

Wonersh Parish Council

BLACKHEATH • STAMLEY GREEN • WONERSH

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PARISH OF WONERSH **NOTICE OF PARISH COUNCIL MEETING** **Local Government Act 1972**

Minutes of a meeting of Wonersh Parish Council held on
Thursday, 8th January 2009 at 7.30pm
at Wonersh Sports Pavilion.

Present: Cllr N Morris (in the chair)
Cllr R Bawden
Cllr M Band
Cllr M Harding
Cllr C Howard
Cllr N Goodchild
Cllr A Powell-Evans
Cllr A Shareef

In attendance: The Clerk, Mrs J Cadman

- 09/01 Apologies for absence** were received from Cllr L Healy, Borough Cllr M Goodridge and County Cllr A Povey.
- 09/02 Local Code of Conduct – Declarations of Interest**
None were declared.
- 09/03 Open meeting for electors to raise matters with the Council on local issues**
- a) No members of the public were present.
 - b) Cllr Goodridge sent his best wishes for 2009 and advised that he has liaised closely with Sarah Henderson over the felling of trees on Blackheath Common and visited the work earlier this week. Cllr Morris confirmed that the work had now been completed. He commended Sarah for being attentive about ensuring that residents were kept advised and noted that residents were happier about this type of work than in the past. He understood that more work was planned for the future.
- 09/04 Minutes – to approve and sign the minutes of the last meeting held on the 13th November 2008:**
These were agreed as a correct record of the meeting and signed by the Chairman, after the following correction:
08/166: 08/118: this should read: as the Council has received no response from SCC regarding the maintenance of the hedge, it was agreed to engage a contractor *when appropriate* and send the bill to SCC.

09/05 Matters arising

08/118: Lords Hill common hedge: a cut was not needed this year and Clive would be advised accordingly.

08/120b: New Councillors working Party: Cllr Shareef advised that the leaflet, to be produced in time for the newcomers party in Shamley Green, was almost ready and would be produced in-house on this occasion. He requested new photographs, Cllr Band considered that, for this occasion, they should be specifically of Shamley Green people and events.

08/154: "Visioning": It was not possible to arrange a convenient meeting date in January, and the Clerk was asked to re-arrange this meeting for Tuesday 10th February, at 8pm, if possible. The 17th February was also possible.

08/167:151: Footpath lighting, Shamley Green: Simon James had confirmed that this would be installed on Saturday 10th January.

08/169b: Gratuity to Clerk: External Auditor's report: Cllr Powell-Evans expressed her unhappiness at the external auditor's decision regarding the payment made, and quoted the relevant paragraph from Arnold Baker, which states that a Clerk's gratuity should be calculated on 3/80th of the annual remuneration for each year of employment, which had been done.

Advice had been sought from SCAP&TC when calculating this gratuity, and this record would be looked out and SCAP&TC asked for guidance. The Clerk had asked for SCAP&TC's comments when this issue had been raised by BDO, which they would not give, referring the Clerk to the internal auditor.

Action: Contact SCAP&TC regarding their initial advice and the subsequent auditor's report. Seek a means whereby this might be resolved and the external auditor's qualification challenged.

08/173: Portfolio for Youth: Due to personal circumstances, Cllr Goodchild had been unable to produce a further report for this meeting, but undertook to do so for February.

Agenda item: February meeting

08/178:5: Bridge across stream at Lordshill: Cllr Powell Evans reported that this had now been mended.

08/178:6: Barnett Hill: proposed extension from C2 educational to C1 hotel: Cllr Morris reported that he and Cllr Healy had met with Tim Hall and Tim Chudley, Chief Executive, Sundial Group. He and Cllr Healy had explained that they could not discuss detail of any proposal, but were very keen that Barnett Hill consult with Blackheath and the lower part of Blackheath Lane in Wonersh. Their plans for consultation had changed and they had contacted Nick Harrison (Chair, Blackheath Village Society), circulated the plans, put a notice on the noticeboards and written letters to the people at the Wonersh end of Blackheath Lane. The meeting on Saturday 13th December was to be used for people to look at the plans. It was *noted* the Sundial Group had made a commendable effort to undertake pre-consultation.

