



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL
held on Thursday 11 February 2016, at 7.30pm at Wonersh Sports Pavilion

PRESENT:

Cllr P Neve; Cllr M Band; Cllr A Powell-Evans; Cllr C Crouch; Cllr H Kendall; Cllr P Maggs;
 Cllr G Payne; and Cllr R Weale

In attendance: John Aldworth, Clerk to the Council and one member of the public.

<p>15/16 152</p>	<p>To consider and approve apologies for absence. The Council received and accepted apologies from Cllr M Hardman.</p>
<p>15/16 153</p>	<p>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code. No Members declared a disclosable interest in any of the after-mentioned items of business.</p>
<p>15/16 154</p>	<p>Briefing by the Safer Neighbourhood Policing Team/Cllr Weale on issues of local interest and concern. Cllr R Weale gave an oral presentation on a new policing system in Waverley and a note on this will be circulated to Members. Cllr Payne reported on a presentation given by Deputy Chief Constable Gavin Stevens at the SALC meeting on 11 February. His presentation is available on the SALC website.</p>
<p>15/16 155</p>	<p>Open meeting for <i>members of the public</i> to raise matters with the Council. See agenda item 158.</p>
<p>15/16 156</p>	<p>To consider and approve the minutes of the Council meeting held on 14 January 2016. The Council RESOLVED unanimously to approve these (proposed by Cllr Weale) subject to a minor amendment to agenda item 149 (g). Cllr Neve duly signed the amended minutes as a true record.</p>
<p>15/16 157</p>	<p>To receive the approved minutes of the Planning Committee meetings held on 7 January 2016 and 21 January 2016. The Council noted receipt.</p>
<p>15/16 158</p>	<p>To consider and approve the appointment of a Council representative Trustee to Wonersh United Charities. The Council RESOLVED unanimously to approve the re-appointment of Lady Penny Kirkwood as one of the nominated Trustees of Wonersh United Charities for the period 1 March 2016 to 29 February 2020 (proposed by Cllr Maggs).</p>
<p>15/16 159</p> <p>Action: Cllr Kendall</p>	<p>To consider and approve the format and simplification of the Progress Report and receive progress reports about matters previously considered and approved by the Council. The Council considered the Progress Report and agreed to delete a number of out of date items.</p> <p>Villagers Inn (Cllr Maggs) Cllr Maggs reported that there will be another meeting of the sub-group in about two weeks;</p> <p>Aircraft noise letter (Cllr Maggs) Cllr Maggs reported that Anne Milton MP has received a holding reply from the Civil Aviation Authority and she will update WPC as and when she receives a full reply.</p> <p>Annual Parish Assembly: speakers (Cllrs Maggs and Kendall) Cllr Kendall reported that Cllr Young has agreed to speak about footpaths and bridleways at the Assembly and Cllr Kendall will liaise with Cllr Young about her presentation.</p>

