



**MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL**

held on Thursday 14 November 2013, at 7.30 pm at Wonersh Sports Pavilion

**PRESENT**

Cllr M Band, Cllr K Bawden, Cllr R Bawden, Cllr Grant, Cllr L Healy, Cllr B Holtom, Cllr P Maggs, Cllr A Powell-Evans (in the chair), Cllr C Smith; and Borough Cllr M Goodridge.

In attendance: Ms C Howard, Contract Clerk to the Council.

<p><b>13/14 117</b></p>	<p><b>To consider and approve apologies for absence.</b></p> <p>The Council received and accepted apologies from County Cllr V Young, Pc A Kerby and PCSO P Snow.</p>
<p><b>13/14 118</b></p>	<p><b>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</b></p> <p>Cllr M Band declared a disclosable non-pecuniary interest in item 128 because of his position as Borough Councillor at Waverley Borough Council.</p>
<p><b>13/14 119</b></p>	<p><b>Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern.</b></p> <p>In the absence of PC Kerby and PCSO Snow, there was no report.</p>
<p><b>13/14 120</b></p>	<p><b>Open meeting for <i>members of the public</i> to raise matters with the Council.</b></p> <p>1. Cllr M Goodridge highlighted the new consultation on the proposed development of affordable housing at Ladymead, Barnett Lane, Wonersh. A letter had been sent to local residents of the area. Cllr Healy queried if there had been two letters sent. Cllr Goodridge confirmed that some recipients had received two copies but the contents were identical.</p> <p>2. Cllr Goodridge informed the Council that new signage was being proposed for Wonersh Common Road from Rice’s Corner. There was currently no road signage naming the road in that area. Cllr Goodridge said that he had gone around the area with an officer, Lorraine Wilson, from Waverley Borough Council last week and highlighted the issue. It will be named Wonersh Common, not Wonersh Common Road. Cllr Goodridge also spoke with the doctor’s surgery. The new signage at the surgery will be in black and white. Other signs will be in green. The Parish Council will be copied in on all correspondence on this matter. The Chairman confirmed that Lorriane Wilson had phoned and spoken to the Chairman on this matter..</p>
<p><b>13/14 121</b></p>	<p><b>To consider and approve the minutes of the Council meeting held on 10 October 2013.</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve the minutes (proposed by Cllr K Bawden).</p>

<p><b>13/14 122</b></p>	<p><b>To receive progress reports about matters previously considered and approved by the Council.</b></p> <p>1. The Council received the latest report which had been prepared by Cllr Powell-Evans. Cllr Holtom reported that the flooding issue at Grist Hill was progressing. He had met with the owner of the maize field and had dealt with the rabbit hole issue. Surrey County Council Highways were trying to contact the owner of the ditch, as this blockage was still causing a problem.</p> <p>2. Cllr Smith reported that the new bin at Lord's Hill Playground is not being emptied and that the capacity was not as good as the previous wheelie bin. Cllr M Band said that he had reported the problem to Paul Redmond at Waverley Borough Council and asked if he could be kept informed.</p> <p>3. Cllr Smith asked about the mole problem at Lords Hill Playground. The Council discussed the options available to solve this problem. It was agreed that Cllr Smith would speak to the Clerk of Dunsfold to seek advice.</p> <p>4. Cllr Powell-Evans highlighted to the Council that the medium risks identified in the Playground Inspection Report needed to be dealt with urgently under delegated powers. This was agreed by the Council unanimously.</p> <p>5. Cllr Healy queried the reports referring to a bottom rung on the climbing frame at Wonersh Playground, as she believed there had never had a rung there. Chairman agreed to look up previous reports to check.</p> <p>6. Minute 12/13/248(c) refers. The quotes for the bins were taking some time. There was a need to compile a list of places where bins were needed. The footpath across to Bramley from Nursery Hill, the footpath at Longacre School, the path from the shop to Sweetwater Lane were all discussed. Cllr Band asked all Councillors to give him specific requests by next week so that he can tackle the project of new bins as a whole.</p> <p>7. Cllr Maggs reported that the first meeting of the new Blackheath Traffic Calming group had been held in the previous week.</p>
<p><b>13/14 123</b></p>	<p><b>To receive the approved minutes of the Planning Committee meetings held on 10 &amp; 24 October 2013.</b></p> <p>The Council noted receipt.</p>
<p><b>13/14 124</b></p>	<p><b>Finance – to consider and approve the following:</b></p> <p><b>(a) the list of receipt and payment vouchers in October 2013</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Band). Cllr Holtom expressed concern as to the presentation of the accounts. It was agreed that Cllr Maggs make an appointment to meet with Richard Holmes so Cllr Maggs could better understand how the accounts were presented.</p> <p><b>(b) the end-October 2013 financial statements</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Band).</p>

