

WONERSH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday, 14th June 2007 at the Sports Pavilion, Wonersh at 7.30pm

PRESENT

Mr R Bawden Chairman
Mr M.Harding Vice Chairman
Mrs C.Howard Vice Chairman
Dr N Goodchild
Mrs L Healy
Mr N Morris
Mr A Shareef

Also present were Borough Councillor M Goodridge, Mr A Golden, Surrey Advertiser and one member of the public.

07/096 APOLOGIES – Apologies were received from Cllr M Band, Cllr P Neve and PCSO Barker

07/097 CODE OF CONDUCT - no declarations

07/098 MATTERS RAISED BY ELECTORS – the meeting was adjourned by the Chairman in order to open the floor to the public.
There were no issues raised.

07/099 WONERSH VILLAGE DESIGN STATEMENT – a presentation and discussion with an officer from Waverley Borough Council about the use of the VDS in the planning process – Peter Hartley, Waverley Planning Dept, gave a brief history of the Wonersh VDS and used those of Elstead and Dunsfold to illustrate how the Wonersh Design Statement would be used in the planning process.

Questions were asked regarding the use of the VDS in the pre-planning process, the sustainability issue with regard to rebuilds, the evaluation of the planning process and the involvement of the parish councils, the importance of Conservation areas and the validity of Village Design Statements unless they are updated.

ACTION – Wonersh Parish Council should ensure that their Planning Committee looks at the VDS when considering planning applications and that they have a copy on the table.

The Parish Council should make sure that newcomers to the parish have a copy of the VDS and should occasionally remind people of its existence.

The Chairman thanked Mr Hartley for taking the time to speak to the Council.

A full report on Mr Hartley's presentation is available from the Parish Clerk

07/100 MINUTES – TO APPROVE AND SIGN THE MINUTES OF THE LAST MEETING ON 10TH MAY 2007 – these minutes were subject to some amendments and then APPROVED

07/101 MINUTES – TO APPROVE AND SIGN THE MINUTES OF THE EXTRA-ORDINARY MEETING HELD ON 2ND JUNE 2007 – these minutes were APPROVED

07/102 MATTERS ARISING –

06/106 – Rospa Playground recommendations – Clerk had omitted to include the surname of the new inspector or the name of the approval board.

ACTION -Clerk will amend the Matters Arising Update

06/142 – Cleaner Neighbourhood Act – the Chairmen reported that there is no record of any PC in Waverley taking this forward.

DECISION – The Council AGREED not to pursue this currently.

07/011 – Lowering of speed limit in The Street, Wonersh –

DECISION – to discuss at the meeting with Dr Povey on 12th July

07/086 – SCAPTC – nominations for members to serve on management committee –
Cllr Howard reported that a nomination does not have to be made as she has a 3 year post as a representative with SCAPTC

07/094 – Any other business – sharp bend in Wonersh – Cllr Howard reported that a chicane sign is missing.

07/103 APPROVAL OF COMMENTS MADE BY WARD PLANNING SUB-COMMITTEES ON CURRENT PLANNING APPLICATIONS- the comments to the Planning Dept regarding these applications were APPROVED unanimously

07/0902 – Halfpenny Cottage, Stonards Brow, Shamley Green

07/0914 – Lee Farm, Northcote Lane, Shamley Green

07/0959 – Lee Farm, Northcote Lane, Shamley Green

07/0977 – 5,Hullmead, Shamley Green

07/0978 – Manor House, Church Hill, Shamley Green

07/0985/0986 – Peony Cottage, The Street, Wonersh

07/1003 – Hullbrook, Hullbrook Lane, Shamley Green

07/1021 – Cobbins, Blackheath Lane, Blackheath

07/1032 – Spring House, The Drive, Wonersh

07/1039 – Wonersh Mill, Barnett Hill, Wonersh

07/1046 – Tall Trees Nursery, East Whibley Lane, Shamley Green

07/1066 – The End House, Wonersh Common Road, Wonersh

07/104 FINANCE – APPROVAL OF CURRENT LISTS OF RECEIPTS AND PAYMENTS - the Council resolved that Receipt Vouchers Nos C17 – C26 and Payment Vouchers 07/46-07/59 be APPROVED

