



**MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL**

**held on Thursday 9 January 2014, at 7.30 pm at Wonersh Sports Pavilion**

**PRESENT**

Cllr M Band, Cllr K Bawden, Cllr R Bawden, Cllr G Grant, Cllr L Healy, , Cllr P Maggs, Cllr A Powell-Evans (in the chair), Cllr C Smith; and thirty five members of the public.

In attendance: Ms C Howard, Contract Clerk to the Council.

<p><b>13/14 137</b></p>	<p><b>To consider and approve apologies for absence.</b>  The Council received and accepted apologies from Cllr B Holtom, County Cllr V Young, Borough, Cllr M Goodridge, Pc A Kerby and PCSO P Snow.</p>
<p><b>13/14 138</b></p>	<p><b>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</b>  Cllr M Band declared a disclosable non-pecuniary interest in item 153 &amp; 155 because of his position as Borough Councillor at Waverley Borough Council. Cllr G Grant, Cllr K Bawden &amp; Cllr R Bawden declared a disclosable pecuniary interest in item 156 as they are allotment holders.</p>
<p><b>13/14 139</b></p>	<p><b>Presentation by Kate Brennan regarding the programme for the local Superfast Broadband.</b>  Kate Brennan explained the rural roll out programme for this project and mapped out how it fitted in with the commercial roll out of Superfast Broadband. Each postcode area can check their exact roll out date via <a href="http://www.superfastsurrey.org.uk">www.superfastsurrey.org.uk</a>. The roll out should be completed by December 2014.</p>
<p><b>13/14 140</b></p>	<p><b>Presentation by Arno Spaarkogel on Blackheath Forestry Management.</b>  Mr Spaarkogel, Countryside Officer at Waverley Borough Council, outlined the purpose of the project to protect and enhance this SSSI site, under a new Higher Stewardship project funded by Natural England. Mr Spaarkogel then took questions from members of the public. The most significant message to come out of the session was that better communication with local residents via the Parish Council would have averted many of the concerns and misunderstandings.</p>
<p><b>13/14 141</b></p>	<p><b>Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern.</b>  In the absence of PC Kerby and PCSO Snow, Cllr Powell-Evans read out a written report.</p>
<p><b>13/14 142</b></p>	<p><b>Open meeting for <i>members of the public</i> to raise matters with the Council.</b></p>

	<p>1. Ms Coleen Carter, read out a statement on behalf of some of the residents of Blackheath, outlining their concerns regarding the tree felling proposals in Blackheath.</p> <p>2. Mr Nick Morris, a resident of Blackheath pointed out that there was recognition of the importance of the project and that ecological considerations should be paramount. He felt better communication of the issues was needed. This point was reiterated by several other residents.</p> <p>3. Ms Christine Hartshorn highlighted the issue that due to the Higher Stewardship project, the usual work of volunteers in clearing the heathland in Blackheath through the winter months had been suspended. She urged to Council to assist in rectifying this situation.</p>
13/14 143	<p><b>To consider and approve the minutes of the Council meeting held on 14<sup>th</sup> November 13.</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve the minutes (proposed by Cllr K Bawden) with one amendment from Cllr B Holtom on item 129 that “A new layout and name would be devised by Cllr Holtom and be presented at the next Council meeting.” be added as the penultimate sentence.</p>
13/14 144	<p><b>To receive progress reports about matters previously considered and approved by the Council.</b></p> <p>1. It was noted that there had been damage to the signpost at Blackheath crossroads.</p> <p><b>ACTION: Clerk to contact the Surrey Hills AONB unit.</b></p> <p>2. Cllr Powell-Evans asked if Cllr Band had circulated Waverley BC new Code of Conduct Rules, which he confirmed he had.</p> <p>3. Cllr Powell-Evans thanked Cllr R Bawden for co-ordinating the Toposcope unveiling.</p> <p>4. Cllr Band reported that there were still problems with the VAS sign at Church Hill Shamley Green and that officers had been informed.</p>
13/14 145	<p><b>To receive the approved minutes of the Planning Committee meetings held on 10 &amp; 24 October 2013 -</b></p> <p>The Council noted receipt.</p>
13/14 146	<p><b>Finance – to consider and approve the following:</b></p> <p><b>(a) the list of receipt and payment vouchers in November/December 2013</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve the November records but to defer consideration of the December records as details of interest received were not yet available (proposed by Cllr Band).</p> <p>Cllr Maggs reported that he had met with Richard Holmes and was completely satisfied with the accounts presentation and commended Mr Holmes on his work for the Council.</p>