	<p><b>(c) the variances and estimated outturn for the present (2013/14) financial year</b></p> <p>Council agreed to delete this item – which appeared in error on the agenda.</p> <p><b>(d) the contract and remuneration for the temporary Responsible Financial Officer</b></p> <p>Minute 13/14 097a last refers. Cllr Powell-Evans reported that the Clerk for Dunsfold had signed the contract for temporary RFO. Cllr R Bawden confirmed that she will not be doing any minutes for the Council. The Chairman is picking up emails, monitoring post and the phone. Cllr R Bawden requested that all correspondence for the RFO goes to the clerk@wonershparish.org email as she does not want her work at Dunsfold Parish Council mixed up with the work at Wonersh Parish Council.</p> <p><b>(e) the payment of a donation of £250.00 each for up to 2 defibrillators to be located in Shamley Green</b></p> <p>Minute 13/14 106 last refers. A satisfactory response had been received to the Council's request for further information on siting and publicity. Cllr Band proposed that the Council support the project by a £250 donation per defibrillator. This Council <i>RESOLVED</i> unanimously to approve this proposition.</p>
<p><b>13/14 125</b></p>	<p><b>To consider a draft Council budget for 2014/15 and to approve next steps.</b></p> <p>The Council noted the current draft budget. Cllr Band confirmed that there would be a 12% cut in the grant from Waverley Borough Council and that the compensatory grant would be cut by 10% as well. The Chairman confirmed that this was reflected in the Council's draft budget. It was noted that a slight increase in the number of properties in the parish may improve the grant. The Council was recommending a 1.8% increase in precept which was below the 2% ceiling recommended by the Government as acceptable. Councillors agreed unanimously that it was good that that the Council had managed to achieve a balanced budget once again. Cllr Powell-Evans confirmed that the budget would now be taken to the January meeting for final approval before submitting it to Waverley Borough Council by the deadline in January.</p>
<p><b>13/14 126</b></p>	<p><b>To consider a revised agreement between the Council and Wonersh Woodland Group (WWG) for the future management of Gerald's Wood and to approve the next steps.</b></p> <p>Minute 13/14 101 last refers. Cllr Powell-Evans confirmed that all Councillors had now seen the revised agreement and confirmed that it had now been signed by the Wonersh Woodland Group. The Council <i>RESOLVED</i> that the Cllr Powell-Evans sign the agreement on its behalf.</p>
<p><b>13/14 127</b></p>	<p><b>To consider and adopt Surrey Community Action's report on potential affordable housing sites within the parish.</b></p> <p>Minute 13/14 103 last refers. Cllr Holtom proposed the adoption of the report from Surrey Community Action. The Council <i>RESOLVED</i> unanimously to approve this proposal.</p>

