



MINUTES OF A MEETING OF WONERSH PARISH COUNCIL

Held on Thursday 10 June 2010, at 7.30pm at Wonersh Sports Pavilion

PRESENT

Cllr N Morris (in the chair)
Cllr R Bawden
Cllr M Harding
Cllr L Healy
Cllr C Howard
Cllr A Powell-Evans
Cllr A Shareef

In attendance: Mr K Garvey, Clerk to the Council
Mr R Holmes, Accounts

10/099 APOLOGIES

The Council received and accepted apologies from Cllr M Band, Borough Councillor M Goodridge and Pc N Smith.

10/100 CODE OF CONDUCT

Cllr Powell-Evans declared a prejudicial interest in item 10/106.

10/101 OPEN MEETING FOR ELECTORS TO RAISE MATTERS WITH THE COUNCIL ON LOCAL ISSUES

No issues were raised.

10/102 ADOPTION OF MINUTES OF THE COUNCIL MEETING HELD ON 13 MAY 2010

With amendments to item 10/089 and 10/097 the Council accepted these were true records of the meeting. Cllr Morris signed the minutes.

10/103 MATTERS ARISING:

09/167 Benches - Councillor Healy drew attention to the commitment of the Council to undertake maintenance work on three benches at Wonersh Church Green in 2010.

Action: Clerk to ensure that the contractor includes all three benches in the planned maintenance works.

09/171 Briefing for potential councillors – The Council welcomed the newly revised information material and agreed it should be included in the next quarterly newsletter to encourage candidates to stand in the 2011 elections.

Action: Cllr Powell-Evans to include the new briefing in the July newsletter. Clerk to add the new material to the Wonersh Parish website.

09/169(g) Pipework on Wonersh Common sports field – The Council received the written report and DVD from *Waterflow Group plc* for the works carried out.

Action: Cllr Bawden and the Clerk to consult Mr M Hill and Mr M Maybrey about the recommendations for future maintenance made in the report.

10/104 MINUTES FROM PLANNING COMMITTEE MEETINGS HELD ON 29 APRIL AND 13 MAY 2010

The Council received the confirmed minutes that had been signed by Cllr Harding.

10/105 FINANCE:

- (a) **The Council RESOLVED** unanimously that the May 2010 list of Payment vouchers and May/June 2010 list of Receipt vouchers be approved (proposed by Cllr Healy, seconded by Cllr Powell-Evans);
- (b) The Council received the budget statement to end-May 2010;
- (c) The Clerk informed the Council that he awaited the bid from Mr Clive Greenland for the grass-cutting contract. This item would therefore be re-presented at the next meeting;
- (d) Cllr Shareef informed the Council that Mr Paul Bradley had presented some computer software costings and training charges that would allow this item to be taken at the next meeting;
- (e) The Clerk withdrew this item;
- (f) The Council noted the urgent payment of £150.00 + VAT to *Letterbox Distribution* for delivery of the April 2010 Parish newsletter to Wonersh households made in accordance with Standing Order Part 2.53.2.

10/106 SHAMLEY GREEN POND – ADDITIONAL PAYMENT FOR ESSENTIAL WORKS AND FUTURE MAINTENANCE.

The Council discussed the request from Mr Simon James for £625 for additional costs incurred in clearing the pond (ie the necessity of a heavy duty pump to deal with an unforeseen strong inflow of water from the spring). The Council noted that Mr James had otherwise fulfilled the contract to a high standard. They noted that, taking account of the additional cost, Mr James's bid would still be lower than the rival quotation that had been considered for the works. In recognition of the exceptional circumstances **the Council RESOLVED** to accept the additional charge of £625 submitted by Mr James (proposed by Cllr Howard, seconded by Cllr Bawden). Cllr Powell-Evans did not participate in the discussion or vote.

Cllr Shareef briefed the Council about requirements for the future maintenance of the pond in accordance with an annual action plan to be provided by Sarah Henderson. He also referred to offers to introduce flora and fauna and stressed the importance of making sure only appropriate species are considered. Ms Henderson would provide the Council with a list of acceptable species.

Action: Cllr Shareef to continue to liaise with the Countryside Ranger about the proposed maintenance schedule and list of acceptable species. Clerk to write to Community Foundation for Surrey to notify them of completion of the renovation and to thank the organization for its grant towards the project.

10/107 ALLOTMENTS

The Clerk informed the Council that all allotment holders who wanted to renew their leases had paid the required rent for 2010/11. On examination of the files the Clerk had discovered that two deposits were outstanding and he would pursue payment from the relevant allotment holders. Two Parish residents at the head of the waiting list had taken on two half-plots that had become available for the 2010/11 season. The clerk confirmed that there were presently six Parish residents who remained on the waiting list. The Clerk briefed the Council about his meeting with allotment holders on 17 May. He reported that allotment holders wanted to consider further suggestions to elect a representative group to discuss issues of concern with the Clerk or Councillors. The Clerk had reiterated his commitment to hold regular meetings with all allotment holders and his willingness to meet individuals or a representative group as requested. The Clerk informed the Council that Mr Simon James was due to begin works on providing an additional water stand-pipe in June.

Action: Clerk to pursue outstanding deposits and to maintain a regular dialogue with allotment holders.

10/108 WONERSH AND LORDS HILL (SHAMLEY GREEN) PLAYGROUNDS

The Clerk informed the meeting that Cllr Healy and he had met representatives of two leading playground equipment suppliers in the week beginning 24 May. Cllr Healy briefed the Council about her meeting with Wonersh residents who had formed the Wonersh Playground Committee and the latter's plans for a fundraising event at the beginning of July.

