideration of this item to its next meeting;</p> <p><b>(b) the end-March 2013 financial statements</b></p> <p>The Council agreed to defer consideration of this item to its next meeting;</p> <p><b>(c) to allocate the unspent balance of £50 in the Council’s 2012/13 budget for elections expenses to the Council’s existing <i>Elections expenses reserve fund</i> (opening balance as at 1 April 2013: £320)</b></p> <p>The Council <i>RESOLVED</i> to approve this (proposed by Cllr Grant);</p> <p><b>(d) to allocate the unspent balance of £138 in the Council’s 2012/13 budget for <i>Maintenance and repair of the Wonersh closed burial ground walls</i> to a new <i>Maintenance and repair of the Wonersh closed burial ground walls reserve fund</i> (opening balance as at 1 April 2013: £138)</b></p> <p>The Council <i>RESOLVED</i> to approve this (proposed by Cllr Healy)</p> <p><b>(e) to maintain the following 2012/13 existing reserves and project funds in 2013/14 (opening balances as at 1 April 2013):</b></p> <ul style="list-style-type: none"> <li>i. Capital reserve: £7,106;</li> <li>ii. Death-in-service &amp; retirement gratuity reserve: £1,919;</li> <li>iii. Council computer and website: £126;</li> <li>iv. Shamley Green traffic-calming: £410;</li> <li>v. Shamley Green traffic-calming (SCC project): £2,000;</li> <li>vi. Wonersh traffic-calming: £215;</li> <li>vii. Wonersh community notice board: £850;</li> <li>viii. Chinthurst Hill toposcope: £1,000</li> </ul> <p>The Council <i>RESOLVED</i> to approve these (proposed by Cllr Band);</p> <p><b>(f) the payment of £839.57 to <i>Surrey Association of Local Councils</i> for the Council’s 2013/14 subscriptions to <i>Surrey ALC</i> and the <i>National Association</i></b></p>

	<p><b>of Local Councils (NALC)</b></p> <p>The Council RESOLVED to approve this (proposed by Cllr Smith);</p> <p><b>(g) the payment of up to £100 for refreshments to be served at the 2013 Wonersh Parish Annual Assembly</b></p> <p>The Council RESOLVED to approve this (proposed by Cllr Healy);</p> <p><b>(h) the payment of £35.00 to the <i>Information Commissioner</i> for the Council's 2013/14 registration fee under the Data Protection Act 1998</b></p> <p>The Council RESOLVED to approve this (proposed by Cllr R Bawden).</p>
12/13 287	<p><b>To consider and approve the final preparations for the 2013 Annual Parish Assembly.</b></p> <p>The Council considered and approved final preparations for this statutory, annual meeting of local electors (see also item 291 below).</p>
12/13 289	<p>Cllrs K and R Bawden and Grant withdrew from the meeting.</p> <p><b>To consider and approve:</b></p> <p><b>(a) the 2012/13 Wonersh Allotments Register</b></p> <p>The Council agreed to defer consideration of this item to its next meeting;</p> <p><b>(b) proposals for the maintenance of Wonersh Allotments in 2013/14</b></p> <p>The Council agreed to defer consideration of this item to its next meeting;</p> <p><b>(c) policy about letting available plots to non-residents of the parish</b></p> <p>The Council agreed to defer consideration of this item to its next meeting;</p> <p><b>(d) policy about permission to grow fruit-bearing trees on allotment plots</b></p> <p>1. The Clerk informed the Council that he had received a request from a potential allotment holder who wanted to plant fruit trees. He had confirmed that this was in order within the legal framework governing allotments but that the Council could make clear within its own rules that such trees should not have an adverse impact on, eg light amenity enjoyed by neighbouring plots.</p> <p>2. The Council therefore <i>RESOLVED</i> to approve revised rules as set out at Annex A (proposed by Cllr Smith);</p>
12/13 290	<p>Cllrs K and R Bawden and Grant rejoined the meeting.</p> <p><b>To consider the proposed Tillingbourne Valley project and to approve the next steps.</b></p> <p>Cllr Smith presented a report about this proposed initiative by the Surrey Hills Society. The Council agreed to follow developments.</p>
12/13 291	<p><b>To consider a proposal to change the name of the Council and to approve the next steps.</b></p> <p>Cllr Holtom outlined the pros of changing the Council's name. The Council agreed that</p>

