



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

Held at **Wonersh Sports Pavilion** on **Thursday 14th July 2016** at **7.30pm**

Present: Cllrs: P Neve, M Band, H Kendall, A Powell-Evans, G Payne, R Weale .

In attendance: J Crowe, Clerk to the Council.

059 The Chairman welcomed Janet Crowe as the new Clerk to the Council

060 Consider and approve apologies for absence

The Council received apologies from Cllrs C Crouch, M Hardman P Maggs

061 Declarations of interest

None

062 Open meeting for members of the public to raise matters with the Council

No members of the public present

063 Consider and approve the Minutes of the Council meeting held on 9 June 2016 and the Extraordinary Council meeting held on the 29 June 2016

The Council agreed unanimously to approve the Minutes of 9th and 29th June.

064 Receive the approved minutes of Planning Committee meetings held on 23 June and 7 July 2016

The Council noted receipt

065 Neighbourhood police update – Cllr Weale

At the time of the meeting no update had been received. When Cllr Weale arrived he undertook to ascertain as to whether he had received an update and if so, to circulate this to councillors. **Cllr Weale and Clerk** to contact the new PCC in Surrey, David Munro, to discuss police representation at Council meetings.

066 Progress report updates, reports by Members and the Clerk:

a) Update on recent contractor projects - Cllr Neve

Pavement finished; posts installed; 4 no-dog signs erected at Wonersh playground; 2 litter bins installed with 1 more to follow up in Nursery Hill – **Cllr Band and Clerk** to do so in person. Funding has been approved for the Laurels at Gerald's Wood although no work undertaken as yet.

b) Proposed development at Dunsfold, recommendation re public meeting – Cllr Crouch

In his paper Cllr Crouch recommends an open exhibition – this has already been approved in principle and may be progressed when Cllr Crouch decides.

Councillors also agreed that there needs to be a strategy for how to handle the consultation on the Local Plan. **Cllr Band** to update on timings for the Local Plan; **Clerk** to add to the 21st July Planning Committee Meeting Agenda

c) Water management in Blackheath - Cllr Maggs

Councillors agreed to discuss Cllr Maggs paper on Water Management in Blackheath at the Council Meeting on 8th September. **Clerk** to include on the Agenda.

d) Aircraft noise - Cllr Maggs

Councillors agreed to discuss this item at the Council Meeting on 8th September. **Clerk** to include on the Agenda.

e) Litter bins update - Cllr Band

Item taken under 066 a) above

f) Comments on other items from the monthly Progress report update

No further comments

067 Finance approvals:

a) The list of payment and receipt vouchers for May 2016

The Council RESOLVED unanimously to approve these (proposed by Cllr Kendall, seconded by Cllr Payne.)

b) The end of May 2016 Financial Statements

The Council RESOLVED unanimously to approve these (proposed by Cllr Band, seconded by Cllr Kendall)

c) Review and approve purchase (via Surrey Highways) of Setts for the planned triangle at the junction of The Street and Chinthurst Lane (previously agreed in principle at the October 2015 meeting item 15/16 094(b) - up to £2,000

Council approved the value for the work, (excluded fitting but to be confirmed once final estimate is received. **Cllr Neve** to progress with SCC, proposed by Cllr Powell-Evans, seconded by Cllr Kendall.

d) Review and approve SSALC consultancy fee to assist the Personnel Committee to review and update the Personnel Handbook in line with current best practice - £250

Council approved, proposed by Cllr Powell-Evans, seconded by Cllr Kendall.

e) Review and approve the funding of the 'Vision for Womersh' Concept Plans. Cost £3,975 plus VAT, of which Victoria Young has offered to fund £1,000 - £2,975

Council approved the plans subject to it being seen as a pilot so as not to set any precedent. Proposed by Cllr Payne, seconded by Cllr Kendall. **Cllr Neve** to progress.

f) Review and approve request for donation to Cricket Club to support maintenance of the sports ground - £250

Approved as a 1-off payment for time being. Proposed by Cllr Kendall, seconded by Cllr Payne. **Cllr Neve** to inform Mr Maybrey.

g) Retrospective approval of the specific amount (£37,864) of the annual precept for 2016/17 as requested by the internal auditors (2% increase approved January 2016 item 15/16 140)

The precepted amount approved, proposed by Cllr Kendall, seconded by Cllr Band. **Clerk** to inform internal auditor.

068 Finance notifications:

Purchase of portable hard disk for backups and new keyboard/mouse for Parish PC - £88

Cllr Neve reported this expenditure to the council.

- 069 Approval of Internal Audit Report 2015/2016**
Approved, proposed by Cllr Band, seconded by Cllr Weale.
- 070 Approve update to Standing Orders:**
Remove the requirement for Motions to be seconded item 6b - Cllr Neve
Noted by the council. **Clerk to update Standing Orders** to reflect the change. Agreed to have SOs on the agenda for the 8th September Council meeting. **Clerk** to include on agenda and obtain blue print from SLLC
- 071 Review of meeting time options for future Planning Committee Meetings** - Cllr Crouch
Agreed to carry this forward to the September 8th Council meeting. Agreed to have Notable Planning Applications as standing item on Council meeting agendas, **Clerk to include.**
- 072 Review of Progress Report system** - Cllr Powell-Evans
All agreed the current process for progress reports on the Active Projects is not working. **Clerk and Cllr Neve** to discuss and make recommendation.
- 073 Discussion of issues of parking on verges and pavements in various locations in the Parish including Nursery Hill** - Cllr Weale
Waverley BC will put posts on some verges in Shamley Green and Nursery Hill. **Cllr Weale** to check up on Philips Hatch.
- 074 Allotment Plot 14A** - Cllr Neve
Council agreed to leave Plot 14A unused.
- 075 Request for Councillors to share holiday dates with other Councillors** - Cllr Powell-Evans
Clerk to ask for and keep councillors holiday dates.
- 076 Correspondence received** – Clerk
Clerk to rely to Wonersh Church and suggest they seek to progress situation with Lawnsmead road direct; regarding weeds, WPC will pay half.
- 077 Matters arising and for future discussion from the Members and the Clerk** – All
Clerk to contact the White House regarding the payment for the easement.
Cllr Weale to provide Clerk with application forms regarding marches/processions
Cllr Kendall to request the Shamley Green 2 councillors to check the Shamley Green playground while she is on holiday.
Clerk to check with Waverley BC where WCP is on the list regarding the redrawing of the conservation area in Wonersh
- 078 Date of next meeting: 8 September 2016**
Cllrs Neve and Powell-Evans will be on holiday.

Signed *Peter Neve*

8th September 2016