07/105 AUDIT – TO APPROVE THE ANNUAL RETURN AND ACCOUNTS FOR THE FINANCIAL YEAR 2006/07

The Clerk presented the Annual Return and accounts for the year 2006/07

DECISION – Cllr M Harding proposed that Sec 1 of the Annual Return and Accounts be approved. This was seconded by Cllr Healy and unanimously APPROVED

Cllr Morris proposed that Sec 2 of the Annual Return be approved. This was seconded by Cllr Howard and unanimously APPROVED

There were no questions concerning the accounts.

07/106 NEW CLERK – UPDATE ON THE CURRENT POSITION - the Chairman informed the meeting that the preferred candidate had withdrawn within a couple of days due to their domestic circumstances. The Chairman, Cllr Howard and the Clerk are looking at ways of relieving this candidate of some of the pressure so that she can accept the position.
ACTION – the Clerk is meeting with the proposed new Clerk on 26.06.07 to discuss potential working arrangements

07/107 WONERSH UNITED CHARITIES – TO APPOINT A REPRESENTATIVE TO THE COMMITTEE OF THIS CHARITY – the Chairmen reported that there are 4 nominated representatives on Wonersh United Charities committee with a 4 year term.
Mr M Woodhouse is due to stand down but is willing to be renominated.
DECISION - This was AGREED by the Parish Council

07/108 CODE OF CONDUCT – TO ACCEPT THE NEW CODE OF CONDUCT – all Councillors had received a copy. The Chairman reported that there are some paragraphs which are not mandatory on Parish Councils – Para 7, Para10(2), Para 12(2) are relevant to this Parish Council.
DECISION – A proposal to adopt the Code of Conduct as it stands was made by Cllr Bawden. This was seconded by Cllr Howard and APPROVED unanimously.
The Clerk reported that the acceptance has to be published in the local paper at a cost of £320, shared between several parish councils.

07/109 CONSERVATION AREAS – Cllr Harding reminded the Council of the issues surrounding Conservation Areas which had prompted the Parish Council to ask Geraldine Moloney to speak to them on the subject. In her presentation she had mentioned that there is a process going on for Conservation Area reviews. The Council need to decide if they wish to ask Waverley Borough Council to move the parish up the list. The Parish Council would need to work with Waverley in this review - other interested people could be involved to reflect the views of the community.
DECISION – Cllr Harding proposed that the Council request that Waverley Borough Council accelerates the review of Conservation Areas in Wonersh. This was seconded by Cllr Howard and APPROVED unanimously.
ACTION – Clerk to write

07/110 THE COMMONS AUDIT – Cllr A Shareef reported that Sarah Henderson has nearly completed the audit document for Shamley Green and she hopes to put out some of the work to tender very soon
As far as Wonersh is concerned, they are trying to finalise the ownership of various parts of the common. There is a meeting of the small number of volunteers.

07/111 THE COMMON LAND AT SHAMLEY GREEN OWNED BY WONERSH PARISH COUNCIL –APPROVAL OF FUNDING FOR IMPROVING THIS AREA – Cllr M Harding drew the Council's attention to the area of common land at Shamley Green owned by the Parish Council. There is an agreement with WBC that they will do maintenance work on it in return for Wonersh PC maintaining a piece of their land in Wonersh. There are clearly issues coming up about the area in Shamley Green in that trees and posts need attention, obstruction of sight-lines on the road, and there is a problem of parking on the verges. Cllr Harding is meeting Sarah Henderson next Wednesday, 20.06.07 and will raise the issue with her. Cllr Harding wished to signal that funding and in-put from the Parish Council may be required to improve this area.

07/112 THE PARISHWEB-SITE – A POOLING OF IDEAS FOR PUBLICISING THE WEB-SITE – The Chairman commented how good the web-site looks.
Cllr Shareef asked the councillors to give some thought to content and to how the web-site should be launched. The working party is meeting at the end of the month to consider how the launch will be orchestrated.
The web-site designer is costing about £600 and the total cost so far is about £400
DECISION – councillors AGREED that a launch for the web-site will be held next month with various village organisations being asked to attend.
ACTION – councillors should e-mail Cllr Shareef with their ideas.
The working party will suggest a date as soon as they meet
Clerk should send invitations out

07/113 PARISH PLAN – REVIEW AND FURTHER ACTION There are 3 separate documents from the 3 villages which need to be combined in to one single statement.

