

WONERSH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday, 12th April 2007 at the Sports Pavilion, Wonersh at 7.30pm

PRESENT.

Mr R Bawden	Chairman
Mr M.Harding	Vice Chairman
Mrs C.Howard	Vice Chairman
Mr P Betlem	
Mr A Shareef	
Mr N Morris	
Mr P Neve	

Also present were PCSO M Barker, Councillor M Band, Borough Councillor, Mr A Golden, Surrey Advertiser and one member of the public.

Before opening the meeting, the Chairman thanked Councillor P Betlem for his service on the Parish Council and invited everyone to stay on after the meeting to have a short informal gathering. Councillor Betlem responded that he had enjoyed being on the Parish Council and will miss it. He commented that the two things he had found most irksome in his time in office were risk factors and the Code of Conduct which he felt had stifled the democratic process.

07/057 APOLOGIES – Councillors B St John and L.Healy sent their apologies

07/058 CODE OF CONDUCT - Mr Shareef declared a personal and prejudicial interest in Item 7 as he lives next to the pond for which finance is being discussed.

07/059 MATTERS RAISED BY ELECTORS – the meeting was adjourned by the Chairman in order to open the floor to the public.

PCSO M Barker introduced himself to the Council and electors. He is the new PCSO covering Wonersh, Shamley Green, Blackheath and Bramley and he updated the meeting on recent incidents in the area, including damage at the allotments, some break-ins in Wonersh., a youth riding inappropriately on a moped, young people running through gardens at Wonersh at about 9.30pm. There are still moves to try and start a youth group in Shamley Green. PCSO assured the Council that the police were still doing speed checks in the area

The Chairman thanked Councillor Band for drawing the Council's attention to the 02s pre-consultation regarding a mast at Westlands Farm, Shamley Green

The Chairman closed the open part of the meeting.

07/060 MINUTES - the Minutes of the meeting held on 8th March 2007 were subject to 2 amendments and were then approved unanimously and signed as a correct record.

07/061 MATTERS ARISING –

06/85 Lease at Lordshill playground - the Clerk has now received a draft lease for the playground.

ACTION – the Clerk is to look at it and run it past Roger Taylor, solicitor who advises PCs

07/027. Felling of tree in Wonersh playground – Mr Harding wondered if money was being put aside for a replacement tree.

DECISION – Risk Assessment Committee could investigate type of tree or, if any councillor has a suggestion, let Clerk know.

07/050 Signage at Gerald's Wood – writing on this sign is perfect, woodwork at the top needs slight repainting

ACTION – Clerk to take away and organise repainting

07/051 Five Parishes Meeting – Mrs Howard reported that she had spoken to councillors in a couple of parishes and the feeling is to arrange a very informal meeting, possibly in a pub, to keep up with some issues, preferably in late May

ACTION - Mrs Howard will organise this.

07/062 APPROVAL OF COMMENTS MADE BY WARD PLANNING SUB-COMMITTEES ON CURRENT PLANNING APPLICATIONS- the comments to the Planning Dept regarding these applications were approved unanimously.

07/0269 – 6, Hullmead, Shamley Green

07/0347 – 26, Phillips hatch, Wonersh

07/0349 – 23, Blackheath Grove, Wonersh

07/0364 – The Warren, Guildford Road, Shamley Green

07/0376 – Shamley Green Stores, the Green, Shamley Green

07/0383 – Barn C, Willingshurst Farm, Guildford Road, Shamley Green

07/0407 – Cadogan, Barnett Lane, Wonersh

07/0414 – Bramble Cottage, Hullbrook Lane, Shamley Green

07/0420 – Brook Cottage, Woodhill Lane, Shamley Green

07/0449 – High Oaks, Bracken Close, Wonersh

07/0453 – Oak Cottage, Mellersh Hill Road, Wonersh

07/0459 – 2, Firs Lane, Shamley Green

07/0486 – 20, Blackheath Grove, Wonersh

07/0511 – Little Hollies, The Close, Wonersh

07/0562/0563 – Timbers, The Green, Shamley Green

07/0605 – Summer Place, Bracken Close, Wonersh

07/063 FINANCE – APPROVAL OF CURRENT LISTS OF RECEIPTS AND PAYMENTS - the Council resolved that Receipt Vouchers Nos C41-C44 and Payment Vouchers 07/18-07/36 be approved. An updated budget sheet had

already been circulated for the receipts and expenditure to the end of the financial year. Clerk asked the meeting to amend these slightly.

Mr Harding raised the question of the money for traffic calming for Shamley Green – this has been ring-fenced for next year. There is also £500 from Dr Povey's office for the Shamley Green pond – this is time limited. The Clerk is obliged to let Dr Povey know what is happening to the money.

