

Wonersh Parish Council

BLACKHEATH • SHAMLEY GREEN • WONERSH

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PARISH OF WONERSH
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Wonersh Parish Council held on
Thursday, 11th February 2010 at 7.30pm
At Wonersh Sports Pavilion

Present: Cllr M Harding (in the chair)
Cllr M Band
Cllr R Bawden
Cllr L Healy
Cllr A Powell-Evans
Cllr A Shareef

In attendance: Mrs L Graham (Clerk to Pirbright PC, to take the minutes)

Cllr Harding introduced Mrs Graham and thanked her for being the Clerk for the meeting. He also expressed appreciation to Cllr Morris for the extra work undertaken in preparation for the meeting, thanked Cllr Healy for the minutes of the Planning Committee and congratulated Cllr Powell-Evans on the newsletter.

10/021 Apologies for absence were received from Cllr N Morris and Cllr C Howard.

10/022 Local Code of Conduct – disclosures of interests

Cllr Shareef made a personal declaration of interest in item 10/025 (09/188, Shamley Green Pond).

Cllr Healy made a personal declaration in item 10/029 (Blackheath Village Society).

10/023 Open Meeting for Electors

No electors were present, so the public part of the meeting was opened and closed.

10/024 Minutes of the Meeting held 14th January 2010

These were agreed as a true record of the meeting and signed by the Chairman, with a minor amendment to correct a typing error.

10/025 Matters Arising

09/102 Bridleway at Lords Hill: Mr Assadi has replied to the Clerk's request for SCC to install a sign to ban heavy traffic at the top of Norley Lane, advising that SCC had adopted a policy of de-cluttering and would not introduce a sign as it would lose its impact.

The Clerk has written to Cllr Povey, expressing the Council's unhappiness at this response. It appears that a reply has not been received from Dr Povey. Dr Povey, who is broadly sympathetic to the request, has now recommended that a letter to be sent to John Hilder, with a copy to himself, to start the process all over again.

Cllr Band will speak directly to John Hilder and draft a letter for the Chairman to send to Dr Povey.

09/156 **Section 9 land:** Hedleys Solicitors have been sent a copy of the Ordnance Survey map identifying the Section 9 land adjacent to the pond in reference to the application for a Caution Against First Registration. Reply received from Hedleys. Agreement checked by Cllrs Morris, Harding, Healy and Powell-Evans. Chair has signed Land Registry submission and returned it to Hedleys. Await further information. Cllrs Harding, Howard and Shareef have visited the section 9 sites and consider that a quote should be sought to fell a tree at the entrance to Wonersh Park. ACTION: Cllr Howard is preparing a report on the visit.

09/0157 **Youth:** Cllr Powell-Evans has visited Wonersh and Shamley Green First school and is awaiting a response. Item about youth requirements asking for comments/suggestions has been placed in January's PC newsletter. Awaiting feedback. Cllr Powell-Evans apologised that she had not be able to progress this any further yet.

09/172 **Commons survey:** Clerk was asked to request the master documents from Sarah Henderson in electronic form, copy to Cllr Band. This request cannot be traced. Chairman to take further action. Chair has written to Sarah Henderson but has also suggested that volunteers who carried out the audit should approach her for a progress report. ACTION: Cllr Band will contact Sarah Henderson direct. It would be helpful if any resident who took part in the survey would write in.

09/118 **Parish email network and e-newsletter:** Working party have met twice including with Patrick Molyneux of Bramley PC who has set up a residents' email network in the Parish. Further meeting to be arranged. Cllr Shareef suggested that this issue should be placed in abeyance until it is possible to proceed.

09/188 **Pond at Shamley Green opposite the Bricklayers Arms:** All finance for remedial work now obtained. Work has been scheduled to begin on 5th April and should be finished by the end of April.

10/013 **Power of Well-being training:** Training identified. Cllrs Howard and Bawden have been booked on a course on 27th February in Haslemere. Cllr Band has raised the issue of his own training with WBC Human Resources department.

10/015 **Précised byelaws:** Action taken to be reported at the meeting under Agenda item 10/025.

Cllr Band has raised the issue with WBC, who see no issue with producing an abbreviated version of the byelaws for approval by them. Cllr Shareef has transcribed all the byelaws onto a soft copy and will circulate full and extra versions for members' comments. Members are to respond if they wish to make a change. Cllr Band will then take them to WBC for a response.

10/026 Planning Committee

Minutes from the Planning Committee meetings held on 21st January & 4th February 2010 were received by the Parish Council.

10/027 Risk and Audit Committee

Minutes of the Risk and Audit Committee held on 5th November 2009 were approved by the Parish Council.

Re item 3:2b, Cllr Powell-Evans commented that the mares tail needs to be cleared and laurel still need to be trimmed.

Re item 3:2c, there is a file about the background of Gerald's Wood in the office.

Re item 3:3, it was noted that the roundabout at Lordshill playground still appears to be operating stiffly.

ACTION: Cllr Harding will follow it up.

ACTION: Cllr Healy said she would pick up any outstanding issues after the appointment of a new clerk.

