



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 13 February 2014, at 7.30 pm at Wonersh Sports Pavilion

PRESENT

Cllr M Band, Cllr K Bawden, Cllr R Bawden, Cllr G Grant, Cllr Holtom, Cllr A Powell-Evans (in the chair), Cllr C Smith; PCSOs P Snow and S Baldwin (up to and including item 168), and one member of the public.

In attendance: No Clerk to the Council available. Meeting recorded.

<p>13/14 166</p>	<p>To consider and approve apologies for absence.</p> <p>The Council received and accepted apologies from Cllr L Healy, County Cllr V Young, Borough Cllr M Goodridge, and Pc A Kerby. It was noted that Cllr P Maggs was attending the open meeting on tree felling being held concurrently in Blackheath.</p>
<p>13/14 167</p>	<p>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</p> <p>There were no declarations of interest</p>
<p>13/14 168</p>	<p>Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern</p> <p>PCSOs Snow and Baldwin reported the following:</p> <ul style="list-style-type: none"> • Break-in at Wonersh Stores, cigarettes taken. Cllr Powell-Evans asked if Kalpesh & Neela at the Stores were getting any additional advice on preventing break-ins. PCSO Baldwin confirmed that this is the case; • Wonersh Park – car left unlocked on driveway, goods taken; • Shamley Green property broken into, car keys taken and car stolen; • Recommended Immobilise to safeguard house contents. Cllr Powell-Evans asked for details of Immobilise to be put in Surrey Police’s news-sheet; • Neighbourhood policing team were advised of the date of the Annual Assembly and asked if they would like to put up a display board.
<p>13/14 169</p>	<p>Open meeting for <i>members of the public</i> to raise matters with the Council.</p> <p>Jenny Squires of Northcote Lane referred to a letter sent to the Council by Mrs Connell and asked if anything could be done to prevent large lorries accessing the lane as one recently had to reverse back to the main road because it could not turn round, and there had been other similar incidents. This request was covered under Agenda Item 13/14 180.</p>

<p>13/14 170</p>	<p>To consider and approve the minutes of the Council meeting held on 9th January 2014</p> <p>The Council <i>RESOLVED</i> unanimously to approve the minutes (proposed by Cllr K Bawden) with one amendment from Cllr P Maggs on Minute 13/14 148 that “ Cllr Healy had asked that residents be informed of any consultation meetings on the subject”.</p> <p>It was reported that notices did go up on Shamley Green and Wonersh notice boards about the meeting at Blackheath tonight.</p>
<p>13/14 171</p>	<p>To receive progress reports about matters previously considered and approved by the Council.</p> <p>12/13 283 (g) Blocked drain at Shamley Green</p> <p>Councillors are unable to make a decision regarding the financing of the repairs as it is not an agenda item. Cllr Powell-Evans and Band are concerned about waiting for approval at the next Council meeting as the work needs doing urgently. Cllr Powell-Evans and the Clerk can approve up to £1000 in an emergency but this is not sufficient. There is money available in the Reserves.</p> <p>ACTION – Cllr Powell-Evans to contact SCAPTC to enquire as to what powers can be utilised in this situation.</p> <p>Provisional date of 19th Feb at 8.30.a.m identified for possible Extraordinary Meeting if situation cannot be resolved prior to that date.</p> <p>12/13 248 (c) Litter and Dog Fouling</p> <p>Cllr Powell-Evans asked for views as to where any other litter bins should be placed. Other than those already identified by Cllr Band, Councillors felt there are sufficient in the parish. Cllr Powell-Evans requested a bin at the end of Tanglely Lane, Wonersh. Stickers are being put on bins to say dog waste could be deposited therein.</p> <p>13/14 060 Parking outside Wonersh Village Stores</p> <p>Cllr Smith asked who would be paying for the white lines in the doctors’ surgery and was advised that advice is being given to the surgery. A query was raised regarding the notification of residents regarding the timed parking bays outside the shop.</p> <p>ACTION – article to go in the next newsletter.</p> <p>13/14 085 Footpath between Wonersh and Shamley Green</p> <p>The meeting of Seminary Trustees turned down the request for a formal right of way through the Seminary grounds. However, they may be amenable to a permissive use. Resident Peter Neve is pursuing this and writing to them in time for their further meeting in the end of March.</p> <p>13/14 150 To consider and approve the Annual Inspection Report for Wonersh and Lordshill playgrounds and agree any expenditure on repairs or maintenance required</p> <p>Cllr Smith advised that she has been told that the moles could only be eradicated</p>