09/06 To endorse comments made by the Planning Committee on current planning applications.

The Comments to Waverley Planning department regarding the following **20** planning applications considered since the last meeting were APPROVED unanimously

WA/2008/1870 Tanyard Farm, Woodhill Lane, Shamley Green

Retention of a linked detached two storey outbuilding to provide ancillary accommodation

WA/2008/1871 Tanyard Farm, Woodhill Lane, Shamley Green

Retention of a front boundary wall

WA/2008/1873 Tall Trees, East Whitley Lane, Shamley Green

Retention of a garage building

WA/2008/1896 4 Hillside Cottages, Blackheath lane, Blackheath

Erection of garage and workshop/hobby studio following demolition of existing garage

WA/2008/19093 Wonersh and Shamley Green CofE First School, Guildford Road, Shamley Green

Erection of a detached building to provide an assembly hall

WA/2008/1904 Orchard Cottage, Cranleigh Road, Wonersh

Erection of a single storey extension and a first floor extension together with alterations to elevations and roof

Application to the Secretary of State for Environment, Food and Rural Affairs for consent to construct works on Blackheath Common under Section 38 of the Commons Act 2006.

WA/2008/1957 Little Mount, Blackheath Lane, Blackheath

Erection of extensions following demolition of existing extension

WA/2008/1963 Primrose Cottage, The Street, Wonersh

Alteration to south west rear elevation

WA/2008/1964 Primrose Cottage

Listed building consent for alterations to south west rear extension

WA/2008/2002 3 Southview Cottages, Sweetwater Lane, Shamley Green

Erection of single storey extension

WA/2008/2009 The Surgery, The Street, Wonersh

Erection of a single storey extension

WA/2008/2011 Chiltington House High Croft Shamley Green

Erection of a replacement dwelling

WA/2008/2050 Hyde Farm, The Green, Shamley Green

Alterations to provide indoor swimming pool

WA/2008/2051 Hyde Farm, The Green

Application for Listed Building Consent for alterations to provide indoor swimming pool

WA/2008/2075 4 Hillside Cottages, Blackheath Lane, Blackheath

Erection of extensions and alterations

WA/2008/2094 Oaklands Farm, Smithwood Common, Cranleigh

Erection of double garage with attached store.

WA/2008/2095 Oaklands Farm, Smithwood Common

Alteration and extension to roof.

WA/2008/2103 22 New Road, Wonersh

Erection of a single storey extension

WA/2008/2115 Four Seasons, Mellersh Hill Road, Wonersh

Erection of a detached double garage on frontage

Cllr Harding raised the following:

- 1) *Shop at Shamley Green*: there had been a long delay in dealing with this application at WBC, no decision had been made as yet. Cllr Band had asked that this application go to committee if officers were minded to refuse.
- 2) *Hyde Farm*: due to the incorrect plans, showing the curtilage to include common land, Cllr Band was asked to ensure that this was taken to committee.
- 3) *Southview Cottages*: comments on this application had been sent to WBC on

the 11th December, but officers said that they had received none, and the application was approved on the 31st December. The Clerk had been asked to write to Elizabeth Simms to question this. Cllr Band confirmed that he would like to receive copies of all letters to WBC concerning Shamley Green. He advised that he had tried to speak to Elizabeth Simms and Matthew Evans concerning this, and was aware that the council's letter was on the web site, and would advise the Clerk further in due course.

09/07 Finance

- a) Members RESOLVED that the list of receipt and payment vouchers tabled this evening be APPROVED. This was PROPOSED by Cllr Bawden, SECONDED by Cllr Powell-Evans, all in favour.
- b) *To approve the budget for the financial year 2009/10:* The proposed deficit and cost of proposed projects were discussed. Members agreed the proposed projects for the year, at a total cost of £8750, which had been discussed in full at the working party in the autumn. Cllr Bawden advised that the deficit did not show the £2,000 taken from unallocated reserves, giving a proposed deficit for the coming year of £2,436. A precept request of £33,612, an increase of 3.74% from 2008/09 was PROPOSED by Cllr Harding, SECONDED by Cllr Band, with all in favour.