Action: Clerk to present a report at the next Council meeting outlining options and quotations for renovations and potential new works.

10/109 CHANGING THE PARISH COUNCIL BANK ACCOUNTS

The Clerk briefed the Council on the advantages of the Co-Operative Bank's *Community Account* over existing arrangements with Lloyds TSB, including online access to account statements and provision to make additional use of Wonersh Post Office for receipt transactions. **The Council RESOLVED** unanimously to open a *Community Account* at the Co-Operative Bank in place of existing accounts held at Lloyds TSB Bank.

Action: Clerk to complete application form and submit to the Co-Operative Bank.

10/110 PARKING AT WONERSH PEPPER POT

The Council did not discuss this item in the absence of Pc Smith.

Action: Clerk to contact Pc Smith to arrange for a briefing at a future Council meeting.

10/111 TREE WORK

The Council discussed issues raised by residents adjacent to Wonersh Common and the replacement of a tree on the Green at Shamley Green. The Clerk presented a report by Mr Julian Draper outlining options for potential works. The Council agreed that their approach to all future tree works on Wonersh Common should be informed by the adoption of the Wonersh Common Enhancement and Management Plan (see item 10/113 below). The Council noted that it had much less direct responsibility for common land on the Green but it agreed that it should also take forward completion of a management plan previously drafted by the Waverley Borough Ranger. The Council noted the proposed new planting on the Green at the end of this year to replace a tree that had died. The Council also agreed that diseased and dead trees at Lords Hill should also be removed

Action: see item 10/113 below.

10/112 BARNETT HILL CONFERENCE CENTRE: TRANSPORT CONSULTATIVE COMMITTEE (TCC)

The Council discussed the invitation from Barnett Hill Conference Centre to the Parish Council to nominate a representative to participate in the TCC. Councillors referred to the model and experience of a similar consultative committee that involved community representatives and residents living near Long Acre School. The Council agreed that it was more important for Barnett Hill to encourage participation in the TCC by Parish residents more directly affected by the Centre's ongoing and future activities. The Council also noted its own lack of human resources to make this a new commitment. However, Cllr Bawden agreed to take over from Cllr Morris as the contact point and representative of the Council on the TCC.

Action: Cllr Morris, Cllr Bawden and the Clerk to draft a reply to Barnett Hill Conference Centre along the above lines.

10/113 WONERSH COMMON ENHANCEMENT AND MANAGEMENT PLAN (WCEMP)

Cllr Bawden presented the final draft to the Council. Councillors expressed their thanks to Cllr Bawden and the Waverley Ranger, Sarah Henderson, for compiling the document. **The Council RESOLVED** to adopt the WCEMP for the future management of Wonersh Common and form a new working party comprising Cllrs Bawden, Harding, Howard and Powell-Evans to consider and agree, in close co-operation with Sarah Henderson, all aspects of future management of the Common (proposed by Cllr Bawden seconded by Cllr Powell-Evans)

Action: Working Party to consider and submit to the Council a co-ordinated schedule of future works on the Common. Clerk to write to individuals requesting tree works that these will be carefully considered as part of the WCEMP by the new Working Party for inclusion in its recommendations to the Council. Clerk to arrange for the WCEMP to be added to the Wonersh Parish website. Cllr Shareef to consult the Countryside Ranger about her willingness to work with the Parish Council to complete a similar EMP for Shamley Green (including Lords Hill).

10/114 APPOINTMENT OF TWO REPRESENTATIVES OF THE COUNCIL TO WONERSH UNITED CHARITIES

The Clerk informed the Council that there were two vacancies for Trustees to the WUC. He confirmed that Mrs B St John had expressed her willingness to continue for a new term and that Cllr Healy had expressed her willingness to replace Mr G Kendal who had stood down.

The Council RESOLVED unanimously to appoint Mrs B St John and Cllr L Healy as WUC Trustees for a term of four years (proposed by Cllr Harding and seconded by Cllr Powell-Evans).

Action: Clerk to inform WUC Secretary of the Council's decision.

10/115 SURREY TRANSPORT PLAN CONSULTATION

The Council discussed how they might make individual and collective responses. The Council were grateful to Cllr Powell-Evans for offering to co-ordinate a reply.

Action: Councillors to send contributions to Cllr Powell-Evans to submit a consolidated reply.

10/116 REPORTS FROM COUNCILLORS

(a) Cllr Harding briefed the Council about proposed pipeline works by the Southern Gas Network (SGN) along Stonards Brow and Lords Hill Road from July-September. SGN would notify all interested parties and advertise anticipated road closures nearer the time.

Action: Cllr Harding to submit an advance notice for inclusion in the July issue of the Shamley Green Parish Magazine.

(b) Cllr Powell-Evans briefed the Council about the forthcoming open meeting of Wonersh residents on 17 June to discuss traffic calming measures and noted that the findings of the recent traffic survey commissioned by the Council would be discussed.

Action: Cllr Powell-Evans to report back to the Council the outcome of the open meeting.

(c) Cllr Bawden and Cllr Shareef briefed the Council about the recent community litter-picks in Wonersh and Shamley Green respectively.

Action: Council to note suggestions for increasing community participation on future occasions.

10/117 CORRESPONDENCE

The Council did not discuss other correspondence.

10/118 COUNCILLORS' BUSINESS FOR NOTING OR INCLUDING ON A FUTURE AGENDA

The Council did not discuss other business.

10/119 DATES OF FUTURE MEETINGS

The Council noted the dates for the following future meetings:

Council: 8 July, 9 September
Planning Committee: 24 June, 8 July

There being no further business, the Chairman closed the meeting at 10.07 pm.