<p>Action: Clerk</p> <p>Action: Clerk</p> <p>Action: Clerk</p> <p>Action: Cllr Kendall</p> <p>Action: Cllrs Kendall & Payne</p> <p>Action: Clerk</p>	<p>Letter to Cllr Young about funding for setts at ‘Triangle’ at Chinthurst Lane/The Street, and path clearance along Wonersh Common Road and across Common (Clerk) Clerk reported that Cllr Young has indicated that she supports these projects but no funds are available in this financial year. She may be able to offer some assistance on part of these projects in the next financial year. Add to Progress Report.</p> <p>Letter to Cllr Young – road re-surfacing from Chinthurst Lane to centre of village (Clerk) Clerk reported that Cllr Young is extremely concerned about the condition of The Street and is keen to get it properly resurfaced. She intends to lobby hard to get a large portion of the funds allocated to the Cranleigh and eastern villages’ task group for 2016/17 spent on The Street. Add to Progress report</p> <p>Section 106 Agreements – funding for WPC (Cllr Band/Clerk) Cllr Band reported that he has asked officers at Waverley BC what funds may be due to WPC from Section 106 contributions and he awaits a report on this. Add to Progress Report.</p> <p>Letter to Surrey CC - flooded pavement on Wonersh Common Road (Clerk); Clerk reported that Surrey CC has agreed to investigate reason for flooding of the pavement.</p> <p>Wonersh Playground – grant from Fields in Trust (Clerk); and report on work carried out (Cllr Payne) Clerk reported that he has written to Fields in Trust to claim outstanding grant of £3881 towards the cost of repairs to Wonersh Playground. All repair work carried out satisfactorily.</p> <p>Lordshill Playground – proposed works for 2016/17 (Cllr Kendall) and combined list of future playground works (Cllrs Kendall and Payne) A dual report was submitted by Cllrs Kendall and Payne. Matting for the roundabout at Lordshill requires repair. As this is not a specialist job requiring an approved contractor, Cllr Kendall will consult other contractors to see if a cheaper quote can be obtained.</p> <p>Cllrs Kendall and Payne to meet with Sovereign Play Equipment 1 March to obtain quotes for possible further works. In considering further works, WPC should liaise with Wonersh & Shamley Green Voluntary Playgrounds Group.</p> <p>Parking in Shamley Green – letter to WBC (Clerk). Clerk reported that a letter to Waverley BC has been drafted which requests that Waverley BC allocates funding in its 2016/17 Capital Programme for the proposed additional parking at Shamley Green. Letter to be copied to Cllr Band.</p>
<p>15/16 160</p> <p>Action: Clerk</p> <p>Action: Cllrs Kendall & Payne</p> <p>Action: Cllr</p>	<p>Finance – to consider and approve the following:</p> <p>a) the list of receipt and payment vouchers in December 2015 The Council RESOLVED unanimously to approve these (proposed by Cllr Weale);</p> <p>b) the end-December 2015 financial statements The Council RESOLVED unanimously to approve these (proposed by Cllr Weale);</p> <p>c) Dunsfold - Transport Assessment (£800.00) (Cllr Crouch) The Council RESOLVED unanimously to approve payment up to £800 (proposed by Cllr Weale) and that this sum would be paid out of reserves;</p> <p>d) training for Chairman (£66.00) and Clerk (£90.00) The Council RESOLVED unanimously to approve these payments (proposed by Cllr Payne);</p> <p>e) purchase three “no dogs” signs for Wonersh and Shamley Green Playgrounds (£75.00) (Cllrs Kendall and Payne) Cllrs Kendall and Payne to investigate the total cost of installing four signs; two at Lordshill and two at Wonersh Playgrounds and seek funding approval at the next meeting;</p> <p>f) Update the financial regulations to allow Clerk to authorise payments up to £250, if within budget allocation Approved in principle, but Chairman/Clerk to draft relevant changes to Financial</p>

Neve/Clerk	Regulations and seek approval at next Council Meeting;
Action: Cllr Neve/Clerk	g) Repair verge and erect two square posts, with reflectors, on Wonersh Common Road (£340.00) The Council RESOLVED unanimously to approve this expenditure (proposed by Cllr Powell-Evans). Chairman to forewarn local residents before work is carried out.
15/16 161	To appoint the new Chairman of the Personnel Committee The Council RESOLVED unanimously to appoint Cllr Crouch as Chairman of the Personnel Committee (proposed by Cllr Payne).
15/16 162 Action: Cllr Band	To consider and approve appointment of Councillor to lead on: (a) grant funding The Council RESOLVED unanimously that Cllr Weale should lead on grant funding (proposed by Cllr Maggs). Cllr Band will advise Cllr Weale of the contact at Waverley BC with responsibility for identifying suitable grant funding. (b) website updates The Council RESOLVED unanimously that Cllr Neve should lead on website updates (proposed by Cllr Weale).
15/16 163 Action: Cllr Band	To consider and approve whether the Risk and Audit Committee should develop a future strategy for unallocated reserves. The Council RESOLVED unanimously to invite the Risk and Audit Committee to develop a strategy for unallocated reserves (proposed by Cllr Kendall). This matter should be resolved by the Autumn meeting of the R & A Committee so that its recommendations can inform the Budget setting process in January 2017.
15/16 164 Action: Cllr Weale Action: Cllr Maggs	To consider and approve contents of the Winter 2015/16 quarterly council Newsletter. Newsletter should focus on the activities of the Council, but it would be helpful to include link to police website. Newsletter should include information about the forthcoming Annual Parish Assembly; e.g. start time; and make reference to Cllr Young's proposed presentation on footpaths and bridleways (Cllr Kendall to provide Cllr Weale with suitable text). Also refer to proposed development at Dunsfold and changes to policing in Surrey. Cllr Weale to send draft to all Members for final approval. Cllr Maggs to provide banners for 2016 Newsletters.
15/16 165 Action: Cllr Neve/Clerk	To consider and approve the agenda for the Annual Parish Assembly on 21 April 2016. Chairman/Clerk to prepare draft agenda for consideration at meeting on 10 March. Items suggested: Welcome from Chairman; Chair's Report; update on Wonersh United Charities; short reports on Wonersh Village Store and Gerald's Wood; speakers: 1) Cllr. Victoria Young (footpaths and bridleways) and 2) Steve Webster (WBC Ranger).
15/16 166	To consider an offer made by a resident to enter into a contract with the Parish Council for providing drainage and dredging services at the entrance to Blackheath, and how that might be funded (Cllr Maggs). This was discussed under agenda item 170(f).
15/16 167 Action: Cllr Weale	To consider and approve the Council's involvement in HM Queen's 90th Birthday celebrations. Cllr Weale will propose a toast to the Queen at the Annual Parish Assembly.
15/16 168 Action: Clerk	To consider and approve the Council's involvement with Gatwick Area Conservation Campaign (Cllr Maggs). The Council approved the payment of £10.00 for membership of the Campaign. Clerk to circulate future correspondence from the Campaign to all Councillors for information, and follow up correspondence if necessary.
15/16 169	To consider and review interest in applying for DCLG Neighbourhood Planning Grant. The Council agreed to that it would be premature to commit at this stage to preparing a

