



## MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 12 November 2015, at 7.30 pm at Wonersh Sports Pavilion

### PRESENT

Cllr C Crouch, Cllr H Kendall, Cllr P Neve, Cllr G Payne, Cllr A Powell-Evans (in the chair), Cllr R Weale; and one member of the public.

In attendance: Mr K Garvey, Clerk to the Council.

15/16 100	<b>To elect the Chairman of the Council.</b> 1. The Council <i>RESOLVED</i> unanimously to elect Cllr Neve as its Chairman for the remainder of the 2015/16 council year (proposed by Cllr Crouch). 2. On behalf of the Council, Cllr Neve thanked Cllr Powell-Evans for the invaluable contribution she had made as Chair of the Council over the last five years. He also looked forward to relying on Cllr Powell-Evans' wise counsel during his own tenure in this role.
15/16 101	<b>To consider and approve apologies for absence.</b> The Council received and accepted apologies from Cllr M Band.
15/16 102	<b>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</b> No Members declared a disclosable interest in any of the after-mentioned items of business.
15/16 103	<b>Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern.</b> The Council noted the absence of the police on this occasion.
15/16 104	<b>Open meeting for <i>members of the public</i> to raise matters with the Council.</b> No matters were raised.
15/16 105	<b>To consider and approve the minutes of the Council meeting held on 8 October 2015.</b> The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Powell-Evans). Cllr Neve duly signed them as a true record.
15/16 106	<b>To consider and approve the minutes of the Personnel Committee meeting held on 10 September 2015.</b> The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Kendall). Cllr Powell-Evans duly signed them as a true record.
15/16 107	<b>To consider and approve the minutes of the Risk &amp; Audit Committee meeting held on 6 October 2015.</b> The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Hardman). Cllr Crouch duly signed them as a true record.

<p><b>15/16 108</b></p> <p><b>Action:</b> Clerk</p>	<p><b>To receive progress reports about matters previously considered and approved by the Council.</b></p> <p>1. The Council noted the report, as of 10 November 2015. Members were reminded that all “action parties” should update the next report using “drop-box” no later than <b>Monday 11 January 2016.</b></p> <p>2. In the light of some difficulties experienced by several members in accessing the Drop-box facility the Council requested that the Clerk set up a briefing session with Mr Richard Bawden ahead of its next meeting.</p>
<p><b>15/16 109</b></p>	<p><b>To receive the approved minutes of the Planning Committee meetings held on 8 and 22 October 2015.</b></p> <p>The Council noted receipt.</p>
<p><b>15/16 110</b></p>	<p><b>Finance – to consider and approve the following:</b></p> <p><b>(a) the list of receipt and payment vouchers in October 2015</b> The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Kendall);</p> <p><b>(b) the end-September 2015 financial statements</b> The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Weale);</p> <p><b>(c) the contractual payment of £1,312 to the Clerk to the Council on his retirement</b> The Council <i>RESOLVED</i> unanimously to approve this bonus payment (proposed by Cllr Crouch);</p> <p><b>(d) the payment of £6,423 (ex VAT) for playground refurbishment and repairs</b> The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Weale);</p> <p><b>(e) the variances and estimated outturn for the present financial year (2015/16)</b> The Council agreed to defer consideration of this item to its next meeting.</p>
<p><b>15/16 111</b></p>	<p><b>To consider and approve revisions to the Council’s Standing Orders and Financial Regulations.</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve these (proposed by Cllr Payne).</p>
<p><b>15/16 112</b></p>	<p><b>To consider and approve the Council’s Assets Register as at 31 October 2015.</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Crouch).</p>
<p><b>15/16 113</b></p>	<p><b>To consider and approve the Council’s Risk Management Register as at 31 October 2015.</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Crouch).</p>
<p><b>15/16 114</b></p>	<p><b>To consider and approve a licence for temporary motor-vehicle parking on Wonersh Common from 3 to 4 September 2016.</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Weale);</p>
<p><b>15/16 115</b></p>	<p><b>To consider and approve a licence for a carol-service on Wonersh Common on 18 December 2015.</b></p> <p>The Council <i>RESOLVED</i> unanimously to approve this (proposed by Cllr Powell-Evans).</p>
<p><b>15/16 116</b></p>	<p><b>To consider how the Parish Council can contribute to a reduction in motor vehicle congestion at Hullbrook Lane, Sweetwater Lane and Stonards Brow, and improve pedestrian access/safety, and to approve the next steps.</b></p> <p>Cllr Hardman made a presentation about the ongoing concerns expressed by local residents in the light of the proposed expansion in pupil numbers at Longacre School. The Council expressed disappointment at the apparent lack of concern by Surrey Highways about motor vehicle congestion and dangers to pedestrians. The Council</p>

