



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

Held at **Wonersh Sports Pavilion** on **Thursday 13th October 2016** at **7.30pm**

Present: Cllrs: P Maggs, M Band, G Payne, R Weale, M Hardman, C Crouch,
A Powell-Evans

In attendance: J. Crowe, Clerk to the Council.

105 Consider and approve apologies for absence

The Council received apologies from Cllr Kendall. (Councillors wished to note that Cllr Kendall has suspended her attendance at Council meetings until the New Year and all look forward to her return.)

106 Declarations of interest

No declarations were made

107 Open meeting for members of the public to raise matters with the Council

No members of the public were present

108 Consider and approve the Minutes of the Council meeting held on 8th September 2016

It was noted that 088 c) requires amendment after which the minutes will be signed.

Action Clerk/Cllr Payne

109 Matters arising from previous minutes

Cllr Weale attended the Wonersh United Charities meeting. (083)

Cllr Weale and Clerk scheduled to meet Mr David Munro, Surrey's Police and Crime Commissioner on December 14th. (086)

Cllr Maggs drafted a letter regarding Water management in Blackheath. (087b)

Letter sent to Anne Milton MP expressing concerns about aircraft noise; response received. (087c)

Clerk to invite Paul Redmond from WBC to a Walkabout in Wonersh/Blackheath (087d)

Clerk contacted WPC's accountant for clarification and forwarded this to Councillors. (088)

Clerk sought comments from councillors regarding the use of Lord Hill Common for a wedding and has forwarded them all to WBC. All concerns accepted by WBC and resolved. (102)

Clerk contacted SCC regarding the vegetation on the roadside of the footpath by Wonersh common; SCC has confirmed the job is on the task list for this year. (103)

110 Receive the approved minutes of Planning Committee meetings held on 22nd September 2016

The approved minutes of the Planning Committee meeting on 22nd September were received.

111 Neighbourhood police update

Cllr Weale reported that no update had been received in time for the meeting but would forward when he received it.

112 Parish Projects

Cllr Band noted that Councillors need to assess what Parish projects are outstanding and what might be achieved within the budget this year. All agreed.

It was also noted that Cllr Crouch will be convening a working group to look at WPC developing a Neighbourhood Plan.

113 Progress report updates, reports by Members and the Clerk:

a) Progress Reports – new design for consideration

Agreed that WPC still needs a method of recording progress which is clear and easy to keep up to date.

Action – Cllr Weale/Clerk

b) Vision for Wonersh consultation document project update

Cllr Crouch reported that the Stilwell Partnership is developing its report which will be circulated in due course for comment.

c) To approve the cost of bins at Wonersh Playground

Cllr Payne noted that there is not an issue with bins in Wonersh Playground but with the installation of new picnic tables it might be sensible to add an extra bin. The council agreed to discuss further at the forthcoming council meeting on 10th November.

d) Comments on other items from the monthly Progress Report

Cllr Maggs presented his paper to the Council. Councillors agreed that there needs to be an agreement to regularise the legal position of the Villagers pub carpark; Council agreed that WPC cannot take on responsibility for the village verges and ditches as it was felt that the Parish Council lack the administrative resources to take on this responsibility.

Action: Cllr Maggs to inform Mr Olliver at WBC.

e) Newsletter

Cllr Weale is preparing the Newsletter and asked for any copy to be with him by 20th October. Councillors suggested including updates on parking issues in the Parish, the garages at Nursery Hill, the Villagers Pub in Blackheath. Councillors will be sent a draft to consider before publication.

Action: Cllr Weale

114 Finance approvals:

a) The list of payment and receipt vouchers for August 2016

The Council resolved unanimously to approve (proposed by Cllr Payne)

b) The end of August 2016 Financial Statements

The Council resolved unanimously to approve (proposed by Cllr Maggs)

c) Use of reserves and budget brainstorming date

Cllr Band's note to Councillors on the Use of Reserves was accepted and will be discussed further at the forthcoming Risk and Audit Committee meeting. The budget brainstorming meeting will be held on 19th October.

