

Wonersh Parish Council

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PARISH OF WONERSH NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Wonersh Parish Council held on **Thursday, 10th July 2008 at 7.30pm** at Wonersh Sports Pavilion.

Present: Cllr N Morris (in the chair)
Cllr M Harding
Cllr L Healy
Cllr C Howard
Cllr N Goodchild
Cllr A Powell-Evans
Cllr A Shareef

County Cllr A Povey
Borough Cllr M Goodridge
Representative from the Surrey Advertiser

In attendance the Clerk, Mrs J Cadman

08/104 Apologies for absence. Were received from Cllrs R Bawden and M Band.

08/105 Local Code of Conduct – Disclosure of Interests.
No interests were declared.

08/106 Open meeting for electors to raise matters with the Council on local issues

- a) Cllr Povey sought Members' opinion on whether the standard of road maintenance was improving. He advised that Waverley had the greatest length of roads in Surrey.
- b) Cllr Povey advised that the community gang was currently in the area, and was cutting back vegetation.
- c) Cllr Povey was pleased to report that extra funding had been found for road repairs and maintenance.
- d) Cllr Goodridge advised that the planning application for Dunsfold Park was likely to be decided in August. Wonersh had not been consulted, but Cllr Goodridge advised that a response could still be made, as the parish would very likely be affected. **Action:** To consider at the planning meeting on the 24th July.

08/107 Minutes – to approve and sign the minutes of the last meeting held on the 12th June 2008

These were agreed as a correct record of the meeting and signed by the Chairman, after the following correction:

8/89a: Cllr Goodridge had received 11 letters from *Wonersh* village children.

08/108 Matters arising

08/99: Footpath from Garden Close to Sweetwater Lane

Cllr Harding advised that 40 people had signed a petition asking for some lighting along

this path. He had approached the owner of the curtilage on one side, who had no objection. One nearby resident had objected. Cllr Shareef was in discussion with the Village Association. It was recalled that the Village Appraisal had shown a clear division between those who wanted some lighting and those who did not.

Possible locations for the lighting had also been investigated, and it seemed that the best place would be the end that meets Sweetwater Lane, as the other end would probably not get sufficient sunlight for solar-powered lighting.

Action: Agenda item for September meeting, to hear outcome of discussions with Village Association.

08/101b: Donation for Wonersh Playground
Cllr Healy and Mr Bailey had made contact.

08/102: Wonersh Playground
There was nothing further to report under this item.

08/109 To endorse comments made by the Planning Committee on current planning applications.

The Comments to Waverley Planning department regarding the following **6** planning applications considered since the last meeting were APPROVED unanimously.

WA/2008/0725 Plnehurst, The Drive, Wonersh

Erection of a single storey extension

WA/2008/0749 The Lodge, Winter Meadow, Blackheath Lane, Blackheath.

Erection of an extension

WA/2008/0791 Derryswood Farm, Cranleigh road, Wonersh

Erection of extensions and alterations

WA/2008/0810 Pound Farm Lodge, Norley Lane, Shamley Green

Erection of extensions and alterations

WA/2008/0817 Great Tangle Manor Barns, Tangle Lane, Wonersh

Conversion of barns to provide 5 dwellings with associated works including the formation of a passing bay

WA/2008/0818 Great Tangle Manor Barns

Listed building consent for the above

08/110 Finance

- a) to approve the current list of Receipt and Payment vouchers: Members RESOLVED that the list of receipt and payment vouchers tabled this evening be APPROVED. This was PROPOSED by Cllr Healy, SECONDED by Cllr Harding, all in favour.
- b) Members received a report from the finance working party. Once the terms of reference were approved, the next stage would be to hold a meeting with the Clerk and the Financial Contractor to examine recent council budgets and financial statements to assess where more accurate and informed budgeting is feasible.

Terms of Reference: It was **agreed** that point 3 should be amended to read: "make recommendations on how Council may move towards setting a balanced budget within the life of this present council (2011). This target had been agreed when setting the current year's budget.