<p>Action: Cllr Crouch</p>	<p>Neighbourhood Plan, given that it would need to take account of Waverley's Borough Plan, which is still under preparation. DCLGs closing deadline for funding to support Neighbourhood Plan preparation is 2018. Cllrs Crouch and Maggs will attend Neighbourhood Planning event on 9 March to glean more information about the process. Cllr Crouch to add to Progress Report that WPC considering whether to produce a Neighbourhood Plan.</p>
<p>15/16 170</p> <p>Action: Clerk</p> <p>Action:Cllr Weale</p> <p>Action: Cllr Crouch</p>	<p>To receive reports by Members and the Clerk:</p> <p>(a) WBC consultation on conversion of the community room at Woodyers Close The Planning Committee has previously considered this issue and has no objections to the conversion of the Community Room to a flat. Clerk to notify WBC of this decision;</p> <p>(b) Traffic calming in Wonersh: draft residents' consultation document for inclusion with Newsletter (Cllr Neve) Consultation to be deferred.</p> <p>(c) De-cluttering of roads (Cllr Weale) Cllr Weale reported that there will be a de-cluttering meeting at the Arbuthnot Hall on 6 April. Cllr Weale shortly expects to prepare a report for Shamley Green area and will follow this up with a report on the rest of the Parish.</p> <p>(d) Request from Longacre School that WPC hosts 6-monthly public fora (Cllr Crouch) The Council agreed to defer action on this to await the outcome of the traffic calming committee work and the Longacre Travel Plan meeting.</p> <p>(e) Creation of webmail distribution list for WPC meeting agendas (Cllr Crouch) The Council agreed to add this to the Progress Report and revisit the matter later this year.</p> <p>(f) Localism Working Party (Cllr Powell-Evans) Cllr Powell-Evans referred to the note that she produced for the meeting. Cllr Maggs requested that the Localism Working Party should, in due course, consider including in its remit improved drainage in Blackheath, and Cllr Maggs asked to be involved as work on this issue develops.</p>
<p>15/16 171</p> <p>Action: Cllr Weale</p> <p>Action: Clerk</p> <p>Action: Cllr Maggs</p> <p>Action: Cllr Neve</p> <p>Action: Clerk</p>	<p>Members' business and correspondence for noting or including on a future agenda:</p> <p>(a) Launch of Postcode Local Trust for 2016 Initial funding round ended 28 January 2016 but further funding will be available between 1 and 30 September 2016. Cllr Weale to investigate.</p> <p>(b) Other matters</p> <p>Damaged posts on Shamley Green common: Clerk to contact Waverley BC. .</p> <p>Water management in Blackheath: Cllr Maggs to seek Members' views on recent correspondence and report to next meeting on possible next steps.</p> <p>Gerald's Wood: Annual Report to be submitted to next meeting.</p> <p>Clerk to consult on moving May meeting back to 19 May as Chairman unavailable for 12th</p>
<p>15/16 172</p>	<p>Dates of future meetings: Council: 10 March 2016; Planning Committee: 18 February & 3 March 2016</p>

There being no further business, Cllr Neve closed the meeting at 9.50 pm

Signed:

10 March 2016