Mr Shareef reported that it has not been possible to get a large grant and Highways have suggested that available water is captured. They have dug a drain across the green next to the pond to feed the water from an outlet in to the pond itself. This needs proper piping and the money will go towards that. Mr Shareef is trying to get quotes for this work.

ACTION – Mr Shareef will keep the Clerk informed.

07/064 CLERK'S POSITION – TO DISCUSS AND APPROVE EXPENDITURE FOR THE ADVERTISEMENT OF THIS POST

– the working party had circulated a paper regarding the time-table for this. A sum of up to £300 for an advertisement is being requested. Mrs Howard felt that £400 would be a more realistic sum.

DECISION – Mrs Howard proposed that a sum of £400 be put aside for the advert. This was seconded by Mr Betlem and approved unanimously. (Local Government Act 1972, s112(1))

The Council agreed that there are happy with the time-tabling

The Council agreed that the post should be advertised by SCAPTC and on the parish notice boards.

The Council agreed that the working party should short-list candidates

ACTION – Working party to expedite

07/065 TO DISCUSS AND APPROVE EXPENDITURE OF £15 PER HOUR ON THE COUNCIL WARDEN'S JOB.

The Chairman asked if the Council was willing to approve this or wait to see if someone cheaper could be found.

The Clerk reported that £ 1000 was budgeted for in 2007/2008.

DECISION – Mr Neve proposed that the Council agree to employ Mr Stevens at £15 per hour for 1 ½ hours per week. This was seconded by Mrs Howard and approved unanimously. (Local Government (Miscellaneous Provisions) Act 1976 s.19) In this time he should be able to clear litter from Wonersh playground and common and from the 2 bus shelters.

ACTION – Clerk to contact Mr Stevens and ask him to start.

07/066 HIGHWAYS – TO DISCUSS COUNCIL ACTION FOLLOWING MR MORRIS'S MEETING WITH DR POVEY.

– Mr Morris had circulated notes of his meeting with Dr Povey on 24th March when the possibility of convening a forum of interested people and SCC Highways to resolve highways issues had been discussed– he reiterated that this was not a decision making meeting. Surrey County Council councillors have pledged not to involve Highways personnel in any extra meetings and Dr Povey had suggested that the way forward may be through the Local Committee.

£60,000 has been put aside for tackling rural traffic calming schemes in 4/5 villages. Mr Morris feels that Wonersh is out of the loop and would like to

know how this decision was made. There are schemes in Wonersh parish which merit funding. He has concerns that the Local Committee is not representative of the Parish Councils

Mr Harding asked why the rest of the programme for traffic calming on the B2128 has not been implemented. This had been identified in a display by consultants at great expense – this had been a Local Area Committee decision.

Mrs Howard informed the meeting that there are 2 local representatives, one of whom is Bryn Morgan, on the Strategic Partnership and that they and SCAPTC are trying to engage with the highways issue.

Mr Harding wondered if contact with Bryn Morgan might be the way ahead rather than through the Local Committee.

Mrs Howard informed that meeting that WBC has a working party convened to discuss highways issues.

DECISION – Mr Morris proposed that the Council write to Dr Povey asking him formally to investigate the setting up of a forum of like minded parishes by the Local Committee This was seconded by Mrs Howard and approved unanimously.

ACTION – Mr Morris to let the Clerk have a draft letter to Dr Povey

07/067 HOUSING ENLARGEMENT STOCK – TO DISCUSS THE COUNCIL’S ACTIONS FOLLOWING APPROVAL OF THE SHAMLEY GREEN VILLAGE SOCIETY’S RESOLUTION - Mr

Shareef had asked the Council at the previous meeting if they would support the Shamley Green Village Society’s proposal about the maintenance of a reasonable distribution of housing stock.

Mr Shareef informed the meeting that the SG Village Society had passed this resolution, but not unanimously. They are now going to write to WBC regarding this matter and asking them to take note. Mr Shareef is asking the Council to formally support this letter.

Mr Neve wondered if the Parish Council should be putting their own proposal forward.

Mr Harding suggested that WBC should clarify their planning guidelines.

If the Council supports this principle, this may compromise them in making decisions on planning applications.

The Village Design Statement does set forward many of the principles embodied in housing enlargement stock. The Village Design Statement is a good launch pad for getting a dialogue with planners

DECISION - The Council felt that the best way to support the proposals by Shamley Green Village Society is through the use of the Village Design Statement. Mr Neve proposed that an officer from WBC Planning Dept be

asked to come to a Parish Council meeting to explain how they are going to use the Village Design Statement in the planning process. This was seconded by Mr Betlem and approved unanimously.

ACTION - Clerk to write to Steve Thwaites asking him to the June meeting with copies to Dr Povey, the portfolio holder for parishes and the planning portfolio holder and SCAPTC.

