



**MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL**

**held on Thursday 13 March 2014, at 7.30 pm at Wonersh Sports Pavilion**

**PRESENT**

Cllr M Band, Cllr K Bawden, Cllr R Bawden, Cllr G Grant, Cllr P Maggs , Cllr A Powell-Evans (in the chair), Cllr C Smith, Cllr L Healy; Borough Councillor M Goodridge; and one member of the public.

In attendance: Contract Clerk, Chris Howard.

<p><b>13/14 185</b></p>	<p><b>To consider and approve apologies for absence.</b></p> <p>The Council received and accepted apologies from Cllr B Holtom, PCSO P Snow and PC Kerby.</p> <p>The Chairman also informed the Council of the sad news that Bridget St John, a former Councillor, had recently passed away. The funeral is to be held at St John’s Church, Wonersh on Wednesday 19 March at 1.30pm.</p> <p><b>ACTION: Cllrs L Healy and R Bawden to represent the Council</b></p> <p>The Chairman further informed the Council that the Clerk, Kevin Garvey, was making a good recovery and was now back in the office a few hours a week. The current temporary Clerk was happy to continue to assist until the Clerk felt well enough to take over fully again. The Council was in agreement with this arrangement.</p>
<p><b>13/14 186</b></p>	<p><b>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</b></p> <p>Cllr M Band declared a non-pecuniary interest in Item 13/14 192c as he is a member of the Friends of Hurtwood.</p>
<p><b>13/14 187</b></p>	<p><b>Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern.</b></p> <p>The Chairman read a report forwarded by the Neighbourhood Team.</p> <ul style="list-style-type: none"> <li>• On 19<sup>th</sup> February a chainsaw was stolen from the open back of a van on The Street, Wonersh.</li> <li>• Overnight on 8<sup>th</sup> March the houses around Reel Hall on Woodhill Lane, Shamley Green were visited – several sheds/garages were searched as well as an insecure car. A leaf blower was reported stolen from a shed, and a wallet and other items from the car.</li> </ul>
<p><b>13/14 188</b></p>	<p><b>Open meeting for <i>members of the public</i> to raise matters with the Council.</b></p> <p>Cllr M Goodridge informed the Council that Waverley enforcement officers were</p>

	taking action on the historic listed barns at Great Tangle to prevent their further deterioration. He also noted that an enforcement notice will be served with respect to the island on the lake in a private residence in Wonersh Park.
<b>13/14 189</b>	<p><b>To consider and approve the minutes of the Council meeting held on 13 February 2014.</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve the minutes (proposed by Cllr K Bawden) with spelling correction 1t Item 180 (“Coucillor” to “Councillor”).</p>
<b>13/14 190</b>	<p><b>To receive progress reports about matters previously considered and approved by the Council.</b></p> <p><b>12/13 283 Surrey County Council (SCC) Highways roads and pavement repairs/improvements.</b></p> <p>Cllr C Smith asked if Surrey Highways were going to do any planting outside Shamley Green shop. Cllr Band said that Surrey County Council was asking the Shamley Green Garden Club to take on the responsibility for planting in the triangle area outside the shop.</p> <p><b>12/036 Section 9 Land.</b></p> <p>The Clerk will make this a priority on his return.</p> <p><b>13/14 053(c) - Motor vehicle parking in the centre of Shamley Green.</b></p> <p>Cllr M Band confirmed that Waverley Borough Council Countryside Service will be putting a planning application into Planning Service as soon as possible.</p> <p><b>12/13 248(c) - Litter and dog fouling.</b></p> <p>Cllr M Band requested that Councillors resubmit their requests for bins to him as he has had technical issues with his computer.</p> <p><b>ACTION: Cllrs to resubmit their requests for litter and dog bins.</b></p> <p><b>13/14 028 - Buildings of Local Merit.</b></p> <p>Cllr C Smith reported that owners of the most recently identified Buildings of Local Merit were being written to. The Chairman suggested that at least a month should be given for the owners to respond before the item comes back to Council.</p>
<b>13/14 191</b>	<p><b>To receive the approved minutes of the Planning Committee meetings held on 6 and 18 February 2014.</b></p> <p>The Council noted receipt.</p>
<b>13/14 192</b>	<p><b>Finance – to consider and approve the following:</b></p> <p><b>(a) the list of receipt and payment vouchers in February 2014;</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr R Bawden).</p> <p><b>(b) the end-February 2014 financial statements;</b></p>