Action: Clerk to send last 2 years' budgets to Councillors

d) Workplace Pension for the Clerk

Cllr Crouch updated Council regarding the pension for the Council's only employee.

Action: Cllr Crouch to set out facts in detail at the next Council meeting on 10th November.

e) Surrey Hills Membership renewal (£25.00)

It was unanimously agreed to renew the Surrey Hills membership (proposed by Cllr Powell-Evans)

f) Tree Inspection in the Parish

Cllr Powell-Evans will set out recommendations for Tree Inspection in the Parish at the next Council meeting on 10th November.

Action: Cllr Powell-Evans. Clerk to include costs from quotes on the Agenda for the 10th November Council meeting. **Action:** Clerk

g) SCC Eastern villages Task Group – suggestions for capital expenditure

Cllr Maggs attended the meeting and reported to Council. Council noted that the re-surfacing of the Street in Wonersh is now considered a large project under SCC's "Project Horizon"; Cllr Weale to contact Chiddingfold regarding their portable speed cameras; Cllr Powell-Evans to forward to the Clerk the letter regarding submission to the consultation on the Local Cycle Plan.

Action: Cllrs Weale, Powell-Evans, Clerk.

h) Contribution to the cost of Vision Transport Review

Cllr Crouch proposed the principle of contributing to the cost of the Vision Transport Review as previous reports have been well received and considered worthwhile. ; agreed unanimously to bring the costs to the Council meeting on 10th November for further discussion on exact cost.

Action: Cllr Crouch.

115 Finance notifications:

Emergency repairs to the Wonersh Playground approved by Cllr Payne for £470.77 unanimously approved by Councillors

VAT Return for £2,195.28p submitted by Clerk to HMRC

WBC Compensatory Grant of £780.00 received

SCC Grant of £1000 for the Vision for Wonersh project received

116 Consider and approval of WPC's Co-option process

Council unanimously agreed to adopt the Co-option process under SO 20 (proposed by Cllr Hardman)

117 Consider and approve date for the annual WPC Assembly

Councillors approved Wednesday April 19th 2017 as the date for the WPC Annual Assembly.

Action: Clerk to book Memorial Hall.

Action: Councillor's agreed to consider ideas regarding speakers (eg Surrey's PCC, David Monro).

118 Update on notable Planning applications

Nothing to update.

119 Report on Exhibition on 24th September and update on WPC's submission regarding the Local Plan

Cllr Weale noted that the Exhibition on 24th September had been received favourably and the responses on the questionnaires fed into WPC's response to WBC consultation. Councillors particularly thanked Gwyneth Charlton for all her hard work in organising the event within such a short time frame.

120 Membership of/date for Audit and Risk Committee

Cllr Band noted that as Chairman, Cllr Weale would have to step down from the R&A Committee – unanimously agreed. Membership of the R&A Committee would comprise Cllrs Band, Crouch and Hardman.

Action: Clerk to convene the next meeting of the R&A committee in November.

121 Update and next actions regarding easement at the White House, Wonersh

Councillors noted the update.

122 Government's consultation on referenda principles being applied to all English parishes in respect of future council tax increases

Cllr Powell-Evans to advise on this matter at the next Council meeting on 10th November.

Action: Cllr Powell-Evans.

123 Correspondence received

Clerk noted email correspondence received about parking on verges along Wonersh Common Road and will respond to the email.

Action: Clerk

Cllr Payne raised the offer of the inspection at Wonersh Playground to Councillors and it was unanimously agreed to have this undertaken.

Action: Clerk

Cllr Weale informed Councillors that the Wonersh and Shamley Green school fete will take place on 10th December, 10 – 1400.

124 Matters arising and for future discussion from the Members and the Clerk

WPC's Christmas social will be held at the Red Lion in Shamley Green on Wednesday 21st December.

Action: Cllr Weale.

125 Date of next meeting: 10th November 2016 at 7.30pm

There being no further business, Cllr Weale closed the meeting at 21.50.

Signed: Cllr Rod Weale

Date: 10/11/2016