



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 8 October 2015, at 7.30 pm at Wonersh Sports Pavilion

PRESENT

Cllr C Crouch, Cllr H Kendall, Cllr P Neve, Cllr G Payne, Cllr A Powell-Evans (in the chair), Cllr R Weale; and one member of the public.

In attendance: Mr K Garvey, Clerk to the Council.

15/16 083	To consider and approve apologies for absence. The Council received and approved apologies from Cllrs M Band M Hardman and P Maggs. The Council also received apologies from Borough Cllr M Goodridge and PCSO P Snow.
15/16 084	Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code. Cllr Powell-Evans declared a disclosable non-pecuniary interest in agenda item 091(e).
15/16 085	Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern. The Council received a written report from PCSO Snow. Members expressed concern about the increase in crime relating to residential property and local building sites within the parish over the previous four weeks.
15/16 086	Open meeting for <i>members of the public</i> to raise matters with the Council. Mrs L Healy, representing Blackheath and Wonersh Age Concern, spoke in support of the charity's application for grant funding towards the annual Lunch Club outing for local elderly residents (see also minute 091(e) below).
15/16 087	To consider and approve the minutes of the Council meeting held on 10 September 2015. The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Kendall). Cllr Powell-Evans duly signed them as a true record.
15/16 088	To consider and approve the minutes of the Personnel Committee meeting held on 10 September 2015. The Council agreed to defer consideration of this item to its next meeting.
15/16 089	To receive progress reports about matters previously considered and approved by the Council. The Council noted the report, as of 8 October 2015. Members were reminded that all "action parties" should update the next report using "drop-box" no later than Monday 9 November .
15/16 090	To receive the approved minutes of the Planning Committee meetings held on 27 August and 10 September 2015. The Council noted receipt.

15/16 091	<p>Finance – to consider and approve the following:</p> <p>(a) the list of receipt and payment vouchers in September 2015 The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Kendall);</p> <p>(b) the end-August 2015 financial statements The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Weale);</p> <p>(c) the contractual pay settlement for the Clerk to the Council with effect from 1 January 2015 The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Crouch);</p> <p>(d) the payment of up to £150 for the removal of vegetation and soil encroaching on the western end of the pavement at <i>The Street, Wonersh</i> The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Weale);</p> <p>(e) the grant of £285 to Wonersh Age Concern The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Weale);</p> <p>(f) the payment of £200 for the delivery of the Council’s Autumn 2015 newsletter in and around Shamley Green The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Payne).</p>
15/16 092	<p>To consider and approve the completed Annual Return of the Council’s audited 2014/15 accounts and financial & risk management systems, including the observations of the internal and external auditors.</p> <p>1. The Council noted that the Risk and Audit Committee had met on 6 October 2015 to consider relevant issues and make recommendations. The Council therefore <i>RESOLVED</i> unanimously to approve: (a) the completed Annual Return of the Council’s 2014/15 audited accounts; (b) the report of the External Auditors; and (c) the report of the Internal Auditors (proposed by Cllr Crouch).</p> <p>2. The Council also agreed that it would consider at its next meeting: (a) the recommendations for changes to the Council’s Standing Orders and Financial Regulations; (b) the updated Assets Register and Risk Management Register.</p>
15/16 093	<p>To consider how the Parish Council can contribute to a reduction in motor vehicle congestion at Hullbrook Lane, Sweetwater Lane and Stonards Brow, and improve pedestrian access/safety, and to approve the next steps.</p> <p>The Council agreed to defer consideration of this item to its next meeting.</p>
15/16 094	<p>To consider and approve recommendations for highways improvement projects for submission to the SCC Local Committee: Cranleigh & Eastern Villages Highways Task Group.</p> <p>The Council considered and approved the following priorities for submission to the Task Group:</p> <p>(a) <u>Blackheath traffic-calming</u> (initiatives driven by the Blackheath community following public consultation over the last year)</p> <p>Introduction of 20 mph speed limit within the village (as defined by the present gateways) Additional squeeze elements at the Blackheath Lane entrance (from Wonersh): narrow entrance further, white lines, and tree screening to deprive/hinder motor vehicle drivers view of the long straight road into the village;</p> <p>(b) <u>Wonersh/Bramley border traffic calming</u></p> <p>Installation of kerbed island at the junction of Chinthurst Lane, The Street, Station Road (in conjunction with any identified under-road drainage repairs improvements). WPC is willing to meet additional costs of installing granite sets (following the Shamley Green island example);</p>

	<p>(c) <u>The Street, Wonersh, kerb/pavement extension</u></p> <p>The new Council is aware of the background (and previously identified expense) but requested that the TG look again at this issue, including extending the raised kerb on the north side at least to the entrance of Gerald's Wood;</p> <p>(d) <u>Wonersh/Shamley Green B2128</u></p> <p>The new Council would like SCC to look at improving the stability of the bank (Western side). Recent examples of vegetation debris falling on to the road have seriously hindered traffic flow when large vehicles (including buses) have had difficulty passing one another.</p>				
15/16 095	<p>To consider and approve the appointment of a Councillor to lead on the portfolio of public rights of way within the parish.</p> <p>The Council noted that neighbouring parishes had appointed a Member to be responsible for co-ordinating volunteers to monitor the state of public rights of way (footpaths and bridleways). The Council was grateful to Cllr Kendall for volunteering to take on this role and it <i>RESOLVED</i> unanimously to appoint her (proposed by Cllr Powell-Evans).</p>				
15/16 096	<p>To consider the Council's obligation to implement auto-enrolment for employee pensions no later than 1 January 2017 and to approve the next steps.</p> <p>The Council received the report submitted by the Clerk. It noted the important role of the Clerk in ensuring the introduction of a pension scheme for employees but, in recognition of potential conflicts of interests, it <i>RESOLVED</i> unanimously to appoint Cllr Crouch to lead on this issue on behalf of the Council (proposed by Cllr Payne).</p>				
15/16 097	<p>To receive reports by Members and the Clerk:</p> <p>The Council received the Wonersh Traffic Calming Working Party report submitted by Cllr Neve.</p>				
15/16 098	<p>Members' business and correspondence for noting or including on a future agenda.</p> <p>In addition to issues noted above, the Council also agreed that the following matters should be considered as substantive agenda items at its next meeting on 12 November:</p> <ul style="list-style-type: none"> (a) the appointment of a new Chairman following the retirement of Cllr Powell-Evans from this role; (b) the appointment of a new Clerk to the Council (following the interview of candidates and recommendation of the selection panel); (c) consideration of the Council's draft budget and precept for 2016/17 (following the meeting and recommendations of the Council's budget working party); (d) an application for a licence for temporary motor-vehicle parking on Wonersh Common from 3 to 4 September 2016); (e) the provision of additional motor-vehicle parking spaces at <i>The Green, Shamley Green</i>. 				
15/16 099	<p>Dates of future meetings:</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Council:</td> <td style="text-align: right;">12 November 2015</td> </tr> <tr> <td style="padding-left: 20px;">Planning Committee:</td> <td style="text-align: right;">22 October & 5 November 2015</td> </tr> </table>	Council:	12 November 2015	Planning Committee:	22 October & 5 November 2015
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Signed: *Anne Powell-Evans*

12 November 2015