	<p>if the playground was fenced off whilst the work is being done. The playground would have to be closed for approx. 2 weeks. Temporary orange fencing could be used.</p> <p>ACTION - Cllr Smith to make further enquiries and report back to the next meeting.</p>
13/14 172	<p>To receive the Minutes of the Planning Meetings held on 7 Nov, 21 Nov, 5 Dec, 19 Dec 2013 and 9 Jan 2014</p> <p>The Council noted receipt.</p>
13/14 173	<p>Finance – to consider and approve the following:</p> <p>(a) the list of receipt and payment vouchers in December 2013 / January 2014</p> <p>The Council RESOLVED unanimously to approve these (proposed by Cllr M Band).</p> <p>(b) the end-December 2013 / January 2014 financial statements</p> <p>The Council RESOLVED unanimously to accept the January 2014 statement (proposed by Cllr R Bawden).</p> <p>(c) the payment of up to £250 to Guildford Tipper Hire Ltd for scalplings and other materials necessary for the repair of the access track to Wonersh Pavilion (minute 13/14 158 refers)</p> <p>The Council RESOLVED unanimously to agree to this payment (proposed by Cllr Smith).</p> <p>(d) the payment to SSALC of £51 for the subscription for 3 copies of the quarterly Local Council Review.</p> <p>The Council RESOLVED unanimously to agree to this payment (proposed by Cllr K Bawden).</p>
13/14 174	<p>To consider and approve the continuation of the current temporary Clerk's contract for a further month.</p> <p>After the initial 3 month period, it had originally been agreed with the temporary Clerk that her contract would be renewed monthly. Kevin Garvey is unlikely to return to full-time work before the end of March so the Council RESOLVED that the temporary Clerk's contract would be renewed for Feb and March (proposed by Cllr M Band).</p>
13/14 175	<p>To consider and approve a mileage allowance to the temporary Clerk for the journey from her home to the Parish Office.</p> <p>The temporary Clerk had requested if the Council would consider paying 45p per mile for travel from her home in Dunsfold to Wonersh. Travelling expenses are not normally paid home to work but, due to the small number of hours worked, the Council appreciated that it was proving uneconomic for the Clerk. The Council RESOLVED unanimously that they would pay travelling expenses at the rate requested (proposed by Cllr G Grant).</p>

<p>13/14 176</p>	<p>To consider and approve the formation of a working party to organise the Annual Assembly.</p> <p>Cllr Powell-Evans reported that Rob Fairbanks is unable to attend, but Chris Howard had suggested Ken Beare who would speak about the Surrey Hills Society, its evolution and the Surrey Hills AONB. Surrey Wildlife Trust might speak about Wildlife on Chinthurst Hill which could also be of interest.</p> <p>Cllr Powell-Evans requested that a working party be set up to organise speakers, displays – police, Wonersh Woodland Group, etc., list of VIPs for individual invites, agenda, posters, etc. Cllrs K Bawden, Grant and Smith will make up the working party. The Council RESOLVED unanimously to appoint such a working party (proposed by Cllr M Band). It was noted that Cllr Healy has booked the Memorial Hall.</p> <p>ACTION – The working party to bring proposed arrangements back to the next PC meeting.</p>
<p>13/14 177</p>	<p>To consider and approve a revised heading for the Parish Council quarterly newsletter.</p> <p>Cllr Holtom had circulated the Council with some proposed artwork with words Three Villages Newsletter, Wonersh Parish Council and Blackheath, Shamley Green and Wonersh. This was received favourably by the Council. Cllr Grant requested a template that could be incorporated into a Word document. Future newsletters could feature progress reports but the workload is too great at moment to instigate this immediately.</p> <p>ACTION - Cllr Holtom requested to liaise with Cllr Maggs who has an artwork contact. It is hoped the new heading will be available for the Summer newsletter.</p>
<p>13/14 178</p>	<p>To consider and approve the Spring Parish Newsletter.</p> <p>Cllr Grant has circulated articles received to date. The following were suggested:</p> <ul style="list-style-type: none"> Cllr K Bawden will contribute an article on parking in Wonersh as a first step towards providing information to residents; Cllr Smith said there had been some progress regarding car parking in Shamley Green – to be added as a stop press item; Work has started on the school foundations; Affordable housing project update – Ladymead planning application approved; Cllr Band gave the news that WPC had the lowest council tax precept in Waverley and it was agreed that an item on this would be added to the newsletter giving details of where the money raised was spent. What good value!! Cllr R Bawden to write article; Chinthurst Hill Toposcope unveiling ceremony; Blackheath Traffic Calming update. Cllr Grant to write report following recent meeting with residents; Copy needed within five days so newsletter can be sent to printers in time for turnaround to include them in Shamley Green Parish magazine delivery.

