



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 12 February 2015, at 7.30 pm at Wonersh Sports Pavilion

PRESENT

Cllrs K Bawden, R Bawden, B Holtom, P Maggs, A Powell-Evans (in the chair); Police Sgt M Sefton & PCSO P Snow (for items 148 – 150 only) and one member of the public.

In attendance: Mr K Garvey (Clerk to the Council).

14/15 148	<p>To consider and approve apologies for absence.</p> <p>The Council received and accepted apologies from Cllrs M Band, G Grant, L Healy and C Smith.</p>
14/15 149	<p>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</p> <p>Cllrs K & R Bawden declared a non-pecuniary disclosable interest in agenda item 162.</p>
14/15 150	<p>Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern.</p> <p>1. The Council welcomed Police Sgt Mel Sefton to the meeting and congratulated her on being appointed Area Sgt for the Cranleigh Neighbourhood Police Team (covering Cranleigh, Ewhurst, Bramley, Hascombe and Winterfold, in addition to this parish). PCSO Snow provided an update of reported crime within the parish over the last month, including the theft of heating oil from a property in Shamley Green and the spare wheel from a parked motor vehicle. He also reported that items had been stolen from two motor vehicles along Blackheath Lane, though he noted that in both cases the vehicles concerned had not been locked. He reiterated the importance of securing property against opportunistic criminals.</p> <p>2. PCSO Snow also briefed the Council about the activities of cold callers in the area. He advised members of the public to contact 101 if individuals were behaving suspiciously or in an intimidating way.</p>
14/15 151	<p>Open meeting for <i>members of the public</i> to raise matters with the Council.</p> <p>Mrs Kendall, a resident of Shamley Green, introduced herself and expressed an interest in becoming a parish council candidate at the forthcoming elections on 7 May 2015. Mrs Kendall asked a number of questions about the role of Members and about the election process.</p>
14/15 152	<p>To consider and approve the minutes of the Council meeting held on 8 January 2015.</p> <p>The Council approved the minutes of its meeting held on 8 January 2015 and these were signed by Cllr Powell-Evans as a true record.</p>
14/15 153	<p>To receive progress reports about matters previously considered and approved by the Council.</p> <p>The Council expressed its thanks to Cllr R Bawden for instituting the new <i>Dropbox</i> facility and the definitive report last updated and circulated on 10 February 2015. Members reiterated the importance of those responsible for actions to record updates promptly. The Council also agreed a number of revised protocols to improve consistency, including always recording the date of actions as well as the relevant minute reference, and placing the most recent actions at the head of the individual progress reports.</p>

14/15 154	<p>To receive the approved minutes of the Planning Committee meetings held on 8 & 22 January 2015.</p> <p>The Council noted receipt.</p>
14/15 155	<p>Finance – to consider and approve the following:</p> <p>(a) the list of receipt and payment vouchers in January 2014 The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr R Bawden);</p> <p>(b) the end-December 2014 financial statement The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr K Bawden);</p> <p>(c) the variances and estimated outturn for the present (2014/15) financial year as at end-December 2014 The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr R Bawden);</p> <p>(d) the payment of up to £258 (ex VAT) to Mr Steve Cozens for the replacement of wooden posts protecting the common land from encroachment by motor vehicles at Lawnsmead The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Holtom);</p> <p>(e) the payment of up to £995 (ex VAT) to Mr Steve Cozens for renovations and replenishment of the safety surfacing at Barnett Lane Playground, Wonersh The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Maggs);</p> <p>(f) the payment of up to £400 (ex VAT) to Wonersh Woodland Group for tree management works at Gerald’s Wood The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr K Bawden).</p>
14/15 156	<p>To consider and approve the 2014 biennial report on trees within the parish for which the Council has responsibility.</p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr R Bawden) but also agreed that the Clerk should seek competitive quotations from a number of qualified professionals to carry out the next survey due in 2016.</p>
14/15 157	<p>To consider and adopt revisions to the following Council procedures and policies:</p> <p>(a) Standing Orders The Council carefully considered the proposed revisions (to reflect changes in law about the freedom for members of the public and media to record meetings of the Council) and <i>RESOLVED</i> unanimously to approve them (proposed by Cllr R Bawden);</p> <p>(b) Relations with the press and media policy The Council carefully considered the proposed revisions (to reflect changes in its Standing Orders about the freedom for members of the public and media to record meetings of the Council) and <i>RESOLVED</i> unanimously to approve the amended policy (proposed by Cllr Maggs).</p>
14/15 158	<p>To consider and approve proposals for additional renovations at the parish playgrounds at Lordshill, Shamley Green and Barnett Lane, Wonersh.</p> <p>1. The Council noted that all issues raised in the 2014 annual safety inspection report about the Lordshill playground had been addressed. A number of other renovation works were due to start at Lordshill playground, including a mole eradication programme and resurfacing of the mini football area. However, given the growing unevenness of the ground around other play equipment Members agreed that the Clerk should seek quotations for further ground levelling and rolling throughout the playground. The Council also noted that the bearings for the small turnstile were failing and requested that the Clerk investigate the costs of repairs and/or removal from the site.</p> <p>2. The Council noted that one renovation (to the green toddler unit) recommended in the 2014 annual safety inspection report remained outstanding. The Clerk undertook to ensure the works were carried out before the next Council meeting. The approved works to improve the bark safety surface throughout the playground were also due to begin at the end of February 2015. The Clerk was also investigating whether or not one of the play panels could be repaired. Members noted that a number of the play equipment items had</p>