10/028 Finance

- a) Members RESOLVED that the current list of Receipt and Payment vouchers be approved. This was PROPOSED by Cllr Bawden, SECONDED by Cllr Band with all in favour.
- b) Budget statements to the end of December 2009 and January 2010 were received by the Council. It was noted that Mary Tatlow would stay on until the end of March to help Richard Holmes become accustomed to the method of producing the statements.
- c) To approve a quotation of £860.00+VAT for supply & installation of 4 replacement posts at Lawnsmead: PROPOSED by Cllr Healy, SECONDED by Cllr Bawden, with all in favour.
- d) To approve a quotation of £430.00+VAT for supply & installation of 2 replacement posts for displaying byelaw signs on footpath adjacent to rear of Pavilion. The same type of posts is to be used as for Lawnsmead to prevent vandalism. A works order for the contractor is to be raised to specify the location of the posts, to be confirmed with Cllr Morris. In the meantime the payment could be approved: PROPOSED by Cllr Bawden, SECONDED by Cllr Band, with all in favour.
- e) To approve the creation of a Chairman's allowance: PROPOSED by Cllr Healy, SECONDED by Cllr Shareef, with all in favour. Cllr Bawden enquired about the remit of such allowance and it was AGREED to cross refer to Local Council Administration (LGA 1972 s.15(5)). A limit of amount of £100 will be allowed initially and be topped up if necessary.
- f) To approve a Chairman's allowance payment of £100 being a donation to St Julia's Hospice in memory of PC Paul Soulsby: PROPOSED by Cllr Powell-Evans, SECONDED by Cllr Shareef, with all in favour.
- g) To approve an emergency payment of £450.00, already made, to Chris Obee in respect of the manufacture of football goalposts for Lords Hill playground: PROPOSED by Cllr Powell-Evans, SECONDED by Cllr Shareef, with all in favour.
- h) To approve an emergency payment of £45.00 to Nick Skinner for materials purchased for installation of football goalposts at Lords Hill playground: PROPOSED by Cllr Powell-Evans, SECONDED by Cllr Shareef, with all in favour.
- i) To approve a quotation of £500.00 to SCC Highways to erect Wonersh village gateways: Cllr Powell-Evans reported that SCC had declined the offer of a contribution from the Parish Council, and will erect the gateways free of charge. Thanks to SCC have already been expressed.

10/029 Blackheath Village Well: Transfer to Parish Council ownership: Lease of land on which it is to be built. Agreement in principle for a sum of up to £200 for legal fees for transfer of lease.

As agreed at the last meeting, Cllr Harding had drafted a letter, which was circulated to WPC members and then sent by Cllr Powell-Evans to the Blackheath Village Society. BVS Committee feels that in principle it would be a good idea for Wonersh PC to commission the building of the well and Cllr Howard has confirmed the legality that VAT may be reclaimed if the Parish Council pays the costs of the work. BVS has drafted a document with heads of terms between WPC and BVS. WPC wishes to add two items: a) that a period of notice should be added to item 6 and b) that item 8 from Cllr Powell-Evans' letter should also be added.

BVS has now decided to lease the land from Waverley BC for the well themselves, so £200

agreed for legal fees for the transfer of the lease to WPC will not be required. £173 a year for insurance under WPC's insurance policy will still be required.
Heads of Agreement for the terms will need to be agreed by WPC in principle and then be put to the residents of Blackheath.

Cllr Band PROPOSED that heads of agreement for the terms should be approved in principle, together with the additional items. SECONDED by Cllr Bawden and approved by all.

10/030 Playground Lords Hill. Broken seat on swing. To agree if a quotation should be obtained for seat replacement only or for the complete swing.

It was decided that it would be preferable to replace the entire swing in preference to continual replacement of seats on the existing equipment. Replacement of the safety surfacing will not be required.

ACTION: Cllr Healy will obtain additional quotes will be obtained and the issue will be carried forward to the next meeting.

10/031 Briefing for new Councillors. To agree on the Councillor who should have responsibility for taking action on this

There was general discussion about what form this should take and whether there should be an induction programme that could be tailored to applicants, depending on their experience.

ACTION: Cllr Shareef will do a piece for the April newsletter.

10/032 Reports from Councillors

(a) The future of Surrey Policing: two meetings organised by SCAP&TC. Report Cllr Howard Members accepted the reported, noting the comment on timescale issues.

(b) Annual Assembly 2010: report of working party meeting of 1st February. Report Cllr Morris The speakers for the assembly have been agreed although Surrey Wildlife Trust has not yet replied. Options for advertising it on the website were discussed and Cllr Shareef will circulate a link to other members for consideration.

ACTION: Publicity for the assembly will be done by Cllr Powell-Evans after confirmation of the speakers.

10/033 Correspondence

- a) Have Your Say – an invitation to a meeting of the Surrey Strategic Partnership. Cllr Howard will be present.
- b) Hoppa bus – a request for financial support. Members considered that it would be preferable to make a contribution for a capital grant, in preference to revenue support. This item will be discussed more fully at the next meeting.
- c) Waverley BC Local Development Option – this will be discussed at the meeting of the Planning Committee on 18th February.
- d) Standing Orders for Local Councils – an invitation to buy a hard copy of the new NALC standing orders for £25. It was considered there is no need to purchase these because they may be downloaded from the Internet.
- e) Royal Surrey Hospital – an invitation to attend the roadshow at 7pm at Grayshott. No member of the council will be available to attend.
- f) The Friary at Blackheath – notice that the friars will withdraw by the end of the year, but hope that the property will continue to be used as a religious place. Members noted this with regret.

Councillors Business

- a) Prioritising of working parties

- b) Purchase of new swings
- c) Blackheath Village well
- d) Hoppa bus grant

10/035 Dates of Future meetings:

Planning: 18th February 4th March 18th March
Full Council: 11th March 8th April 13th May 10th June
Annual Assembly: Blackheath Village Hall 22nd April

There being no further business, the meeting closed at 9.05pm.