



**PARISH OF WONERSH
NOTICE OF PARISH COUNCIL MEETING**

Local Government Act 1972

Minutes of a meeting of Wonersh Parish Council held on
Thursday, 11th March 2010 at 7.30pm
At Wonersh Sports Pavilion

Present: Cllr N Morris (in the chair)
Cllr M Band
Cllr R Bawden (from 7.35pm)
Cllr M Harding
Cllr L Healy
Cllr C Howard (from 7.50pm)
Cllr A Powell-Evans
Cllr A Shareef

In attendance: Mrs L Graham (Clerk to Pirbright PC, to take the minutes)

10/036 Apologies for absence: none were received.

10/037 Local Code of Conduct – disclosures of interests

Cllr Morris made a prejudicial declaration of interest in item 10/043 (Blackheath Village well).
Cllr Healy made a personal declaration in item 10/043 (Blackheath Village well).

10/038 Open Meeting for Electors

No electors were present, so the public part of the meeting was opened and closed.

10/039 Minutes of the Meeting held 11th February 2010

These were agreed as a true record of the meeting and signed by the Chairman.

10/040 Matters Arising

09/102 Bridleway at Lords Hill:

Cllr Band reported that he had received a response from SCC, suggesting installation of a squeeze point at the entrance to the bridleway and this should be put to residents. Members considered it the best of the three options, the alternatives being to do nothing or to install a locked gate.

ACTION: Cllr Band will circulate the correspondence to all members and will also consult residents.

The Chairman suspended the meeting to welcome a member of the public who wished to observe.

The meeting was resumed.

09/156 Section 9 land: Hedleys Solicitors have been sent a copy of the Ordnance Survey map identifying the Section 9 land adjacent to the pond in reference to the application for a Caution Against First Registration. Reply received from Hedleys. Agreement checked by Cllrs Morris, Harding, Healy and Powell-Evans. Chair has signed Land Registry submission and returned it to Hedleys.

Agenda item 10/050 (exempt)

A handwritten signature in black ink, appearing to be 'N. John' or similar, is located at the bottom center of the page.

09/167 Footpath lights adjacent to Sweetwater Lane SG: These have been installed and are working because of higher levels of sun. They last for about two hours, although they come on too early but they cannot be adjusted because of the way in which they have been installed to make them vandal proof. It was agreed that they are better than nothing but do not satisfactorily address the problem.

09/169(d) Tree work on Shamley Green

Julian Draper has completed the work on the Weeping Willow. He has suggested various alternative species for the replacement tree at Shamley Green and Cllr Harding has liaised with him on this. However members agreed that the tulip tree at the edge of Wonersh Sports Field should be removed but not be replaced.

09/172 Commons survey: Clerk was asked to request the master documents from Sarah Henderson in electronic form, copy to Cllr Band. This request cannot be traced. Chairman to take further action. Chair has written to Sarah Henderson but has also suggested that volunteers who carried out the audit should approach her for a progress report. Chairman understands from SH that she is still encountering technology problems with the change at WBC with the citrix system.

ACTION: It was agreed to send WPC's draft to SH and that Cllr Band would receive a copy for WBC.

09/118 Parish email network and e-newsletter: Working party have met twice including with Patrick Molyneux of Bramley PC who has set up a residents' email network in the Parish. Further meeting to be arranged. Cllr Shareef suggested that this issue should be placed in abeyance until the resource is available to devote to it.

09/188 Pond at Shamley Green opposite the Bricklayers Arms: All finance for remedial work now obtained. Work has been scheduled to begin on 5th April and should be finished by the end of April.

10/013 Power of Well-being training: Training identified. Cllrs Howard and Bawden have been on a course on 27th February in Haslemere, although have not received their certificates yet. Cllr Band has raised the issue of his own training with WBC Human Resources department.

10/016 Parking on common land. Chairman has written to Hedleys. Response received. Further details with specific maps sent to Hedleys by Chairman on 5th March. There has been a meeting in Shamley Green to discuss this issue. There has been damage to verges of the green and it has been suggested that posts might be installed. In the meantime logs have been placed along the edges to protect them. A work party has been organised for the first weekend of the Easter holidays to spread topsoil. It was agreed that the public needs to be educated re driving and parking, and something will be placed in the Parish magazine.

10/041 Planning Committee

Confirmed minutes from the Planning Committee meeting held on 4th and 18th February 2010 were received by the Parish Council.

10/042 Finance

a) To approve the current list of Receipt and Payment vouchers

Members **RESOLVED** that the current list of Receipt and Payment vouchers be approved, **PROPOSED** by Cllr Healy, **SECONDED** by Cllr Band with all in favour.

b) To receive the budget statement to end of February 2010

The budget statement to the end of February 2010 was received by the Council and agreed to be on target.

c) To approve a sum of up to £1000.00 for the removal of the dead Oak tree on common land adjacent to the entrance to Wonersh Park.