It was also **agreed** to add a further term of reference, as follows: "to advise on the level of reserves which the working party consider that the Parish Council should retain".

Cllr Howard made the point that this Council had been one of the few who had been able to take immediate action after the storms of 1987, as the reserves had been sufficient to hire in contractors, rather than having to ask the Borough Council for help.

08/111 Planning Applications

Cllr Harding wished a number of planning issues to be discussed with the Borough Council.

- a) The Planning Committee had noted that the new application form did not allow for either the environment or sustainability to be taken into account, nor did it look for recycled material, or thermal efficiency.
- b) Plans were frequently inaccurate. One application considered this week had even included the case officer's notes, which showed a lack of attention to detail.

Cllr Harding noted that, when the Borough Council introduced the new planning scheme, they had said that they could consult after a year. After 18 months they had changed the planning committees, which was a benefit, but there had been no consultation.

Cllr Shareef noted that all applications seemed to have plans of differing quality and different standards. Many applications did not make it clear in the plans what was currently on the site and what was required.

Cllr Morris proposed that the Planning Committee have an early autumn meeting with Cllr Goodridge and Cllr Band to talk through these issues and show examples.

08/112 Litter bins on Wonersh Common and Recreation ground

The Clerk referred Members to the discussions that took place under minute no **07/148**, and the proposal to replace the wheelie bins, which had now been removed by Waverley, with a rustic bin, and to arrange for these to be collected by Veolia. The cost per empty would be £3.70.

It was PROPOSED by Cllr Healy that this course of action should be taken, SECONDED by Cllr Shareef, all were in favour. It was further agreed that the bin should be emptied twice a week in summer and once a week in winter, as proved necessary.

08/113 Pipe under sports field:

Wonersh Cricket Club had written to request that the Parish Council undertake, as a matter of urgency, a survey of the concrete pipe which carries the stream under the Sports Ground. One section of the pipe had undergone a temporary repair, but this had revealed that the next section was also fractured and it was now necessary to establish whether this was an isolated fracture, or whether the whole pipe is deteriorating.

Cllr Harding PROPOSED that a complete survey be undertaken. This was SECONDED by Cllr Powell Evans, all were in favour.

08/114 Sports field: letter from Mr Maybrey concerning the need for drainage work to remedy flooding

Wonersh Sports Club had written requesting that the Parish Council agree to some drainage works to the north east corner of the football pitch, which now floods very easily in wet weather, and also agree to a grant of up to £200 towards the cost of materials for the works, which are expected to be in the region of £800.

Cllr Howard PROPOSED that the Sports Club be given the requested grant of £200. This was SECONDED by Cllr Healy, all were in favour.

08/115 Wonersh Traffic calming working group:

- a) **to receive report:** Cllr Powell Evans reported that the group intended to hold a public meeting in the autumn. In the meantime, a questionnaire would be circulated to all residents of Wonersh, seeking their views on a range of possible measures to address the traffic problems. This questionnaire was currently being completed and would hopefully be circulated in September, means of circulation to be established.
- b) **to approve funding:** Cllr Powell Evans requested the sum of £150 for the cost of printing the questionnaire; a further £250 for the traffic survey which had already been carried out had been funded by a grant from Cllr A Povey. This was PROPOSED by Cllr Harding, SECONDED by Cllr Healy, all were in favour. It was agreed that the questionnaire should be circulated to all councillors before printing.

08/116 Village Gateways: design and costings: This item to be deferred to the agenda for the September meeting.

08/117 Surrey Hills Society: membership

The Clerk had sought advice from SCAP&TC regarding advisability of membership. Christine Swan had given the opinion that *“local councils have power to join societies with aims and objects which can be said to benefit people living in their area. On the other hand, organisations such as CPRE might be considered a campaigning organisation, and it is possible that a council might be in conflict with the organisation over a matter in their area and, as members, would be required to register an interest.”*

Cllr Morris therefore PROPOSED that Wonersh Parish Council join as Founder Members, with a one-off donation of £50.00, together with Annual Membership fee of £15.00. This was SECONDED by Cllr Harding. There was one abstention, remaining councillors were in favour.

