



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 11 June 2015, at 7.30 pm at Wonersh Sports Pavilion

PRESENT

Cllr M Band, Cllr C Crouch, Cllr M Hardman, Cllr H Kendall, Cllr P Maggs, Cllr P Neve, Cllr G Payne, Cllr A Powell-Evans (in the chair), Cllr R Weale; and two members of the public.

In attendance: Mr K Garvey, Clerk to the Council.

<p>15/16 025</p>	<p>To consider and approve apologies for absence.</p> <p>1. All Members were present for the meeting.</p> <p>2. The Council received apologies from County Cllr V Young, Borough Cllr M Goodridge, Pc B Baldwin and PCSO P Snow.</p>
<p>15/16 026</p>	<p>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</p> <p>Cllrs Payne and Powell-Evans declared personal and non-pecuniary interests in item 038 as members of the organizing committee of the Wonersh village fete.</p>
<p>15/16 027</p>	<p>Briefing by the Neighbourhood Policing Team (NPT) on issues of local interest and concern.</p> <p>Although representatives of the NPT could not attend this meeting due to other operational commitments the Council was grateful to receive a written report from PCSO Snow detailing an increase in theft/burglary/criminal damage within the parish over the previous month. Members noted that the Police were responding by increasing night-time patrols.</p>
<p>15/16 028</p>	<p>Open meeting for members of the public to raise matters with the Council.</p> <p>1. Mr & Mrs Greenland presented outline plans for the development of a new agricultural (farmhouse) dwelling for themselves in Shamley Green. The Council confirmed that it could not comment at this stage but would consider carefully the proposals once they were formally submitted to the Planning Authority (Waverley Borough Council). However, the Council encouraged the Greenlands to take account of the <i>Village Design Statement</i> for the parish (which had been adopted by WBC as a supplementary planning document) in finalising their proposals.</p>
<p>15/16 029</p>	<p>To consider and approve the minutes of the annual meeting of the Council held on 14 May 2015.</p> <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Hardman).</p>
<p>15/16 030</p>	<p>To receive progress reports about matters previously considered and approved by the Council.</p> <p>1. The Council noted the report, as of 11 June, and made a number of updates to be recorded by the Clerk ahead of the next meeting of the Council. All Members had received their invitation to join the electronic “drop-box” facility to enable “action parties” to update the document in real-time too. Cllr Powell-Evans reiterated the report’s importance as part of the official record of the Council to keep residents informed of the</p>

	<p>Council's activities. Maintaining up-to-date written progress reports relied on all named "action parties" (be they Members or the Clerk) taking responsibility to do so between meetings of the Council. Given the amount of business to conduct at meetings it was an important discipline to be able to note as much as possible without taking up too much valuable time in making verbal reports, except where absolutely necessary.</p> <p>2. Members noted that the deadline for updating the progress reports document ahead of the next meeting of the Council would be: Tuesday, 7 July 2015.</p>
15/16 031	<p>To receive the approved minutes of the Planning Committee meetings held on 30 April and 21 May 2015.</p> <p>The Council noted receipt.</p>
15/16 032	<p>Finance – to consider and approve the following:</p> <p>(a) the list of receipt and payment vouchers in May 2015</p> <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Weale);</p> <p>(b) the end-April 2015 financial statement</p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Band);</p> <p>(c) the payment of up to £10 in search fees at HM Land Registry to ascertain the registered ownership of a parcel of land in Wonersh</p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Neve).</p>
15/16 033	<p>To consider and approve the extension of the temporary employment of the present Assistant to the Clerk up to the end of September 2015.</p> <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Weale).</p>
15/16 034	<p>To consider and approve the minutes of the 2015 Annual Parish Assembly.</p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Kendall).</p>
15/16 035	<p>To consider and approve the arrangements for producing the <i>Summer 2015</i> Parish quarterly newsletter and to discuss the proposed contents.</p> <p>1. The Council noted that it would not be possible to complete the newsletter for distribution at the beginning of July but agreed that it would still be desirable to publish a Summer edition at the beginning of August if possible. This should include a précis of the 2015 Annual Assembly along with articles about various parish projects (including Blackheath traffic-calming) and an <i>in memoriam</i> anniversary of local residents who had so far lost their lives one hundred years ago in WW1.</p> <p>2. The Council therefore agreed to consider further the contents of the newsletter at its next meeting.</p>
15/16 036	<p>To consider Blackheath traffic-calming community working party proposals and to agree the next steps.</p> <p>1. The Council carefully considered the three proposals set out in Cllr Maggs' report and agreed as follows:</p> <p>(a) The Council <i>RESOLVED</i> unanimously to support the recommendation for white lines to painted on the road at western entrance (Wonersh direction) to the village to emphasise the squeeze point (proposed by Cllr Maggs);</p> <p>(b) The Council <i>RESOLVED</i> to support the recommendation to plant trees at the western entrance (Wonersh direction) to the village to reduce the sight line of vehicle drivers (proposed by Cllr Maggs);</p>