07/068 BUS SHELTERS - Mr Harding expressed his concern at the state of three bus shelters in the Shamley Green which he believes belong to WBC. One at Nursery Hill has a bus arrival indicator which has never worked, the one outside the Red Lion needs refurbishment and the shelter on the opposite side of the road, adjacent to The Green needs repairs. Mr Harding felt that these shelters should have come within the remit of the Commons Audit but they did not.

DECISION – the Council agreed that they should express their concern as to the state of the shelters to the Engineers at Waverley Borough Council

ACTION – Mr Harding to draft details of the required repairs and the Clerk to write to the Engineers..

07/069 THE ANNUAL ASSEMBLY – FINAL DETAILS – the Chairman outlined the agenda for the Annual Assembly. The Chairman will do a brief update of what the Council has done and an open session for questions at the end.

Members of the Council will bring food.

The Council gave the Clerk names of organisations, the members of which should be asked.

The Clerk asked about display boards for Sarah Henderson – Longacre and Waverley Borough Council were suggested.

07/070 REPORTS FROM WORKING PARTIES

a) Gerald's Wood - Mr Neve had already circulated a report and had nothing further to add

b) Parish web-site – Mr Shareef reported that the initial lay-out is decided, they need to refine some links and are getting photos together. They have investigated some names for the web-site address and there are 2 to register – wonershparish.org and wonershparish.org.uk. The cost is £5.49 per year for the former and £3.98 for two years so he recommended that both be registered for five years.

Photos will be taken at the Annual Assembly for the web-site.

07/071 REPORTS FROM COUNCILLORS

a) Surrey Heathland – Mr Morris reported that plans for new external funding have not moved forward. The next meeting is in October and they are looking for funding from the County, Borough and Parish but Mr Morris reiterated to him that the Council could not currently commit for the new Council.

Surrey is seen as a wealthy part of the UK so European funding is not easily forthcoming.

b) Village Design Statement – Mr Harding reported that the VDS is being distributed but he would like all councillors to have the appendices.
Mr Harding wondered about a photo call with Strutt and Parker
DECISION – ask Strutt and Parker to the Annual Assembly
ACTION – Clerk to invite as above.
Clerk to circulate appendices to VDS to all councillors

07/072 CORRESPONDENCE - The Clerk reported:

A letter had been sent to Mr Fowlie of Shamley Green Village Stores explaining the Parish Council's stance on his recent planning application and enclosing a copy of their comments to WBC Planning dept. This has not deterred Mr Fowlie from moving the notice board from the wall of the shop as he feels unsupported by the Parish Council.

The Clerk has spoken to Jane Bowden and is meeting with Sarah Henderson next week to look at alternative sites for the notice board near the shop.

Mr Shareef informed the meeting that the Village Society board has been taken down as well.

The Council has rights to have the notice board on the wall of the shop as it has been there more than 20 years - Rights.

DECISION – The Council's interest is in preserving the shop so the Council should write to Mr Fowlie expressing their regret that he found it necessary to remove the notice board.

ACTION – Clerk to write letter

Clerk to meet with Sarah Henderson re siting of notice board.

Letters from 02 regarding the proposed mast at Westlands Farm. They have agreed to delay the consultation period until end of April and a public meeting has been convened for 19th April at the Arbuthnot Hall.

DECISION – All the councillors to make efforts to inform residents of this meeting.

ACTION – this to be activated via the Village Society in Shamley Green

Clerk to liaise with the Clerk in Bramley as it affects some of their residents.

Message from Ann Morpeth about the excessive number of tables and chairs outside the Red Lion. Also concern about the Christmas tree lights still on the tree.

It is a question of how the Ranger views the situation.

DECISION – there has only been one complaint, so monitor

ACTION – Clerk to discuss with the Waverley Ranger, Sarah Henderson, when she meets with her next week.

Letter from the Flooding Task Group asking if there any areas in the parish that the Council are particularly concerned about.

DECISION - no further areas identified.

Letter from Cathy Taylor re the cutting back of brambles on the footpath adjacent to Wonersh Common Road.

ACTION – Clerk to write and explain responsibility of the Rights of Way Officer and to inform Rights of Way Officer.

Letter from Mrs Hibberd, Phillips Hatch re the need for the siting of the bus shelter in Blackheath Lane. She also wants to know why the precept has increased substantially.

ACTION – Clerk to write explaining reasons for moving bus shelter to Blackheath Lane and for increase in the precept.

07/073 ANY OTHER BUSINESS – none.

07/074 DATES OF FUTURE MEETINGS

Parish Council meetings: 10th May 2007 – the Clerk gave her apologies for this meeting and is trying to find a locum.

Annual Assembly: 26th April 2007

There being no other business, the Chairman closed the meeting at 9.40 pm

Signed-----

Dated-----