<p><b>13/14 128</b></p>	<p><b>To consider and approve the Council’s submission to the Waverley Borough Council (WBC) consultation about an affordable/social housing development at Ladymead, Wonersh.</b></p> <p>Cllr R Bawden suggested that the Council reiterate that it is happy in principle with the proposal and that it looks forward to receiving and commenting on detailed plans in due course. This was agreed unanimously by the Council.</p>
<p><b>13/14 129</b></p>	<p><b>To consider potential new names for the Council and to approve next steps.</b></p> <p>Councillors discussed the issue of confusion over the name “Wonersh Parish Council” and the fact that it does not reflect the fact that the Council represented three villages, not just Wonersh. Cllr Band expressed concern that the Council did not appear to have a mandate to officially change the name of the Council and that it was costly to do so.</p> <p>After some discussion it was agreed that the Council should not at this stage pursue a name change but should concentrate on better communicating the message that the Council represents the three villages. It was agreed that this could be easily achieved by presentational changes to the newsletter and electronic letterheads. Cllr K Bawden proposed that for the next edition of the Parish Newsletter that the Council try to design a new title. The Council agreed unanimously to try a new design for the January edition of the newsletter with a new layout and name to be devised by Cllr Holtom to be presented at the next Council meeting . Cllr Maggs agreed to seek assistance with the design and to liaise with Cllr Grant.</p>
<p><b>13/14 130</b></p>	<p><b>To consider and approve arrangements for the unveiling of Chinthurst Jubilee Toposcope.</b></p> <p>Minute 13/14 085 last refers. The Council discussed the action plan presented by Cllr R Bawden and agreed responsibilities for the day.</p>
<p><b>13/14 131</b></p>	<p><b>To consider arrangements for the distribution of the Council’s newsletter and to approve next steps.</b></p> <p>Cllr Grant expressed concern that the newsletter was not being distributed effectively in Wonersh. The Council is billed for 511 households but there are 687 listed in the parish. Some Wonersh residents were complaining that they did not receive the newsletter and others complained that they were being stuck to gates where they then got wet. Cllr Grant proposed the Council look for alternative methods of delivery. The Clerk, Kevin Garvey had been exploring the possibility of the newsletter being distributed with the Wonersh Parish Church newsletter. Cllr Powell-Evans agreed to investigate this item further and report back to the next meeting.</p>
<p><b>13/14 132</b></p>	<p><b>To consider a revised format for reporting progress on Council’s business and to agree next steps.</b></p> <p>Cllr Holtom suggested several ways that presentation could be improved. Cllr Powell-Evans suggested that the Clerk would be open to potential new formats but suggested that changes needed to wait until the Clerk returned to his duties. This was agreed unanimously by the Council.</p>
<p><b>13/14 133</b></p>	<p><b>To consider a proposal to analyse Council budgeting and expenditure by village and to agree next steps.</b></p> <p>Cllr Holtom proposed that there should be some mechanism for recording the</p>

	<p>percentage of funds spent in each village. Councillors expressed concern over the choice of apportionment method, the timeframe to within which to judge parity of spend and the potential for it to prove divisive. Cllr Band pointed out that there had never been an occasion when the Council had had to choose one village project over another. There was also the question of whether to analyse all expenditure in this way of just project spend. Cllr Holtom confirmed it should just be project spend.</p> <p>Cllr Band proposed that, <i>pro tem</i>, for any project the ward or wards to which it relates should be recorded in the project name. This was agreed unanimously by the Council.</p>
<p><b>13/14 134</b></p>	<p><b>To receive reports by Members and the Clerk:</b></p> <p><b>(a) Surrey County Council (SCC) Cranleigh and Eastern Villages Local Task Group (Cllrs A Powell-Evans &amp; R Bawden)</b></p> <p>There were no questions relating to this report. Cllr Powell-Evans confirmed that she, Cllrs K Bawden, Maggs and Band were meeting Adrian Selby next Tuesday morning to look at the issues highlighted in the report.</p> <p><b>(b) Wonersh and Shamley Green footpath (Cllr A Powell-Evans)</b></p> <p>No questions were asked on the report.</p> <p><b>(c) Wonersh and Shamley Green School (Cllr A Powell-Evans)</b></p> <p>Cllr Powell-Evans reported that she felt the school was doing a good job with traffic mitigation. Councillors agreed that the group should be encouraged to involve Colin Davis in their proposals. Concern was expressed that there was a different group of officers dealing with this project who were potentially not aware of the Traffic Calming project in Shamley Green and Colin Davis' role. It was agreed that Cllr Powell-Evans would highlight the work of Colin Davis to the officers responsible for this project.</p> <p><b>(d) Barnett Hill Traffic Management (Cllr R Bawden)</b></p> <p>Cllr R Bawden stated that there was currently no complaints in Blackheath but wanted to keep the group active.</p> <p><b>(e) Surrey ALC AGM and Conference (Cllrs Healy and Maggs)</b></p> <p>Cllr Healy noted that a presentation by Katy Brennan from the Super Fast Broad Band project had been excellent and that Ms Brennan had confirmed she would come to the next Council meeting to present the rollout for the Wonersh area.</p>
<p><b>13/14 135</b></p>	<p><b>Members' business and correspondence for noting or including on a future agenda.</b></p> <ol style="list-style-type: none"> <li>1. It was noted that Shamley Green Stores had now changed hands.</li> <li>2. Cllr Powell-Evans recommended a recent report from Surrey Community Foundation called "Surrey Uncovered". This is available on the Surrey Foundation website and Cllr Powell-Evans has a copy.</li> <li>3. Cllr Powell-Evans had received a "Transport to Schools" consultation and would</li> </ol>