	become dirty and discoloured by mould over the winter. The Council agreed that the voluntary playground committee should be approached to see if they would organise a clean-up working party.
14/15 159	To consider further the proposals for traffic-calming at Blackheath and to approve the next steps. Cllr Maggs reported on the latest developments and the Council agreed to follow developments,
14/15 160	To consider proposals to join the consortium of neighbouring parish councils in commissioning a professional transport study of the impact of potential development at Dunsfold Aerodrome. The Council carefully considered this proposal and agreed in principle to support a study of the impact on transport infrastructure of potential development at Dunsfold Aerodrome. However, Members made clear that such a study should be an objective critique and not premised on rejecting any development potential at Dunsfold as a starting point. The Council agreed that it should participate in forthcoming meetings of the consortium and that the issue should be discussed further at its next meeting and financial provisions be formally tabled for approval.
14/15 161	To consider further the preparations for the 2015 annual parish assembly and to approve the next steps. The Council noted that special invitations to community, voluntary organisations had been issued. The Clerk had also arranged for an advert to be placed in March editions of the Shamley Green and Wonersh with Blackheath (ecclesiastical) parish magazines. The Clerk confirmed that the Wonersh United Charities and Wonersh Woodland Group reports and accounts would be included in the agenda.
14/15 162	To consider further the request for a new motor vehicle access easement across Wonersh Common and to approve the next steps. The Council <i>RESOLVED</i> unanimously to exclude the public while this item was discussed because of its confidentiality (proposed by Cllr Powell-Evans). Having discussed the issue as a confidential item the Council <i>RESOLVED</i> unanimously (proposed by Cllr Holtom) to appoint Cllrs Powell-Evans & Maggs and the Clerk as its representatives to negotiate the fee to be charged for granting the application for the easement and to make a recommendation for approval at a future meeting of the Council.
14/15 163	To receive reports by Members and the Clerk: The Council received the following reports: (a) Feedback from local residents about options and ideas for parish projects and traffic-calming measures (in response to the latest quarterly newsletter articles on these subjects) 1. Nine residents had submitted comments (four by telephone and five by email) and made suggestions for priority action by the Council: (i) cutting back overhanging trees along Wonersh Common (B2128) at the border with Shalford Parish; (ii) renewing the tarmac of the footpath (Barnett Lane to Lawnsmead) across Wonersh Common; (iii) cutting back overhanging trees along The Street, Wonersh, near Gerald's Wood; (iv) erecting a bus timetable at The Street, Wonersh (Guildford direction); (v) renewing/widening the footpath at The Street, Wonersh, near Gerald's Wood (five mentions) 2. On traffic-calming respondents had made the following suggestions/comments: (i) call for a pelican crossing at The Street, Wonersh; (ii) reducing the speed restriction along The Street, Wonersh to 20 mph (three for, two

	<p>against);</p> <p>(iii) installation of VAS at The Street, Wonersh, near Wonersh Hollow (two for, two against);</p> <p>(iv) reducing the speed limit between Wonersh and Shamley Green to 30 mph (three for).</p> <p>3. The Council agreed to include these issues as substantive agenda items at its next meeting, also taking account of any further responses received from residents.</p> <p>(b) WBC's latest joint meeting with town & parish councils (Cllr Powell-Evans);</p> <p>(c) Bramley traffic-calming initiatives (Cllr Powell-Evans);</p> <p>(d) Longacre School traffic management (Cllr Smith);</p> <p>(e) SCC Local (Waverley) Task Group on Footpaths (Cllr Powell-Evans);</p> <p>(f) additional trees and associated works at Wonersh Common (Cllr R Bawden).</p>
14/15 164	<p>Members' business and correspondence for noting or including on a future agenda.</p> <p>Additional tree planting scheme at Wonersh Common</p> <p>1. The Council noted the following requests for its March meeting to include the following substantive agenda items:</p> <p>(a) tackling illegal vehicle parking on common land (Cllr Grant);</p> <p>(b) potential footpaths projects to be considered by SCC Footpaths Task group (Cllr Powell-Evans);</p> <p>(c) the Council's two year grass-cutting contract for 2015 & 2016 (Clerk);</p> <p>(d) Financial provision for new trees and associated works at Wonersh Common (Cllr R Bawden).</p> <p>2. The Council noted the request by Cllr Powell-Evans that all Council Working Parties should submit written reports for discussion at its April meeting.</p> <p>3. Members noted that the financial reserves spreadsheet was incomplete (see item 155(b) above) and requested that this be updated for submission with the end-January 2015 financial statement at the March meeting.</p> <p>4. The Council noted the following correspondence:</p> <p>(a) the invitation to the Shamley Green newcomers' party at the Arbuthnot Hall on 17 February;</p> <p>(b) the invitation to the Blackheath Village Hall AGM on 27 March;</p> <p>(c) the latest Surrey Hills newsletter;</p> <p>(d) the latest Fields in Trust newsletter.</p>
14/15 165	<p>Dates of future meetings:</p> <p>Council: 12 March 2015</p> <p>Planning Committee: 19 February & 5 March 2015</p> <p>Risk & Audit Committee: 24 March 2015</p>

There being no further business, Cllr Powel-Evans closed the meeting at 9.40 pm.

Signed: *Anne Powell-Evans*

Date: 12 March 2015