	<p align="center"><b>(b) the end-November/December 2013 financial statements</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve the November statement (proposed by Cllr Band). The December statement was deferred to the next meeting.</p>
<p><b>13/14 147</b></p>	<p><b>To consider a draft Council budget for 2014/15 and to approve next steps.</b></p> <p>Cllr Powell-Evans stated that the draft budget had been developed at the end of 2013 and the anticipated 10% reduction from Waverley Borough Council's support programme had been confirmed. The 1.78% increase in precept budgeted by the Council was within the recommended 2% recommended rise. A motion to agree the budget and precept was proposed by Cllr Healy and unanimously approved by the Council.</p>
<p><b>13/14 148</b></p>	<p><b>To consider the recently circulated tree felling proposal for Blackheath and whether the Council should participate in the Consultation process.</b></p> <p>Cllr Maggs summarised the current situation. Residents had felt there was a lack of consultation about the current proposal but equally it was recognised that this was an important project and the Council did not want to jeopardise the funding. The land owner had the best interests of the village at heart and that it appeared that some of the main concerns had been resolved. What was still needed was more detail on the rationale behind the plans. Cllr Maggs &amp; Cllr R Bawden had walked around the area with Officers, David Oliver &amp; Arno Spaarkogel and discussed the numerous concerns.</p> <p>Areas 1 &amp; 2 were recognised as attractive entrances to the village and it had been agreed to leave a border of trees at these sites. Similarly, the concern over fly-tipping would be addressed by leaving a border of trees or creating dry ditches</p> <p>It was confirmed that the felled trees would be go out via the Albury Estate. The issue around the protection of the badger site had been recognised and the issue of nesting birds in the spring was also recognised.</p> <p>Cllr Maggs suggested he draft a letter on behalf of the Council offering to broker a meeting between WBC and residents. This would be circulated to councillors for approval before being sent out by the Clerk. This was agreed unanimously.</p> <p>In a second part to Cllr Maggs' proposal, he suggested a representative group meet with Natural England and the Forestry Commission to better understand how the project will be delivered.</p> <p>Cllr Healy pointed out that it was not just Blackheath residents that were concerned about the proposals, as Wonersh and Shamley Green residents also valued the heath and wish to be involved. All parishioners should therefore be informed of any future consultation meetings on the subject.</p> <p>Cllr Band stated that he had met with the Head of Countryside Services at Waverley Borough Council today and there was no lack of willingness to encourage engagement and communication between the Borough Council, the Parish Council and the residents. He felt there was a need to build consensus to move forward.</p>

	<p>Cllr Band also requested clear timescales for the project and the consultation and requested that Waverley Borough Council officers were included in any meetings on the subject. It was proposed that Cllrs Maggs, K Bawden, and Healy would form a working party and the Clerk would liaise with the Borough Council to set up a meeting date asap so that there was time to make representation by 21<sup>st</sup> January. This was proposed by Cllr Band and unanimously agreed by the Council.</p> <p><b>ACTION: Cllrs Maggs, K Bawden, and Healy to form a working party and Cllr Maggs to liaise with the Borough Council to set up a meeting date asap so that there was time to make representation by 21<sup>st</sup> January.</b></p>
<p><b>13/14 149</b></p>	<p><b>To consider making representations to Waverley to re-instate the Blackheath Working Party for Heath Management and, if agreed, appoint a representative(s) to do this.</b></p> <p>It was proposed the Clerk invite Waverley Borough Council's Head of Countryside, Matt Lank and the Lead Councillor to urgently set a date for a meeting to agreed works before the end of the winter season. It was agreed that Christine Hartshorn would be copied in on the email. This was proposed by Cllr Healy and agreed unanimously.</p> <p><b>ACTION: Cllr R Bawden to draft a letter for the Clerk to send.</b></p>
<p><b>13/14 150</b></p>	<p><b>To consider and approve the Annual Inspection Report for Wonersh and Lordshill playgrounds and agree any expenditure on repairs or maintenance required.</b></p> <p>Cllr Healy proposed that the Council accept the report and agree spending on risks identified as "Medium". This was unanimously agreed by the Council. Cllr Smith was concerned at the state of some of the equipment. Cllr Powell=Evans requested that Cllr Smith compile a list of concerns and then the Clerk would deal with the concerns on his return from sick leave.</p> <p><b>ACTION: Clerk to action all medium risks identified in the report. Cllr Smith to compile a list of concerns about the equipment and give to the Clerk on his return from sick leave.</b></p> <p>Cllr Smith reported that she had spoken with the Clerk from Dunsfold regarding dealing with mole problems. It was agreed that Cllr Smith would approach Clive Greenwood and Waverley Borough Council to give us information and possible quotes for rectifying the problem.</p> <p><b>ACTION: Cllr Smith to research quotes for the work from Clive Greenwood and Waverley Borough Council and report back to the Council.</b></p>
<p><b>13/14 151</b></p>	<p><b>To consider and approve the date and venue for the Annual Assembly 2014 and discuss suggestions for the agenda.</b></p> <p>It was confirmed that the Annual Assembly was due to be held in Wonersh. It was unanimously agreed that 1<sup>st</sup> May was the most appropriate date. Cllr Healy would check the date is available at the memorial Hall.</p> <p><b>ACTION: Cllr Healy to check 1<sup>st</sup> May is an available date at the Memorial hall</b></p>

