



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 9 April 2015, at 7.30 pm at Wonersh Sports Pavilion

PRESENT

Cllrs M Band, K Bawden, R Bawden, G Grant, L Healy, B Holtom, P Maggs, A Powell-Evans (in the chair); PCSO Snow and one member of the public.

In attendance: Mr K Garvey (Clerk to the Council).

14/15 185	<p>To consider and approve apologies for absence.</p> <p>The Council received no apologies.</p>
14/15 186	<p>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</p> <p><i>Members are required to disclose, in accordance with the Code, both the existence and nature of any disclosable pecuniary (financial) interests they or their spouses/partners, other family members, friends or close associates have in relation to matters for consideration on this agenda. Members are also required to disclose any interests they have in relation to matters for consideration on this agenda that arise from their membership or occupation of a position of general control or management in: (a) bodies to which Members have been appointed or nominated by the Council; (b) bodies which exercise functions of a public nature; (c) bodies directed to charitable purposes; and (d) bodies one of whose principal purposes include the influence of public opinion or policy. Having identified disclosable pecuniary (financial) interests in any matters for consideration on this agenda, and unless a dispensation has been granted, Members must withdraw from the meeting while consideration and decision-making about such matters take place.</i></p> <p>Cllr R Bawden declared a non-pecuniary interest in item 192(e) as the Chairman of Wonersh Sports Club.</p>
14/15 187	<p>Briefing by the Safer Neighbourhood Policing Team on issues of local interest and concern.</p> <p>PCSO Snow reiterated that reported crime over the last month remained very low but highlighted examples of criminal damage to a parked car in The Street, Wonersh, as well as a number of bicycle thefts from garages in Wonersh village and building materials (York stone) from a more remote private dwelling undergoing large-scale redevelopment.</p>
14/15 188	<p>Open meeting for members of the public to raise matters with the Council.</p> <p>Mr Nick Carter, a Blackheath resident, thanked the Council for the latter's active engagement with the consultation process over the future management of the heathland and for the Council's support for traffic-calming initiatives through the centre of the village.</p>
14/15 189	<p>To consider and approve the minutes of the Council meeting held on 12 March 2015.</p> <p>The Council approved the minutes of its meeting held on 12 February 2015 and these were signed by Cllr Powell-Evans as a true record.</p>
14/15 190	<p>To receive progress reports about matters previously considered and approved by the Council.</p> <p>The Council received the latest report.</p>
14/15 191	<p>To receive the approved minutes of the Planning Committee meetings held on 5 & 19 March 2015.</p> <p>The Council noted receipt.</p>

14/15 192	<p>Finance – to consider and approve the following:</p> <p>(a) the list of receipt and payment vouchers in March 2014 The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Healy);</p> <p>(b) the end-January, end-February & end-March 2015 financial statements The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Band);</p> <p>(c) the payment of £185.42 (ex VAT) to Dunsfold Parish Council (outstanding balance) for the <i>Motion Report: a strategic review of the transport assessments submitted to Waverley Borough Council by consultants on behalf of Dunsfold Airport Limited (DAL) and by Surrey County Council</i> The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr R Bawden);</p> <p>(d) the payment of £908.33 (ex VAT) to Surrey ALC Ltd for the Council's 2015/16 annual subscription to the National Association of Local Councils (NALC) and Surrey ALC The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Healy);</p> <p>(e) the payment of £1,000 (ex VAT) to Wonersh Sports Club for the annual 2015/16 rent (including utilities) of the Council Office The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Grant);</p> <p>(f) the payment of £386 (ex VAT) to Dr Sarah Sullivan for Council's 2015/16 annual rent of the Wonersh Allotments site The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Healy);</p> <p>(g) to allocate the unspent balance of £50 in the Council's 2014/15 budget for election expenses to the Council's existing <i>Elections expenses reserve fund</i> (opening balance as at 1 April 2015: £420) The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Smith);</p> <p>(h) to allocate the unspent balance of £1,000 in the Council's 2014/15 budget for maintenance and repair of the Wonersh closed burial ground walls to the Council's existing <i>Wonersh closed burial ground (maintenance & repair of walls) reserve fund</i> (opening balance as at 1 April 2015: £2,138) The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Smith);</p> <p>(i) to allocate the unspent balance of £1,330 in the Council's 2014/15 budget for the maintenance and repairs of playgrounds, to a new <i>Playgrounds maintenance and repairs reserve fund</i> (opening balance £1,330) The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Smith);</p> <p>(j) to maintain the following existing allocated reserves and project funds (opening balances as at 1 April 2015):</p> <ul style="list-style-type: none"> i. Capital reserve fund: £7,392; ii. Death-in-service & retirement gratuity reserve fund: £1,919; iii. Shamley Green (Lords Hill) playground project fund (SCC grant): £600; iv. Wonersh (The Street/Chinthurst Lane) water gully and ditch clearance project fund (SCC grant): £120; v. Wonersh (The Street) pavement clearance project fund (SCC grant): £640; vi. Wonersh playground new equipment project fund (NPFA grant): £3,881; vii. Wonersh land valuation fees & expenses reserve: £2,100; viii. Wonersh Common drainage project fund: £5,000 <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Band);</p> <p>(k) to appoint Cllr M Band as an additional authorized signatory to the Council's bank account The Council <i>RESOLVED</i> unanimously to approve this in accordance with the declaration at Section 2 of the Co-Operative Bank <i>change of account signatories</i> mandate (proposed by Cllr R Bawden).</p>
14/15 193	<p>Risk & Audit - to consider and approve the following:</p> <p>(a) the minutes of the Risk & Audit Committee meeting held on 24 March 2015 The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Healy);</p> <p>(b) the adoption of revised Financial Regulations of the Council</p>

