



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 8th January 2015, at 7.30 pm at Wonersh Sports Pavilion

PRESENT

Cllrs M Band, K Bawden, R Bawden, G Grant, L Healy, B Holtom, P Maggs, A Powell-Evans (in the chair) and C Smith; PCSO S Baldwin and PCSO P Snow, Waverley Borough Cllr M Goodridge and one member of the public.

In attendance: Mrs Pauline Whitehead (Locum Clerk)

14/15 131	<p>To consider and approve apologies for absence.</p> <p>There were no apologies for absence.</p>
14/15 132	<p>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</p> <p>Cllrs K Bawden, R Bawden and G Grant declared a non-pecuniary interest in 14/15/141(b) as allotment holders. Cllr M Band declared a non-pecuniary interest in 14/15/146(b) as a board member of the Surrey Hills AONB Board. There were no other disclosable interests in any of the after-mentioned items of business.</p>
14/15 133	<p>Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern.</p> <p>1. PCSO Snow noted that there had been three criminal incidents associated with burglary in the area between Wonersh Common and Little Tangley on New Year's Eve. Of the three incidents, one was an attempted break-in, one was a break-in with no property stolen and the third incident was at a non-dwelling property where goods, including a trailer were stolen. The properties involved were linked by footpaths and the Police are appealing for information to identify the perpetrators from local residents and through Countrywatch.</p> <p>2. Information supporting the 'Light it, lock it, list it', Surrey Police campaign has been passed to all Neighbourhood Watch co-ordinators in the Parish and a copy of the leaflet was given to the Parish Council. PCSO Baldwin reminded the Parish Council of the importance of securing the side entrances and rear boundaries to properties and of reporting any suspicious behaviour or activity to 101 so that it can be logged and investigated. He also reiterated that it was important that members of the public should not put themselves in a position where their safety could be compromised.</p>
14/15 134	<p>Open meeting for <i>members of the public</i> to raise matters with the Council.</p> <p>There were no matters raised by the public.</p>
14/15 135	<p>To consider and approve the minutes of the Council meetings held on 13 November 2014.</p> <p>The minutes of the Council meeting held on 13 November 2014 were agreed by the Council and signed by the Chairman as a true record, subject to an amendment as follows:- 14/15 116(c) "A request for two additional waste bins: one in Blackheath and one at Tangley Lane, Wonersh had been passed to the WBC Countryside Rangers".</p>
14/15 136	<p>To receive progress reports about matters previously considered and approved by the Council.</p> <p>1. The Council noted a progress report circulated to all Councillors, additional information</p>

was given at the meeting as follows:-

14/15 095 Surrey County Council (SCC) Highways roads and pavements repairs/improvements.

One of the two broken finger posts at Stroud Lane/Woodhill Lane, reported to SCC has now been repaired. The one that remains broken is the responsibility of the Surrey Hills AONB Board.

13/14 160/221(c) Lordshill Playground.

Cllr Smith reported that mole eradication work has not yet been undertaken at Lordshill Playground, probably due to the recent wet weather conditions and that the newly installed equipment is functioning well. The opening of the Playground will take place on 31 January 2015 at 2.30pm.

14/15 033(b) Additional waste bins in Shamley Green.

It was agreed that the Clerk write officially to WBC to request that WBC install new bins in the places identified by the Parish Council. It was agreed that Cllr Band monitor and chase up the progress of this project.

14/15 033(d) Wonersh Bus Shelter

Cllr Grant had not received any further information from SCC regarding the installation of Real Time displays in the bus shelters in Wonersh. She would pursue the installation of a canopy over one of the bus shelters and report back.

14/15 101 To consider and approve the Council's comments to SCC about the implementation-to-date of Shamley Green's traffic calming project and other related highways safety issues.

The SCC Local Highways Task Group had informed the Chairman that the cats' eyes and road markings on Church Hill would not be reinstated, but that other traffic calming measures would be considered, however, formal notification from SCC was still awaited. Cllr Band informed members that the Vehicle Activated Sign (VAS) in that area was not working. The Council would wait for the Shamley Green Traffic Calming Committee to come back to the Council when they required further support.

14/15 121 To consider proposals about the future ownership and restoration of The Villagers Public House (a registered asset of community value at Blackheath) and to approve the next steps.

Cllr Maggs reported that WBC had confirmed that they would not consider a Compulsory Purchase Order for the Villagers Public House, and he expressed appreciation to Borough Cllr Goodridge for his role in helping to find out what further action could be taken through WBC to progress this matter. Cllr Maggs will bring further updates to the Council should there be any further progress.

14/15 122 To consider proposals for the Council to become more engaged in the management of the commons at Blackheath and to approve the next steps

WBC is in the process of drafting an enforcement policy for the whole of Waverley. A draft copy of the policy will come to Wonersh Parish Council for their comment. From this the local role that Wonersh Parish Council can take will be detailed.