	<p>It was agreed to invite Rob Fairbanks from the Surrey Hills AONB unit to talk about the evolution of the AONB “Family” as their response to the funding cuts from central government.</p> <p><b>ACTION: Clerk to invite Rob Fairbanks to be the guest speaker at the Annual Assembly.</b></p> <p>It was also agreed that having local groups displaying boards around the hall was beneficial.</p>
13/14 152	<p><b>To consider and approve a revised heading for the Parish Council quarterly newsletter.</b></p> <p>Cllr Powell-Evans proposed deferring this item until Cllr Holtom was present.</p>
13/14 153	<p><b>To consider and approve a report in response to Waverley Borough Council’s request for potential development land in the parish to be identified.</b></p> <p>On behalf of the Planning Committee Cllr R Bawden had drawn up a draft response, reminding Waverley Borough Council that the Parish had undertaken extensive consultation and research to identify affordable housing sites in the Parish. Sending the response drafted by Cllr R Bawden was proposed by Cllr K Bawden and agreed unanimously.</p> <p><b>ACTION: Cllr R Bawden to send response as drafted to Waverley Borough Council.</b></p>
13/14 154	<p><b>To consider submissions to Surrey County Council regarding their consultation on proposed changes to admission arrangements for some community and voluntary controlled schools.</b></p> <p>It was proposed by Cllr Powell-Evans that the Council would not make a submission as the proposals did not affect the local area. This was agreed unanimously.</p>
13/14 155	<p><b>To consider submissions to Surrey Hills AONB regarding their Consultation Draft AONB Management Plan (2014 - 2019).</b></p> <p>It was agreed that the Council would request an extension until after the February Council meetings. Cllr Maggs agreed to collate the comments which would then be approved at the next meeting. This was unanimously agreed.</p> <p><b>ACTION: Clerk to write to Surrey Hills AONB to request an extension for the submission.</b>  <b>ACTION: Cllr Maggs agreed to collate the comments from Councillors for the February meeting.</b></p>
13/14 156	<p><b>Wonersh Garden Allotments</b></p> <p><i>Cllrs K &amp; R Bawden &amp; Cllr Grant declared a pecuniary interest in this item as they are all allotment holders and did not vote on this item.</i></p> <p><b>To consider and approve the following:</b>  <b>(a) the rental agreement between the Council and Dr Sullivan for the allotments</b></p>

	<p><b>site for 2014/15, including the payment of £367.50 in annual rent by the Council to Dr Sullivan;</b> It was proposed by Cllr Band to agree the sum of £367.50. This was agreed unanimously.</p> <p><b>b) 2015/16 annual rental charges for Garden Allotment plots.</b> Cllr Band proposed an increase of £5.00 per half plot. This was agreed unanimously.</p> <p><b>ACTION: Clerk to write to allotment holders to notify them of the increase.</b></p>
13/14 157	<p><b>To consider and approve the appointment of Guildford YMCA as the Council's contractor for the decent maintenance of the closed Wonersh Burial Ground for the period of 1 April 2014 to 31 March 2015 at a charge of up to £1000 during this period.</b></p> <p>This was proposed by Cllr R Bawden and agreed unanimously by the Council</p>
13/14 158	<p><b>To consider and approve the proposal relating to the Pavilion access track.</b></p> <p>Cllr R Bawden reported that Mr Maybury had offered to do the heavy lifting work if the Council approved the costs of the materials. This was agreed in principle and exact costings would be brought to the next meeting in February.</p> <p><b>ACTION: Clerk to liaise with Mr Maybury to finalise costing for approval at February's meeting.</b></p> <p>Cllr R Bawden also reported that there were some second hand posts available that could be placed by the side of the path. This was agreed unanimously by the Council.</p> <p>Cllr R Bawden also reported that Mr Maybury had requested that he could put a small wooden curb at the back of the car park to better delineate the area. This was agreed unanimously by the Council.</p>
13/14 159	<p><b>To consider and approve the request from Wonersh and Shamley Green Primary School for a grant towards buying hand held tablets that the children could use in school and outdoors as part of forest schools learning.</b></p> <p>Councillors agreed that this was not an appropriate use of Parish Council funds.</p> <p><b>ACTION: Clerk to inform the Headmistress that the Council could not support this application.</b></p>
13/14 160	<p><b>To consider the proposal to apply for a grant from the Surrey Legacy Fund for equipment at Wonersh playground.</b></p> <p>The Council agreed that this was an excellent proposal. Expressions of Interest had to be in by 21<sup>st</sup> January and the full application by the end of March. Cllrs Healy and R Bawden agreed to draft the initial Expression of Interest. Cllr Healy will continue to investigate quotations for the equipment.</p> <p><b>ACTION: Cllrs Healy and R Bawden to collate the Expression of Interest and give to the Clerk for submission by 21<sup>st</sup> January.</b></p>