	<p>residents of the parish should be consulted and agreed that this should be added to the agenda of the Annual Parish Assembly in the first instance.</p>
<p><b>12/13 292</b></p>	<p><b>To consider recommendations of assets of community value (ACV) and to approve the next steps.</b></p> <p>The Council noted that WBC was presently considering the application made by the Blackheath Village Society, supported by the Council, for <i>The Villagers</i> public house to be listed. The Council agreed to consider other potential ACVs at its meeting in September 2013.</p>
<p><b>12/13 293</b></p>	<p><b>To consider and approve the contents of the Council's Spring newsletter.</b></p> <p>The Council agreed on the issues for inclusion and invited Cllr Grant and the Clerk to finalise the text so that the latter could arrange printing and distribution of the new newsletter before going on leave.</p>
<p><b>12/13 294</b></p>	<p><b>To consider the future presentation of the Council's official documents for use at Council and Committee meetings and to approve the next steps.</b></p> <p>The Council noted a number of suggestions for improvements to ensure that Members could adequately brief themselves ahead of meetings. The Council requested that Cllr Powell-Evans and the Clerk prepare some concrete proposals for consideration by the Council at its next meeting.</p>
<p><b>12/13 295</b></p>	<p><b>To consider the grass-cutting timetable at the Council's playgrounds and to approve the next steps.</b></p> <p>Councillors expressed concern about the need for adequate grass-cutting throughout the year to ensure that children could make best use of the playgrounds safely. The Clerk confirmed that he and the local contractor would liaise closely to make sure that the grass was cut as often as necessary during the coming year. The Council agreed to monitor the situation throughout 2013.</p>
<p><b>12/13 296</b></p>	<p><b>To receive reports by Members and the Clerk:</b></p> <p><b>(a) Surrey County Council (SCC) Local (Waverley) Committee meeting</b></p> <p>The Council received a report by Cllr Grant.</p>
<p><b>12/13 297</b></p>	<p><b>Members' business and correspondence for noting or including on a future agenda.</b></p> <p><b>(a) Postponement of the WBC Planning Forum.</b></p> <p>The Council agreed that Cllr Powell-Evans should write to WBC to express concern about the short-notice of the postponement of this meeting and to seek a substantive explanation for it.</p> <p><b>(b) Status of public highways within the parish checking for potholes.</b></p> <p>Cllr Band informed the Council that SCC categorised highways in order of importance for the purposes of the frequency of checking for potholes and other maintenance and roadworthiness issues. In the light of a recent serious accident to local resident due to a pothole on a road which was only designated for an annual inspection he requested that the Council consider as a substantive agenda item at a future meeting the designation of all public highways in the parish to verify if the checks by SCC were</p>

	frequent enough. The Council requested that the Clerk ask SCC for such a list.
<b>12/13 298</b>	<b>Dates of future meetings:</b> <b>Council:</b> 9 May 2013 <b>Planning Committee:</b> 25 April & 9 May 2013 <b>Parish Annual Assembly:</b> 18 April 2013

There being no further business, Cllr Powell-Evans closed the meeting at 10.15 pm.

*Not yet confirmed*

## ALLOTMENT GARDEN RULES

The tenant of an allotment garden shall comply with the following conditions:

- (1) S/he shall keep the allotment garden clean and in a good state of cultivation and fertility and in good condition;
- (2) S/he shall not cause any nuisance or annoyance or loss of light amenity to the occupier of any other allotment garden, or adjacent landowner, or obstruct any path set out by the Council for the use of the occupiers of the allotment gardens;
- (3) Mindful of rule (2) s/he may cultivate fruit trees within the allotment garden but such trees may not exceed two metres in height and the leaf canopy within the allotment garden may not be closer than a horizontal line of three metres from the boundary of the allotment garden;
- (4) S/he shall not underlet, assign or part with the possession of the allotment garden, or any part of it, without the written consent of the Council;
- (5) S/he shall not, without the written consent of the Council, cut or prune any timber or other trees, or take, sell, or carry away any mineral, gravel, sand or clay;
- (6) S/he shall not, without the written consent of the Council, erect any building on the allotment garden;
- (7) S/he shall not use barbed wire for a fence adjoining any path set out by the Council for the use of the occupiers of the allotment gardens;
- (8) S/he shall, as regards the allotment gardens, observe and perform the following conditions and covenants contained in the lease under which the Council holds the land:
  - (a) not use the land for a market garden;
  - (b) leave the land, on the termination of the tenancy, in good condition;
  - (c) keep the land in a tidy condition and free from weeds and litter and place all litter in the Memorial Hall dustbins;
  - (d) not bring cars on the land or park thereon;
  - (e) not cultivate the land by mechanical means except between the hours of 9am to 6pm;
  - (f) light bonfires only in those places approved by the Council;
- (9) S/he shall not waste water and take directions and obey instructions from the Council in times of drought;
- (10) Any member or officer of the Council shall be entitled to enter and inspect the allotment gardens.

April 2013