14/15 124 To consider the Parish Council's contribution to commemorating the centenary of the First World War over 2014 – 18 and to approve the next steps.

Cllr Healy will attend a meeting organised by WBC on Monday 12th January and report back to the Council.

2. The Chairman requested that information relating to the progress report be notified to her on the Monday prior to a Parish Council meeting so that the report will be as current as possible.

14/15 137	<p>To receive the approved minutes of the Planning Committee meetings held on 13 & 27 November and 11 December 2014.</p> <p>The Council noted receipt.</p>
14/15 138	<p>Finance – to consider and approve the following:</p> <p>(a) the list of receipt and payment vouchers in November and December 2014; The Council <i>RESOLVED</i> unanimously to approve these. (Proposed by Cllr L Healy);</p> <p>(b) the end-October and end November 2014 financial statements; The Council <i>RESOLVED</i> unanimously to approve these. (Proposed by Cllr M Band);</p> <p>(c) the variances and estimated outturn for the present (2014/15) financial year as at end-November 2014; The Council <i>RESOLVED</i> unanimously to approve this. (Proposed by Cllr R Bawden);</p> <p>(d) the payment of up to £5,600 (ex VAT) for repair and renovation of drainage pipes under Wonersh Common;</p> <p>Quotations for the work had been requested from six contractors, but only two had responded. One quotation for £5,600 (ex VAT) matched the specification exactly. Further discussion would take place with the other contractor to clarify that the quotation was for all of the work specified, prior to a contractor finally being appointed. The Council <i>RESOLVED</i> unanimously to approve a payment of up to £5,600 (ex VAT), subject to the possibility of gaining grant funding for the project being explored. (Proposed by Cllr M Band). The final contribution would come from reserves.</p> <p>(e) the payment of up to £200 (ex VAT) for traffic-calming measures in Blackheath.</p> <p>The Council <i>RESOLVED</i> unanimously to approve funding for traffic calming measures in Blackheath which would include 20mph bin stickers and repainting the 20mph signs at the village entrances using fluorescent paint. (Proposed by Cllr C Smith). The funding will come from Parish Project reserve.</p>
14/15 139	<p>To consider and approve the Council's budget and annual precept for 2015/16.</p> <p>The Council considered a report from the Clerk and <i>RESOLVED</i> to adopt a budget and precept as set out in Annex A of these minutes. (Proposed by Cllr R Bawden). It was further <i>RESOLVED</i> to accept the balanced budget of £40,560 and precept of £37,122. (Proposed by Cllr R Bawden).</p>
14/15 140	<p>To consider and approve proposals for parish projects:</p> <p>(a) Improving access to the pavement at the western end of The Street, Wonersh (meeting).</p> <ol style="list-style-type: none"> 1. It was <i>AGREED</i> to instruct the Clerk to obtain a quotation for removing mud from the pathway at the western end of The Street, Wonersh, from Green Place to Gerald's Wood in readiness for the next Parish Council Meeting. The mud, which has slid from the adjoining bank has obliterated a large proportion of the pathway and this was considered to be a safety issue for residents. 2. It was agreed to add the possibility of installing posts to stop people parking on the Common in Wonersh in the area near to Ashlands to the parish projects schedule. 3. The Chairman asked for more parish projects from the community and a piece would be included in the forthcoming newsletter. Those with parish projects in mind were asked to develop detailed proposals with costings if possible and bring them before the Council.