<p><b>13/14 161</b></p>	<p><b>To consider and approve requests to Victoria Young, Surrey County Councillor, for funding for parish projects.</b></p> <p>The Council supported an application by the Gerald Wood Group for 3 Information Boards to a maximum of £1000.00. This was proposed by Cllr Band and agreed unanimously by the Council.</p> <p>Cllr Smith proposed submitting an application to improve the football pitch at Shamley Green at a cost of £750.00.</p> <p><b>ACTION: Clerk to develop submissions for County Councillor's local fund.</b></p>
<p><b>13/14 162</b></p>	<p><b>To consider a request from the family of Brian Harms, a former parish councillor, that the Parish Council donates a bench in his memory.</b></p> <p>The Clerk reminded the Council that it had been agreed some years previously that no new benches would be installed in the Parish as there were currently so many.</p> <p><b>ACTION: It was agreed unanimously that Cllr Powell-Evans write to the Harms family to explain our position and to suggest they might like to plant a tree in memory instead.</b></p>
<p><b>13/14 163</b></p>	<p><b>To receive reports by Members and the Clerk:</b></p> <p>(a) <b>Local Councils' Update ( Cllr R. Bawden);</b> - noted  (b) <b>Town and Parish Council meeting (Cllr A Powell-Evans);</b> - noted  (c) <b>Blackheath Traffic Calming (Cllr G Grant);</b> - noted  (d) <b>Commons Working Party (Cllr R Bawden).</b>- noted.</p> <p>A local resident was concerned about a waterlogged Acer on Wonersh Common but the Council felt there was nothing the Council could do to resolve the problem.</p> <p>Cllr Smith reported that the last meeting regarding the parking issues near the Speckledy Hen cafe had been held. The period of temporary permission for the operation expires on 18<sup>th</sup> January 2014 and it is incumbent upon the owners of the Speckledy Hen to apply for permanent planning permission.</p>
<p><b>13/14 164</b></p>	<p><b>Members' business and correspondence for noting or including on a future Agenda.</b></p> <ol style="list-style-type: none"> <li>1. Cllr Maggs reported that he would be meeting informally with the Blackheath Village Society next week.</li> <li>2. Cllr Grant highlighted the poor state of the pavement between Wonersh Village Stores along Wonersh Common Rd. She requested the Clerk write to complain.</li> <li>3. Cllr Band reported that Waverley Borough Council was undertaking a Green Belt Boundary review using a company called AMEC. This is necessary for the Core Planning Strategy. The Council would be asking for comments.</li> <li>4. Cllr Powell-Evans reported that there had been some complaints from neighbours about the cutting back of the laurels on the Cranleigh Road, outside Wonersh Park. This project had been undertaken by Surrey County Council to assist with the site lines for the VAS signage,</li> </ol>

	<p>5. Cllr Healy gave her apologies for the February meeting.</p> <p>6. Cllr Powell-Evans asked if there had been any damage from the recent storms that needed reporting. She reported that she had inspected the Common Land and had not found any significant damage.</p> <p>7. Cllr Powell-Evans reported that there was a problem with a blocked drain in Shamley Green on the common which was being investigated.</p> <p>8. It was noted that a vehicle had gone through the fence at the bend at Chinthurst Lane again recently and that another car had crashed into the ditch at Gerald's Wood, damaging the drainage ditch again.</p>
<p><b>13/14</b> <b>136</b></p>	<p><b>Dates of future meetings:</b>  Council: 13 February 2014  Planning Committee: 23 January &amp; 6 February 2014</p>

There being no further business, Cllr Powell-Evans closed the meeting at 10.40 pm.

Signed: *Anne Powell-Evans*

Date: 13 February 2014