	<p>agreed that it would be appropriate to set up a working party made up of all Shamley Green Members plus Cllr Payne, representatives of affected residents and the Shamley Green Village Association to consider with other stakeholders, such as Surrey Highways and Longacre School, how to improve the present unsatisfactory position. As a first step the Council recommended that the working party ask Surrey Highways to carry out a credible traffic survey over a full day in term-time to capture reliable information about the amount of traffic using these roads.</p>
<p><b>15/16 117</b></p> <p><b>Action:</b> Cllr Maggs</p>	<p><b>To consider the issue of increased aircraft noise pollution over the parish and to approve the next steps.</b></p> <p>The Council considered the report prepared by Cllr Maggs about concerns expressed by Blackheath residents about a perceived increase in aircraft noise over recent months. The Council agreed that Cllr Maggs would prepare a draft letter to Mrs Anne Milton MP for consideration and approval at its next meeting.</p>
<p><b>15/16 118</b></p>	<p><b>To consider further the issue of additional parking at <i>The Green, Shamley Green</i>, and to approve the next steps.</b></p> <p>The Council noted that in response to its public consultation about this topic in the autumn 2015 newsletter only two responses had been received – one for and one against the previously approved proposals. The Council agreed to defer consideration of this item once again to a future meeting.</p>
<p><b>15/16 119</b></p> <p><b>Action:</b> Clerk</p>	<p><b>To consider a request for the removal of a redundant post and for new hedge screening around a <i>Utility</i> box at Wonersh Common, and to approve the next steps.</b></p> <p>The council carefully considered these requests and agreed that it had no objections to the resident paying for the removal of the redundant post. However, it noted that any new hedge screening around the Utility box would incur future maintenance costs to the Council and would need to be considered further. In the meantime the Council requested that the Clerk consult the Utility company to ascertain the latter's access requirements and report back.</p>
<p><b>15/16 120</b></p>	<p><b>To consider and approve the Council's submission, if any, to the public consultation about the Guildford Town Centre Master Plan.</b></p> <p>The Council carefully considered the draft submission prepared by Cllr Crouch and <i>RESOLVED</i> unanimously to approve it.</p>
<p><b>15/16 121</b></p> <p><b>Action:</b> Clerk</p>	<p><b>To consider the Council's draft budget and precept for 2016/17 and to approve the next steps.</b></p> <p>The Council noted the proposals discussed by the finance working party and requested that the Clerk present finalised proposals at the next meeting on 14 January 2016. The Council also requested that an option to increase parish project funding in 2016/17 be accommodated by committing presently unallocated reserves for this purpose.</p>
<p><b>15/16 122</b></p>	<p><b>To consider and approve the appointment of the new Clerk to the Council and Responsible Financial Officer (RFO).</b></p> <ol style="list-style-type: none"> <li>1. The Council <i>RESOLVED</i> unanimously to approve the appointment of Mr John Aldworth in succession to Mr Garvey (proposed by Cllr Hardman). The Council also noted and approved the proposed handover in November and December 2015.</li> <li>2. On behalf of the Council, the Chairman thanked Mr Garvey for his work over the last six years and wished him well in his retirement.</li> </ol>

<p><b>15/16 123</b></p>	<p><b>To receive reports by Members and the Clerk:</b></p> <p>The Council received the following reports:</p> <ul style="list-style-type: none"> <li>(a) Surrey ALC AGM and Conference (Cllr Payne);</li> <li>(b) Citizens Advice Waverley AGM (Cllr Maggs);</li> <li>(c) Blackheath Village Hall AGM (Cllr Maggs);</li> <li>(d) Wonersh traffic-calming working party (Cllr Neve).</li> </ul>
<p><b>15/16 124</b></p>	<p><b>Members' business and correspondence for noting or including on a future agenda.</b></p> <p>1. In addition to issues noted above, the Council also agreed that the following matters should be considered as substantive agenda items at its next meeting on 14 January 2016:</p> <ul style="list-style-type: none"> <li>(a) a report on the outcome of the SCC Local (Waverley) Committee and approved projects proposed by the Highways Task Group (Cllr Powell-Evans);</li> <li>(b) a report on the WBC joint meeting with Town &amp; Parish Councils to be held on 30 November 2015.</li> </ul> <p>2. The Council also noted receipt of the following correspondence:</p> <ul style="list-style-type: none"> <li>(a) Surrey Police – future of neighbourhood police teams;</li> <li>(b) Surrey ALC newsletter;</li> <li>(c) CAB grant request;</li> <li>(d) WBC consultation on the conversion of the community room at Woodyers Close, Wonersh to additional social housing.</li> </ul>
<p><b>15/16 125</b></p>	<p><b>Dates of future meetings:</b></p> <p><b>Council:</b> 14 January 2016</p> <p><b>Planning Committee:</b> 19 November, 3 December &amp; 17 December 2015</p>

**Signed:**

**14 January 2016**