email it to Councillors for comment.

4. It was noted with sadness the recent passing away of long serving ex-parish Councillor, Brian Harms.

5. It was noted that the Council had received the SALC Annual Report.

6. It was highlighted that the next SALC update meeting was scheduled for 3<sup>rd</sup> December at Smallfields and that Cllrs Powell-Evans and R Bawden had agreed to attend.

7. The next Joint Towns and Parishes meeting with Waverley Borough Council was taking place on 2<sup>nd</sup> December at 7pm. All members were encouraged to attend.

8. Cllr Powell-Evans suggested that the Risk and Audit Committee be postponed until February 2014. This was agreed.

9. Cllr Grant reported that building rubble was being piled up on the common outside Eskdale, Wonersh Common Road. Cllr Band asked her to report it to the Enforcement Officers at Waverley Borough Council via [planconsult@waverley.gov.uk](mailto:planconsult@waverley.gov.uk).

10. Cllr Grant expressed concern that the signpost at the corner of Wonersh Common Lane and Blackheath Lane was still damaged. Cllr Band asked her email her concern to the Clerk's email address which would be forwarded to the County Councillor, Victoria Young, as this was a highways matter.

11. Cllr Maggs reported that the decision to have the Villagers Pub registered as a community asset had been upheld.

12. Cllr Holtom reported that the sign post at Stroud Lane had come off. Cllr Powell-Evans confirmed that this was on a list of priorities for the Surrey Hills AONB office to replace.

13. Cllr Smith reported that the dip outside Shamley Green shop had been filled in and that the bench on the Shamley Green cricket pitch had now been fixed.

14. Cllr Band reported that there had been an excellent presentation on the new Code of Conduct rules at Waverley Borough Council this week. He agreed to email a copy of the presentation of the meeting to the Clerk for circulation.

15. Cllr Band reported that the Shamley Green Traffic Calming project was still awaiting the coloured tarmac treatment and there were issues with the VAS activated sign. It had also been noted that Surrey County Council had inappropriately lashed new repeater signs to the new gateway signs. This issue had been raised with appropriate officers.

16. Cllr K Bawden reported that she had received an email from Bramley Library reporting that they were still in negotiations with Surrey County Council over the hand-over of the library. There was nothing the Council could do at present but Bramley PC will keep the Council informed of progress.

17. The state of the road into Wonersh Pavilion was noted and Cllr Powell-Evans

	<p>agreed to put it as an item on the next agenda.</p> <p>18. Cllr R Bawden reported that the Shamley Green notice board needs oiling and the same is probably true of a number of benches. The Commons Working Party will review the situation on its upcoming walk around.</p>
<p><b>13/14 136</b></p>	<p><b>Dates of future meetings:</b></p> <p>Council: 9 January 2014</p> <p>Planning Committee: 21 November 2013, 5 &amp; 19 December 2013 and 9 January 2014</p>

There being no further business, Cllr Powell-Evans closed the meeting at 9.45 pm.

Signed: *Anne Powell-Evans*

Date: 9 January 2014