It was also agreed that the first budget meeting should be held in June, so that estimates for planned projects for 2010/11 were in place by November.

09/08 White Lines: result of discussions with Daniel Payne

The Clerk reminded members that this question had arisen due to the lack of white lines around the parish, and reported that John Hilder had advised as follows: Daniel Payne advised contractors of those that needed repainting, but at this time of year it is not possible to do, as the thermoplastic doesn't take on salted and wet roads. Lining operations start around March/April. John also advised that when rural roads were re-surfaced, Highways looked at whether or not to replace centre line markings, as removing them tended to bring speeds down to some extent.

Cllr Howard confirmed that the Surrey Hills policy was against white lines where possible. It was agreed, however, that where white lines were already in existence, they should be re-painted and there should also be white lines at bends and junctions, to show who had priority, also at hazardous points. The Pepperpot was particularly in need of good directional white lines.

09/09 Noticeboards

The Clerk tabled quotations from Harry Stebbing, Municipal Signs, and Greenbarnes, to:

- a) replace the noticeboard at Shamley Green with a double sized board with vandal proof glass doors, parish council lettering and posts;
- b) replace the wall notice board at Wonersh with a larger one to fit in the space available.

Member **agreed** to purchase the noticeboard designed and built by Harry Stebbing, for Shamley Green. This was agreed to be the most appropriate design for a rural area, with a reasonable price at £997.00+vat and free delivery. This was PROPOSED by Cllr Howard, SECONDED by Cllr Band, with all in favour. It was noted that installation would be an additional cost.

It was also agreed to put more thought into what would best fit into the space on the shop wall at Wonersh, and to arrange for Harry Stebbing to make this when a design was agreed. The Clerk asked for input from Members.

Agenda item: February meeting.

09/10 Land at Barn End: response from Hedleys

Roger Taylor advised that he has written to Barlow Robbins, and had received a copy search, which indicated that the area of land in question is not included in the Common land registration. Members **agreed** to accept this advice.

Members discussed Section 9 unclaimed land in the parish, and recalled that WBC had ruled that they would not look after S9 land, only common land. It was believed that if the Parish Council took over the care of S9 land, they could claim it as their own property. It was noted that this was not an issue in Wonersh, but was in Shamley Green.

Agenda item: February meeting. Clerk to find relevant papers.

Cllr Howard left the meeting at 8.40pm

09/11 Tree Inspection: report

Wonersh: although most trees in good condition, there are two, an old cherry and a horse chestnut, are suffering from canker. They were described as being of low risk harm but should be removed in the short term. A few other horse chestnuts are suffering from bleeding canker, but not to a significant extent.

Shamley Green: large weeping willow in front of 'Malthouse' which has suffered storm damage, and the snagged branch should be removed and the south facing branch reduced in size to balance the crown, although this work is not essential.

Gerards Wood: no work was required. The Clerk advised that the plastic tree guards need to be removed, it was **agreed** that Paul Stevens should be asked to do this.

The following action was **agreed:**

1. Inspect tree guards on all parish council land and decide which can be removed.
2. Talk to Sarah Henderson about which trees could be felled.
3. Consider re-planting
4. Remove horse chestnut on common

Agenda item: February meeting.

Cllr Powell-Evans PROPOSED that Members accept the Tree Inspection report. This was SECONDED by Cllr Goodchild, with all in favour.

09/12 Parking on Common Land

Cllr Powell-Evans believed that this Council should make a decision regarding its policy on cars parked on common land, and once having done so, ensure that it is enforced. She was unhappy about the number of cars that parked on the common land, and the damage done to it by cars and tractors driving over it.

Cllr Harding believed that this would be a useful topic for the next newsletter, and suggested that some councillors produce a draft.

Cllr Band advised that this was also a WBC issue, and it was difficult to stop people parking on common land. Damage was, however, a different issue, and it would be possible to insist that damaged land was reinstated without delay.

Cllr Powell Evans suggested an open letter to all the residents adjacent to the common, and a letter to all estate agents who erected their signs on common land. Cllr Band suggested that people be asked to talk to the Parish Council if they had a particular problem or need to use the land.