	<p>The Council <i>RESOLVED</i> unanimously to approve the February statement (proposed by Cllr Band).</p> <p><b>(c) the payment of £35 for an annual donation to the Friends of Hurtwood;</b></p> <p><i>Cllr Band declared a non-pecuniary interest.</i> The Council approved this payment unanimously (proposed by Cllr Healy).</p> <p><b>(d) the payment of £2710 + VAT to Drain and Sewer Services for the excavation and replacement of the drainage pipe on the south side of The Green, Shamley Green.</b></p> <p>The Chairman explained the steps that had been taken to decide the most appropriate course of action to resolve this issue. Due to the urgency of the situation, following advice from SALC and having consulted all Councillors by e-mail, the Chairman authorised the necessary spending and now requested retrospective approval for the works carried out. The Council approved the payment unanimously (proposed by Cllr Band).</p>
<p><b>13/14 193</b></p>	<p><b>To consider and approve the arrangements for the Annual Assembly on 1<sup>st</sup> May 2014.</b></p> <p>Cllrs K Bawden, Smith and Grant met recently and proposed a theme of “Preserving Village Life” for the Assembly. Ken Bare from the Surrey Hills Society has confirmed his attendance as guest speaker. The Surrey Wildlife Trust Ranger for Chinthurst Hill will also be speaking. A list of organisations to be invited and to bring display boards was agreed.</p> <p><b>ACTION: Cllr K Bawden to contact the Clerk to ask if he is able to assist with invitations.</b> <b>ACTION: Wine to be ordered and all Councillors requested to bring a plate of food.</b></p>
<p><b>13/14 194</b></p>	<p><b>To consider and discuss the possibility of alternative arrangements for the distribution of the Parish newsletter.</b></p> <p>Cllr Grant informed the Council of the significant increase in the distribution cost of the newsletter charged by Letter Box. Alternative options need to be explored.</p> <p><b>ACTION: Chairman to ask the Clerk about progress with discussions on delivery with the Parish magazine.</b> <b>ACTION: Cllr Grant to investigate cost of using Post Office delivery service.</b></p>
<p><b>13/14 195</b></p>	<p><b>To consider and approve the proposal by Wonersh Woodland Group that Gerald’s Wood be opened to the public from 10<sup>th</sup> May 2014.</b></p> <p>The Council unanimously approved this proposal in principle, subject to a satisfactory risk assessment (proposed by Cllr K Bawden). The Chairman and Cllr Smith confirmed their attendance.</p> <p><b>ACTION: Chairman to ask SWT for their Risk Assessment template for public access to open areas and to complete one relevant to Gerald’s Wood.</b></p>

<p><b>13/14 196</b></p>	<p><b>To consider and approve proposals for dealing with the mole problem at Lordshill playground.</b></p> <p>Cllr Smith reported back on her investigations on the costs of mole prevention at Lords Hill. The conclusion was that the costs outweighed the potential benefits. It was agreed to seek quotes for levelling the pitch.</p> <p><b>ACTION: Cllr Smith to seek quote from Clive Greenland re levelling pitch at Lord's Hill.</b>  <b>ACTION: Contract Clerk to forward details of mole catcher in Shere.</b></p>
<p><b>13/14 197</b></p>	<p><b>To consider and approve plans for responding to Waverley Borough Council's Revised Statement of Community Involvement.</b></p> <p>The Chairman gave the background to this item and explained that the Council needed to respond by 31<sup>st</sup> March.</p> <p><b>ACTION: Councillors to send comments to Cllr R Bawden by 24<sup>th</sup> March for him to collate and send by 31<sup>st</sup> March.</b></p>
<p><b>13/14 198</b></p>	<p><b>To consider and approve an invitation from the Wonersh Park Residents' Association for the Chair to speak at their AGM on 24<sup>th</sup> April 2014.</b></p> <p>The Council unanimously approved this item. Cllr K Bawden agreed to accompany the Chairman to the event. Cllr R Bawden agreed to send the Chairman a previously prepared Powerpoint presentation which may be of use.</p> <p><b>ACTION Cllr R Bawden to send the Chairman a Parish Council Powerpoint presentation.</b></p>
<p><b>13/14 199</b></p>	<p><b>To consider and approve the nomination of a Trustee to Wonersh United Charities.</b></p> <p>Cllr Band proposed Glynis Drummond as the new representative. This was unanimously agreed by the Council.</p>
<p><b>13/14 200</b></p>	<p><b>To receive reports by Members and the Clerk:</b></p> <p><b>(a) Surrey Planning session – Cllr Smith;</b></p> <p>Noted</p> <p><b>(b) Surrey Police Briefing – Cllr R Bawden;</b></p> <p>Noted</p> <p><b>(c) Newcomers' Party Shamley Green – Cllr Powell-Evans;</b></p> <p>Noted.</p> <p><b>(d) Blackheath Traffic Calming – Cllr Maggs.</b></p> <p>Noted. Cllr Maggs highlighted that the group may request that the Council seek a Feasibility Study for Blackheath from the Local Area Committee.</p>