<p>13/14 179</p>	<p>To consider the Guildford Strategic Housing Market Assessment and whether the Council should take part in the consultation</p> <p>Cllr Powell-Evans stated that this document has interesting statistics and points. Cllr R Bawden pointed out that there was nothing specific affecting WPC but perhaps the Council might wish to comment on methodology. Cllr Band pointed out that the methodology is prescribed and changes are not an option.</p> <p>ACTION – The Council decided that there was no reason to comment.</p>
<p>13/14 180</p>	<p>To consider a request from a resident that the Council make representation to SCC Highways for a restricted access sign at Northcote Lane, Shamley Green.</p> <p>Councillors considered that this is a Highways matter, but that individual householders should perhaps ask for smaller delivery vehicles. Residents could also speak to SCC and request signs stating single track road with passing spaces and vehicle width restriction. The Council agreed to support residents by contacting SCC and asking for appropriate signage. It was suggested that a future newsletter article could ask residents to be aware that when building works etc. are being done, to try and get smaller delivery lorries.</p> <p>ACTION – The Clerk to contact Surrey Highways to request appropriate signage.</p>
<p>13/14 181</p>	<p>To consider and approve the Council’s response regarding the Forestry Management proposals at Blackheath.</p> <p>It was noted that a meeting between Waverley BC, the Forestry Commission and Blackheath residents was taking place concurrently. Cllr K Bawden suggested that the original decisions had not been well communicated but the current meeting should rectify matters. She noted that the land in question is in private ownership and that the proposals had been drawn up by the appropriate expert bodies. Councillors agreed that they do not have the knowledge to gainsay these bodies who should have the final say.</p> <p>Cllr Maggs, by email, had proposed a letter for forwarding to the relevant bodies. Cllr R Bawden argued that this letter reiterated the one previously sent by the Council and that it was more appropriate, subject to feedback from Cllr Maggs, to respond briefly thanking the authorities for tonight’s meeting, asking them to take due consideration of residents’ concerns, confirming the Council’s wish to be involved in any future consultations and welcoming any further information on the proposed Heathland Management Plan. The Council unanimously RESOLVED to accept Cllr R Bawden’s proposal.</p> <p>ACTION – Cllr K Bawden to liaise with Cllr Maggs and draft a letter for forwarding to Waverley BC, the Forestry Commission and Natural England.</p>
<p>13/14 182</p>	<p>To receive reports by Members and the Clerk :</p> <p>(a) Blackheath Residents’ Volunteer Working Party for Heath Management</p> <p>The Council RECEIVED a report from Cllr Maggs</p>

	<p>(b) The Surrey AONB Consultation</p> <p>The Council were happy with the responses collated by Cllr Maggs</p> <p>(c) Blackheath Traffic Calming</p> <p>Cllr Grant updated councillors on developments.</p> <p>(d) Tillingbourne Project</p> <p>Cllr Smith had attended another meeting of this group but there are no suitable WPC projects currently.</p>
<p>13/14 183</p>	<p>Members' business and correspondence for noting or including on a future Agenda.</p> <ul style="list-style-type: none"> • Cllr Powell-Evans drew Councillors' attention to various courses, details of which had been circulated. • Cllr Powell-Evans had received an e-mail from Adrian Selby, SCC Highways, who had been contacted by Mr Drewett at Lynes Farm who said his fields were flooded again. Adrian Selby is liaising with residents and Cllr Maggs. • There had been an e-mail from Mr Dalton complaining about lack of white lines through Shamley Green. Cllr Powell-Evans had responded. • Councillors' attention was drawn to correspondence about Surrey Hills events. • A Lawnsmead resident wants to trim overhang from piece of land between Hall and Lawnsmead approach but does not know who owns it. <p>Action - Cllr R Bawden to try to establish ownership.</p> <ul style="list-style-type: none"> • There has been an application for a grant for Victim Support to go on next Agenda. • Cllr Smith informed councillors about the Newcomers' Party at Shamley Green on March 4th. • Cllr Smith drew attention to the plans for the Arbutnot Hall – this will be discussed if it comes before the Planning Committee.
<p>13/14 184</p>	<p>Dates of future meetings:</p> <p>Council: 13th March Planning: 20th Feb 6th March</p>

There being no further business, Cllr Powell-Evans closed the meeting at 9.35 pm.

Signed: *Anne Powell-Evans*

Date: 13 March 2014