Mention should be made of the amount of taxpayers money that was spent on

maintaining the common.

Action: Cllr Powell Evans and the Clerk to draft a letter, which would be circulated before publishing.

09/13 Reports from Councillors

a) *Wonersh Traffic Calming – Cllr Powell-Evans:* her report was tabled. It was noted that Cllr Powell-Evans had been nominated Treasurer of this group. Cllr Powell-Evans expressed her disappointment at the low level of response to the Pledge scheme. At the meeting in October approximately 100 people had expressed the view that ‘someone should do something’, but had not given their support.

Cllr Morris had attended the Local Task Group meeting at Cranleigh and had put forward proposals for traffic calming measures. He learnt that SCC had a budget of £400,000 for the whole of Waverley. He understood that the accident working group, who have separate funding, are treating Wonersh Hollow as a specific accident spot.

b) *Village Gateways – Cllr Powell-Evans:* it had not been possible to progress this for this meeting, as one of the suggestions from the traffic calming working party was that the 30mph sign be moved.

Agenda item: February meeting

c) *Carbon Neutral Projects – Cllr Powell-Evans:* her report was tabled. As this would be a major focus of this year’s Annual Assembly, Cllr Band would investigate appropriate officers from WBC to present. A letter will be sent to all organisations with information and this will be tabled at the February meeting before sending.

Cllr Bawden proposed that the Parish Council’s carbon footprint be measured and would devise a format.

d) *Speed Watch Signs:* Cllr Shareef reminded members that it had been agreed not to pursue the free standing sign for the Stroud Common Group, as they had not been very active. Since then it had however been established that it would be useful to use the lighter signs in Shamley Green. Funding had already been approved and the purchase of these signs was **agreed**.

09/14 Correspondence

1. *TAG Farnborough Airport:* the preliminary consultation undertaken in 2008 had contributed to a draft Airport Master Plan, which had now been published for public consultation. The document was on circulation, consultation period to 28/2/09.
2. *Wonersh United Charities:* had written to thank the Parish Council for its further contribution to the Charities, which were gratefully received.
3. *St Martins Church Appeal:* Wonersh with Blackheath PCC had written to thank the Parish Council for its generous donation, also for the information about the Star Energy Fund. They also advised that they had received some good news, that the timber roof structure had been given a clean bill of health. This meant that the work on the church and the murals could now be commissioned, with a hopeful start in the spring.
4. *Recycling: Waverley Borough Council:* The Borough Council sought additional recycling sites: they needed to be accessible to large servicing vehicles, and be sufficiently distant from neighbouring homes to prevent noise nuisance, but also be suitable for some level of natural surveillance, to prevent illegal dumping and unsocial activities. The only possible local site suggested was Chilworth recreation ground.
5. *Proposed energy from waste incinerator at Clockhouse, Capel:* Capel Parish Council had enforced a judicial review of the Surrey Waste plan and sought help with their fighting fund, as they believed that many parishes would be affected by the degradation in air quality or the increase in heavy traffic. They stressed that they were not opposed to the whole premise of the

plan, just this element. It was **agreed** that this was not sufficiently relevant to Wonersh, and a donation would not be made.

6. *Communities in Control*: this paper, on circulation, invited views on the content of the Code of recommended practice on local authority publicity.
7. *Royal Surrey Foundation Trust*: Nick Moberly, Chief Executive, Royal Surrey County Hospital, had written to advise that the Trust was now at public consultation stage. Members questioned what they could do as a result of taking part in a public consultation meeting, and how they could best represent their electors. Whilst they supported the Trust in principle, they did not believe that a meeting would be helpful. It was **agreed** to send a letter of general support, and to advise the electorate at the Annual Assembly that this had been done.

09/15 Councillors Business

- a) *Allotments*: In response to a question from Cllr Harding, the Chairman advised that he had walked the allotments with the Clerk, and a meeting was to be held with allotment holders on Friday 9th January. A report would be tabled at the February meeting.

09/16 Dates of future meetings

Planning: 22nd January, 5th February, 19th February

Full Council: 12th February, 12th March

Annual Assembly: 23rd April

There being no further business, the meeting closed at 9.40pm