08/118 Lords Hill Common Playground Lease: hedge

Action:

1. Approach SCC to ascertain whether they will reimburse the Parish Council for cutting the hedge on their behalf.
2. Obtain estimates for the cost of cutting the hedge
3. Ask SCC community gang if this is a job they will undertake.

08/119 Training for councillors

The Clerk reported the current list of courses and dates.

Action:

1. Circulate list of courses
2. Members to advise the Clerk if they wished to attend a course.
3. Produce and maintain a list of courses attended.

08/120 Reports from Councillors

- a) **carbon neutral initiatives: report tabled by Cllr Powell-Evans, together with a request for funding of £60.00.** The unit next to the Village Stores had been booked for 4 weeks from the 12th July, for the sale of low energy light bulbs (which would be offered on sale or return basis). An energy monitor would be available on loan, and home assessments would be offered. Cllr Shareef PROPOSED that a grant of £60 be agreed to cover the cost of posters advertising this event. This was SECONDED by Cllr Howard, all were in favour. Thanks were recorded to Glynn Powell Evans for volunteering to undertake the home assessments.

Cllr Harding requested that people be given information on how to dispose of

broken bulbs, as they contain mercury. Cllr Powell Evans advised that there were re-cycling facilities at Elmbridge, but that she would like one to be established locally.

- b) **New councillors working party – report to be tabled by Cllr Shareef.** It was hoped to encourage younger people to get involved in the council, and to stand for election in 2011. The working party had agreed that this needed to be approached in two stages:

1. Information: the aim being for people to understand what being a parish councillor entails and what the parish council is. This would be done by the following means:

- a) a flyer, summarising what a parish council does and what councillors do. **Target:** by the time of the next new comers party in Shamley Green in February 2009.

Action: all councillors to contribute to this flyer. It was pointed out that SCAP&TC produce a booklet with this information, which Cllr Shareef would obtain, but he also wanted to do more research into this subject from a personal and this council's point of view.

b) small items in the newsletter, one piece of information at a time.

c) Personal contact, at events such as the Shrove Tuesday party in Shamley Green

d) Web site.

e) Discuss at various AGMs.

2. Identify prospective councillors, approach to encourage.

a) councillors to approach people known to them

b) societies to be approached

It would help to find out whether other councils had done work in this area.

Action: Cllr Howard referred members to the SCAP&TC new councillors pack

Action: All councillors to let working party know their views

- c) **Young Persons Award:**

It was agreed difficult to know how to reach deserving young people. The following suggestions were made:

a) notify Guides, set up a meeting, ask them to talk about issues of concern to them.

b) Cubs?

c) Stand at Village fairs.

Action: Clerk to obtain further information from Cranleigh. Also ascertain whether other councils know of this scheme. Finance committee to consider financial implications of setting up this scheme.

08/121 Correspondence: list circulated.

- a) *Surrey Crimestoppers: request for a donation:* it was decided not to give a donation, as this organisation had a wide remit which was not specific to the parish.
- b) *Response from WPC regarding removal of the payphones:* WBC had objected to removal of 35 of the 48 proposed, and all where the Parish Council have expressed concerns. They are now following up with BT to bring all phone boxes up to good working order and have started visiting and photographing all phone boxes in the area. WBC asked the council to check our phone boxes and advise of remedial action needed (with photographs if possible). Cllr Powell Evans undertook to check the box in Blackheath Lane, Cllr Shareef the box by the shop in Shamley Green and Cllr Howard the box at Lords Hill.
- c) *Distribution of quarterly report:* Shamley Green PCC had agreed to distribute the quarterly

report with the parish magazine. Wonersh and Blackheath responded as follows: “having discussed this with distribution team, distributing 870 magazines is a lot of work for our volunteers, putting an insert in each magazine will greatly increase that workload. Printing a short summary of PC activities is acceptable and does not add work, but we would resist distributing loose papers.” It was agreed that a compromise should be pursued.