	<p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Healy); (c) the Council's Assets Register as at 31 March 2015 The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Healy); (d) the Council's Risk Management Register as at 31 March 2015 The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Healy).</p>
14/15 194	<p>To consider the Wonersh Woodland Group's 2014 annual report and accounts. The Council agreed to defer this item to the next meeting of the Council.</p>
14/15 195	<p>To consider reports from the Council's working parties and from Council representatives on other bodies at the end of the present Council's term of office and to approve the next steps.</p> <ol style="list-style-type: none"> 1. The Council noted ongoing business for the following working parties meriting participation by the Council: <ol style="list-style-type: none"> (a) Emergency Planning; (b) Commons enhancement and management; (c) Blackheath traffic-calming; (d) Shamley Green traffic-calming; (e) Buildings of Local Merit (f) Barnett Hill traffic management; (g) Longacre School traffic-management. 2. The Council noted that the following working parties had completed their tasks: <ol style="list-style-type: none"> (h) Wonersh vehicle parking; (i) Gerald's Wood. 3. The Council recommended that the following issues should be kept under active review by the new Council for potential working party or liaison representatives: <ol style="list-style-type: none"> (j) Shamley Green vehicle parking; (k) Wonersh traffic-calming; (l) Playgrounds; (m) Arbuthnot Hall re-development; (n) World War I anniversaries up to 2018.
14/15 196	<p>To consider and approve proposals for highways drainage maintenance and improvement projects to Surrey County Council in 2015/16.</p> <p>The Council agreed that the following local highways should be prioritised for ongoing drainage maintenance and improvement by SCC: Norley Lane & Stroud Lane (Shamley Green), Chinthurst Lane (Wonersh) and Blackheath Lane (Blackheath).</p>
14/15 197	<p>To consider and approve the Council's response to the WBC public consultation about the proposed Blackheath commons management plan.</p> <p>The Council considered the draft response prepared by Cllr Maggs and agreed that this be approved subject to the inclusion of a number of amendments proposed by other Members. The Council requested that the Clerk submit the finalised version to WBC.</p>
14/15 198	<p>To review this year's Parish Assembly.</p> <p>The Council noted that attendance was similar to previous years and that residents from all three villages had participated, though numbers from Wonersh village were down. The presentation about the Surrey Hills AONB was very interesting and had been well-received. There was also good feedback about the other topics, including the update about the Waverley Local Plan. The Council requested that the Clerk submit the draft minutes of the meeting to the next council meeting for consideration and approval.</p>
14/15 199	<p>To receive reports by Members and the Clerk:</p> <p>The Council received the following reports:</p> <p>(a) SCC Local Task Group for footpaths and bridleways (Cllr Powell-Evans);</p>

	(b) Blackheath traffic-calming public consultation (Cllr Maggs); (c) Blackheath Village Hall AGM (Cllr Maggs).
14/15 200	Members' business and correspondence for noting or including on a future agenda. On behalf of other Members Cllr Band thanked Cllr Powell-Evans for chairing the Council over the past four years. Cllr Powell-Evans thanked all Members (especially those who were now standing down from office) and the Clerk for their contributions and support over this period.
14/15 201	Dates of future meetings: Council: 14 May 2015 Planning Committee: 21 May & 4 June 2015

There being no further business, Cllr Powel-Evans closed the meeting at 9.00 pm.

Signed: *Anne Powell-Evans*

Date: 14 May 2015