	<p><b>Additional reports:</b></p> <p><b>Blackheath Working Party.</b></p> <p>Cllr Maggs reported that the Task Group had met and things were progressing again.</p> <p><b>Blackheath Restoration Project meeting.</b></p> <p>Cllr Maggs reported that the meeting with Waverley Borough Council had been successfully completed and the majority of concerns had been allayed.</p> <p><b>World War 1 Commemorations.</b></p> <p>Cllr Maggs reported that Blackheath will hold a photographic exhibition from 7<sup>th</sup> – 9<sup>th</sup> November. They would also like to gather some oral histories.</p> <p><b>ACTION: Councillors to ask relevant residents to contact Jayne Barlow.</b></p>
<p>13/14 201</p>	<p><b>Members' business and correspondence for noting or including on a future Agenda.</b></p> <p>1. <b>Ethical Standard information from Waverley BC.</b></p> <p>The Contract Clerk had emailed a letter from Robin Pellow at Waverley Borough Council regarding Ethical Standards. However, the attachment was missing.</p> <p><b>ACTION: Chairman to forward relevant attachment re Ethical Standards.</b></p> <p>2. <b>Planning Infrastructure Contributions.</b></p> <p>The Council had received a statement from Waverley Borough Council on the current level of funds available. After a discussion it appeared that there may be some money in Shamley Green for projects.</p> <p>3. <b>Vodafone letter re mast application at Chilworth Recreation Ground.</b></p> <p>The letter was noted and the Council agreed to wait for the formal application before commenting on the proposals.</p> <p>4. <b>Planning Forum at Waverley Borough Council on 25<sup>th</sup> March.</b></p> <p>The Chairman highlighted the invitation to attend the next Planning Forum. No new agenda items were identified. The Chairman would attend the meeting.</p> <p><b>ACTION: Chairman to attend Planning Forum on 25<sup>th</sup> March.</b></p> <p>5. <b>Letter from Blackheath Village Society re possible co-option of Parish Council representative.</b></p> <p>Blackheath Village Society have sent a letter informing the Council that they have</p>

	<p>decided not to continue to invite a Council representative to be on the BVS Committee.</p> <p><b>6. Flooding at Lynes Farm, Blackheath.</b></p> <p>Cllr Maggs wished this item to be added to the next agenda as he wished to ask the Council to support an initiative to get SCC and WBC to co-ordinate the clearing of their ditches in Blackheath.</p> <p><b>7. New posts installed by WBC in Blackheath causing problems.</b></p> <p>Cllr Maggs reported that some new posts in Blackheath were a cause of concern for some residents. It was suggested that they liaise with the Borough Councillor, Michael Goodridge.</p> <p><b>8. Flooding on pavement on Wonersh Common Road.</b></p> <p>Cllr Grant reported again that nothing had been done by SCC to resolve the flooding issue on the pavement on Wonersh Common Road. It was agreed that Cllr Grant would ask the County Councillor, Victoria Young to intervene.</p> <p><b>ACTION: Cllr Grant to contact Cllr Victoria Young.</b></p> <p><b>9. New Plans for Arbuthnot Hall.</b></p> <p>Cllr Smith reported that alternative views on proposals for the hall were now being looked at. It is still unclear who is the actual owner of the Hall.</p> <p><b>ACTION: Cllr Smith to take Arbuthnot Hall file to investigate any relevant documentation.</b></p> <p><b>10. Change of Legal Status of Wonersh Sports Club.</b></p> <p>Cllr R Bawden requested that this item be added to the next agenda.</p>
<p><b>13/14 202</b></p>	<p><b>Dates of future meetings:</b></p> <p><b>Council: 10 April</b></p> <p><b>Planning Committee: 20 March, 3 April</b></p>

There being no further business, Cllr Powell-Evans closed the meeting at 9.10 pm.

Signed: *Anne Powell-Evans*

Date: 10 April 2014