DECISION – The Council AGREED that the 3 committees should meet to construct such a document.

ACTION – Clerk to identify a date when all can meet.

07/114 REPORTS FROM WORKING PARTIES

a) Gerald's Wood – the Clerk reported that Cllr Neve had asked councillors to look at the web-site for picnic tables which had already been circulated to councillors. Members of the Risk Assessment Committee had recently been to Gerald's Wood and it is obvious that it is not being used regularly by anyone other than youngsters who have built a mountain bike track. This may cause an insurance problem and Cllr Healy has been in touch with the SCAPTC solicitor. A considerable amount of money has been spent on Gerald's Wood with few people using it.

DECISION – Cllr Howard proposed that the Risk Assessment Committee should meet and come back to the next meeting with suggestions regarding the use of the wood by mountain bikers.

ACTION – Risk Assessment Committee to meet

b) Star Energy – a report from Cllr Morris had been circulated. No new application has been brought to Surrey

ACTION – PC to keep a watching brief.

c) Shamley Green Shop – a working party of residents of Shamley Green has been set up to see how the shop could be safe-guarded. The Council discussed whether there should be a PC representative on this working party. Cllr Shareef stated that the purpose of the group is information gathering at this stage.

DECISION - the Council AGREED that intervention by the Council needs to take place when there is a substantive decision to be made and, until such point, the Council should remain neutral. Councillors who are on the working party are there in a personal capacity. All that is necessary at this point is an exchange of information.

ACTION – Clerk to ask Ann Bott, Monitoring Officer, WBC, for advice regarding the position of the 3 councillors on this working party.

07/115 REPORTS FROM COUNCILLORS

a) Waverley Borough Council Town and Parish Council meeting – Cllr Harding had provided a report. He particularly mentioned the WBC Clean Up campaign and has put forward 3 projects: the Nursery Hill loop, the Gaston Gate burial site boundary, the Jubilee bus shelter and the fly-tipping in Norley Lane.

There was also a discussion regarding the usefulness of the meetings.

b) Shamley Green pond – Cllr Shareef reported that he had received an estimate to insert a pipe where the trench has been dug – this is well within the monies allocated and he recommended that it should proceed. He has also spoken to Sarah Henderson who wants to look at the pond again and he will be meeting with her to discuss the situation further.

ACTION - Cllr Shareef to meet with S Henderson and report back to meeting.

07/116 CORRESPONDENCE - The Clerk reported:

A copy of the letter to Steve Thwaites from Shamley Green Village Society regarding planning applications and the affordable housing stock.

A copy of a letter from SG Village Society to Ms Gina Pink regarding the state of the burial ground at Gaston Gate.

A letter from the Waverley Local Strategic partnership inviting 2 members to a meeting on 4th July – a pre-consultation event for those involved in Health Checks and Parish Plans.

DECISION – Cllr Harding and Cllr Howard to attend.

Information on the draft Rights of Way Improvement Plan, closing date 03.08. – can only be accessed on their web-site.

ACTION – Clerk to e-mail to all councillors

A letter from Ann Bott asking for nominations for representatives to sit on the Local Strategic Partnership – deadline for nominations 13th July.

DECISION - The Council is happy for Bryn Morgan to continue representing the rural areas and he has said he is willing to do so.

A letter of thanks from Pauline Whitehead for the flowers that were sent.

07/117 ANY OTHER BUSINESS – Cllr Howard reported:
the SCAPTC AGM at Horsley Village Hall on 14th July 2007

Information regarding the NALC conference in Bournemouth in on 05/06/07/Oct.

07/118 DATES OF FUTURE MEETINGS
Parish Council meeting: - Thursday 12th July 2007.

There being no other business, the Chairman closed the meeting at 9.55pm

Signed-----

Dated-----