- d) *Acknowledgement of receipt of £850 grant to Surrey Heathland Project:* thanks had been received from Rob McGibbon
- e) *Local Committee (Waverley) Cranleigh and Eastern Villages Transportation Task Group:* 4 groups had been established, with the remit to:
 - Report to the Committee’s Local Transportation Plan Task Group on funding priorities
 - Report directly to the committee on scheme consultationsMembership of these groups consists of relevant County Councillors, representative Borough Cllrs and Town/Parish cllrs as appropriate. Each Parish Council had been asked to nominate one member who would be invited to attend meetings of the relevant task group when matters relevant to that parish are under consideration. Cllr Powell Evans and Cllr Howard volunteered to share the role.
- f) *Parish Cluster Meetings:* next meeting due on the 15th July.
- g) *Dunsfold New Settlement Application: Joint Planning Committee:* Questions and answers from the Town and Parish Council briefing on the 11th June were tabled for circulation. The technical briefing would now take place on the 3rd September. Members were reminded to look at the application on the web site before the planning meeting on the 24th July.

08/122 Councillors business for noting or including on a future agenda

1. *Litter Pick in Shamley Green:* Cllr Shareef reported that this had taken place the previous month, and it had been agreed that it would be a good idea to repeat this exercise, but next time with more publicity.

Action: Ask Cranleigh for the cost of litter pickers.

2. *Waverley Re-cycling Magazine: “Clean Team”:* had consulted all parish councils on black spots that they wished to see cleaned up. Cllr Healy requested information on nominations made by this parish.

3. *Bench on Common:* Cllr Healy had received a call from Mrs Inskip, wife of the former Chairman of the Parish Council, requesting permission to put a seat in his memory on the common. As it was considered that there were a good many benches on the common now, an article in the parish magazine was discussed, which would ask if anyone had any objection to the removal of an old bench to accommodate a new one. Cllr Howard proposed a board in the pavilion, listing all past chairmen, which would have historical merit. Cllr Howard proposed a contribution towards playground equipment, with a plaque to commemorate contributions. Cllr Healy would discuss further with Mrs Inskip.

4. *Potholes:* Cllr Healy had received more complaints about potholes, and considered that they needed a higher priority than they received at SCC. Cllr Morris believed that it would be helpful if reports of potholes in this parish were prioritised.

5. *Youth:* Cllr Goodchild planned to present an update at the next meeting.

6. *Parking Tickets:* Cllr Powell Evans requested that the police be asked to attend the next meeting, to explain why parking tickets were now being issued on a regular basis to cars parked near the shop.

Action: Wonersh ward councillors to meet with PC Paul Soulsby as a matter of urgency.

7. *Town and Parish Council meeting:* Cllr Harding reported the following from this meeting:
- a) Highways are making a great effort to catch up and requested the following:
 - Priorities for maintenance
 - Indication of urgency
 - An idea of the amount of time that might be involved.
 - b) A request had been made for parish councils to write to the Line Manager for the local post office, asking that post offices accept business banking. Parish Councils were also asked to write to their MP to request investment into this.
Action: Cllr Howard to draft a letter for the Clerk.
 - c) The Borough Council was collating information about local facilities for transition communities, in order to offer more sustainability.
 - d) Surrey Hills were proposing a number of projects, and had funding of £2.5 million over 6 years for this purpose. The intention was to strengthen rural communities. Cllr Harding suggested that the Blackheath church and murals be put forward.
 - e) Standard Board had devised a modified scheme, and most complaints would be dealt with in the first instance by the Borough Council.

08/123 Dates of future meetings

Planning: Thursday 24th July, 7th August, 21st August, 4th September

Full Council: Thursday 11th September

There being no further business, the meeting closed at 9.55pm.