14/15 141	<p>Wonersh Garden Allotments (Three declarations of interest) To consider and approve the following:</p> <p>(a) the rental agreement between the Council and Dr Sullivan for the allotments site for 2015/16, including the payment of £386.00 in annual rental by the Council to Dr Sullivan.</p> <p>The Council <i>RESOLVED</i> unanimously to approve this. (Proposed by Cllr B Holtom);</p> <p>(b) 2016/17 annual rental charges for Garden Allotment plots.</p> <p>The Council considered a report from the Clerk. Following a vote it was <i>RESOLVED</i> to increase the allotment rents to £40 (half plot) and £80 (whole plot) for 2016/17 on condition that for 2017/18 the cost would be increased to £45 (half plot) and £90 whole plot) to ensure that there was no deficit in funding for allotment provision. (Proposed by Cllr P Maggs). The vote was 5 for the proposal, one against (Cllr B Holtom) and three abstentions (Cllrs K Bawden, R Bawden and G Grant).</p>
14/15 142	<p>To consider and approve the contents of the Winter 2014/15 council newsletter.</p> <p>The Council <i>AGREED</i> that articles submitted to Cllr Grant would be included in the final newsletter plus some information on the budget and Annual Assembly. (Proposed by Cllr G Grant). Appreciation was expressed to the gentleman who provided the artwork for the newsletter.</p>
14/15 143	<p>Surrey County Council (SCC) public consultation about local bus services: to consider and approve the Council's submission to SCC.</p> <p>The Council <i>AGREED</i> that a response written for the Council by Cllr Healy was submitted to SCC.</p>
14/15 144	<p>To consider and approve the format of the progress report to be submitted at future Council meetings.</p> <p>Following debate it was <i>AGREED</i> to accept the principle of clearly defining who is responsible for any item on the progress report and what the upcoming actions would be, with a date for action to be taken.</p>
14/15 145	<p>To receive reports by Members and the Clerk:</p> <p>The following written reports were received by the Council:</p> <p>(a) Annual Assembly (Cllr C Smith). Regrettably Cllr V Young will not be able to attend the Annual Assembly on 19th March 2015. It was hoped to encourage younger members of the community to attend and the Chairman invited members to pass any ideas to Cllr Smith. A suggestion to invite Rob Fairbanks from Surrey Hills was greeted with enthusiasm as was inviting voluntary litter pickers and the voluntary playgroup in Shamley Green to provide a display;</p> <p>(b) Blackheath Traffic Calming (Cllr P Maggs) The Blackheath Traffic Calming Group had identified some measures that may positively influence road safety in the future. These included imposing a 30mph (probable), imposing a 20mph speed limit (possible, but less likely to be agreed), white lines on the inside of the pinch points at the edge of the village creating an apparent narrowing effect and planting trees at the entrance to the village, (coming from Wonersh), to reduce sight lines and thereby speeds, coming into the village. The Parish Council were invited to support a consultation relating to the proposed measures, and to offer a method for conducting the consultation process and to indicate what level of support/ majority would be needed for the Parish Council to request that they should be effected. It was suggested that Cllr Maggs speak with Bramley Parish Council as they did a similar exercise quite recently. The Parish Council indicated that they were happy to encourage the villagers of Blackheath Traffic Calming Group to consult residents on the proposals that they had suggested and invited Cllr Maggs to bring a report back to the next Parish Council meeting outlining the proposals for the consultation.</p>

14/15 146	<p>Members' business and correspondence for noting or including on a future agenda. (One declaration of interest (b))</p> <p>It was noted that the following had been received:-</p> <ul style="list-style-type: none"> (a) The WBC Information pack for parish council candidates for the elections in May 2015. (b) Surrey Hills AONB management plan 2014 – 2019. (c) Invitation to a networking event to discuss commemorative events associated with WW1 at WBC on 12th January (Cllr L Healy to attend) (d) Invitation to the Traffic Steering Group in Bramley to discuss work on Wonersh Common (Cllr Powell-Evans to attend) (e) WBC Town and Parishes Meeting on 13th January (Cllr Powell-Evans to attend) (f) An e-mail from a resident regarding stock fencing that had been erected to separate private land from a public footpath. Whilst it was accepted that the owner of the land was within his rights to protect his land, it was felt that the aggressive and unpleasant notices that he had displayed to notify local people were unneighbourly. The action of some residents who had removed the notices had been equally un-neighbourly and could have caused damage. The Parish Council would monitor the situation.
14/15 147	<p>Dates of future meetings:</p> <p>Council: 12 February 2015</p> <p>Planning Committee: 22 January 2015 and 5 February 2015.</p>

There being no further business, Cllr Powel-Evans closed the meeting at 9.45 pm.

Income	
Precept	37,122
WBC Council Tax Support Grant	627
Compensatory Grant	1,725
Allotment Rents	945
Bank Interest	140
Grants & Donations	0
Sundry Income	1
Total Receipts	40,560
Expenditure	
Payroll	-13,400
Clerk's expenses	-100
Accounts & bookkeeping fees	-300
Office postage	-60
Office stationery	-750
Office rent	-1,000
Office telecoms & broadband	-900
Office equipment	-100
WPC training & courses	-500
WPC publicity	-1,800
WPC website	-200
WPC insurance	-700
WPC subscriptions	-1,250
WPC audit fees	-500
WPC sundries	-100
WPC elections	-50
Playgrounds grass cutting	-1,550
Playgrounds litter picking	-620
Playgrounds maintenance & repairs	-1,500
Allotments	-1,000
Commons grass cutting	-3,050
Commons litter picking	-1,240
Commons maintenance & repairs	-2,600
Gerald's Wood	-500
Wonersh closed burial ground - grounds maintenance	-1,260
Wonersh closed burial ground - wall maintenance	-1,000
General maintenance	-1,200
Parish projects*	-2,830
Grants to other organisations	-500
Total Expenditure	-40,560
Surplus/(Deficit)	0

Signed: *Anne Powell-Evans*

Date: 12 February 2015