	(c) The Council RESOLVED to support a submission to the SCC to request that a statutory 20mph speed limit be introduced within Blackheath village.
15/16 037	To consider potential traffic-calming proposals in Wonersh village and to agree the next steps. The Council carefully considered this issue at the request of Cllr Neve. The Council RESOLVED unanimously to appoint Cllrs Neve and Kendall as a Wonersh village traffic-calming working party to consider bringing forward specific proposals for consideration by the Council at a future meeting (proposed by Cllr Hardman).
15/16 038	To consider and approve the application for a licence for a summer fete on Wonersh Common. The Council carefully considered this proposal. The Clerk confirmed that the organisers had agreed to meet the Council's health and safety conditions for holding such an event and the Council therefore RESOLVED unanimously to approve it (proposed by Cllr Neve).
15/16 039	To consider a report about the condition of the drainage infrastructure under Wonersh Common and to approve the next steps. The Council carefully considered the report submitted by the Clerk and agreed that the latter should liaise further with Mr Martin Maybrey about these concerns. The Council requested that the Clerk then submit recommendations for consideration at a future meeting.
15/16 040	To consider and approve the Council's policy for determining fees relating to granting new easements across Council-owned land. The Council noted the value of having an agreed written policy statement for the benefit of the Council and potential applicants alike. Members requested that the Clerk prepare a draft statement for consideration and approval at the meeting of the Council to be held on 10 September 2015.
15/16 041	To consider and approve the appointment of a Member of the Council to liaise with Wonersh Woodland Group (WWG). The Council RESOLVED unanimously to appoint Cllr Neve as its liaison point with the Wonersh Woodland Group about matters relating to Gerald's Wood (proposed by Cllr Band).
15/16 042	To consider the Council's accreditation to the <i>Local Council Award Scheme (LCAS)</i> and to approve the next steps. The Council noted the introduction since January 2015 of the National Association of Local Councils (NALC) of the LCAS. Members agreed that participating in this quality benchmarking could be a useful exercise but felt that this should be looked at again later in year once the new Council had established its other priorities for action. In the meantime Cllr Powell-Evans would undertake a review of the Council's compliance with the foundation level of the scheme.
15/16 043	To receive reports by Members and the Clerk: (a) Longacre School Traffic Management Committee: 14/05/15 Cllr Weale confirmed that he was receiving a handover from Mrs Smith and looked forward to participating in future meetings of this Committee on behalf of the Council. (b) Barnett Hill Conference Centre Traffic Management 2014 Annual Report The Council agreed to defer consideration of this item until its September 2015 meeting. (c) Blackheath Village Society meeting: 09/06/15 Cllr Maggs made a report.

	<p>(d) Code of Conduct briefing for new Members: 30/06/15</p> <p>Cllr Payne made a report.</p>
<p>15/16 044</p>	<p>Members' business and correspondence for noting or including on a future agenda.</p> <p>1. The Council noted receipt of the following correspondence:</p> <p>(a) the SCC 2014/15 annual report on countryside access. No further action required;</p> <p>(b) the acknowledgement by the TV Licensing Authority that no TV licence was required for the parish office on condition that no device was used within the office for watching live TV. No further action required;</p> <p>(c) the opportunity for Chairs' and Vice-chairs' training offered by Surrey ALC on 30/09/15. Cllrs Powell-Evans and Maggs to consider;</p> <p>(d) Borough Cllr Band's invitation to the Parish Council to attend his mayoral civic service at Christ Church, Shamley Green on 4 July 2015. Members to RSVP to the Mayor's secretary.</p> <p>2. Members requested that the following be added to the agenda of its July meeting:</p> <p>(a) Summer 2015 parish newsletter;</p> <p>(b) New equipment and maintenance of existing equipment at the parish playgrounds;</p> <p>(c) SCC Localism (Highways) Scheme.</p>
<p>15/16 045</p>	<p>Dates of future meetings:</p> <p>Council: 9 July 2015</p> <p>Planning Committee: 18 June & 2 July 2015</p>

There being no further business, Cllr Powell-Evans closed the meeting at 10.00 pm.

Signed: *Michael Band*

9 July 2015