The quote from Julian Draper is still awaited but it is likely to cost up to £1000.00 to remove the tree and budget for the work will be put into allocated reserves because it is unlikely to be completed during the current financial year. Because of the proximity to an electricity sub-station, it was agreed to write to EDF to enquire if they might do the work, emphasising the urgency, because the tree is considered dangerous.

The budget to remove the tree was PROPOSED by Cllr Howard, seconded by Cllr Harding and agreed by all.

10/043 Blackheath Village Well: Transfer to Parish Council ownership: proposed lease and other matters.

Cllr Morris left the chamber for this item, and Cllr Harding took the chair.

The lease with conditions of property, the deed between the BVS and WPC and details of contract were all tabled, with clauses 2 and 3 of the deed having been revised by Hedleys again. There will be a peppercorn rent for the land and the end result is that WPC would have only to pay the insurance costs. It was agreed that the Enticknap quote should be attached to the document, confirming that it would be held.

It was RESOLVED that the amended deed be accepted, PROPOSED by Cllr Band, SECONDED by Cllr Howard and agreed by all.

It was RESOLVED that the lease should be approved in principle with finer details to be discussed as soon as possible, PROPOSED by Cllr Band, SECONDED by Cllr Shareef and agreed by all.

It also PROPOSED by Cllr Band and SECONDED by Cllr Shareef that Cllrs Powell-Evans, Bawden and Harding should be delegated to go through the lease, and approved unanimously.

Cllr Morris resumed as Chairman of the meeting.

10/044 Playground Lords Hill. Broken seat on swing. To agree if a quotation should be obtained for seat replacement only or for the complete swing.

Cllr Healy tabled quotes obtained for the replacement swings with wood or metal frames from three different manufacturers, costing up to £2,000 including installation, although none of them match the existing swings exactly. It is likely that some of the safety surfacing would also need to be replaced, although this is not included in the quotes and could potentially double the cost.

The question arose about the principle of whether the parish council should pay the whole cost or whether it might be possible to obtain contributions from WBC, SCC and/or via fund-raising committees of the village association. It was also noted that the roundabout has an ongoing problem.

It was PROPOSED by Cllr Harding and SECONDED by Cllr Howard to support the scheme in principle and agreed by all.

ACTION: Cllr Healy will contact WBC, Cllr Shareef will contact the village association. The work would be done in the next financial year.

10/045 Bye-laws. To approve full and extract versions of these prior to submission to WBC.

Cllr Shareef had circulated full and extract versions of bye-laws for comment, stating that no wording had been changed but one new clause re fairs had been added. A reference to WBC for full conditions re current legislation should also be added.

ACTION: Cllr Band will pass the bye-laws on to WBC for approval.

10/046 Allotments

a) Additional stand-pipe – report by Cllr Morris

The Chairman met with one of the PC's contractors Clive Greenland at the allotments on 1st February. Mr Greenland had previously given a verbal quotation of £500 to the former Clerk for the installation of an additional stand-pipe which was approved by Council at the December 2009 PC meeting. It became apparent to Cllr Morris during this site meeting that confusion had arisen on the precise detail of the work involved and that the quotation approved did not accord with what was required. Cllr Morris has therefore written a clear specification for the job and is in the process of seeking competitive written quotations.

b) Current rules – report by Cllr Powell-Evans

A letter from an allotment holder has requested the Parish Council to set up a joint committee to work with allotment holders. Members agreed to this suggestion, but WPC would retain the right to make decisions. The committee's terms of reference will be decided after the new Clerk's appointment.

ACTION: Cllr Powell-Evans will make a response to Mr Hersey about the formation of a committee. It was also agreed to review the rules of the allotment, with a view to addressing points such as vehicular access and amending the clause about placing all litter in the Memorial Hall dustbins, from which weekly collections are no longer made.

10/047 Parish Council working parties: To review current range of working parties and prioritise these – report from Cllr Powell-Evans

Members considered the list of current projects and agreed that the carbon neutral and the E-newsletter and e-mail network working parties were in abeyance, the Finance WP had completed its job and the Shamley Green Traffic Calming WP had not been formed, although the Village Association could take it up if desired. Working parties not listed but still active were the Website and Village Audit. All other working parties were ongoing or can be reactivated when the new Clerk is in post and it would not be possible to prioritise these. The WP chairmen could reconvene when necessary.

10/048 WBC LDF Draft residential extensions supplementary planning document

The link to the WBC website was circulated to all members, with the questions to be answered, and comments are welcome from all before the meeting of the Planning Committee on 18th March when the Parish Council's response will be formulated.

10/049 Hoppa Bus. To consider a request for capital grant support

A capital grant would be put towards purchase of replacement vehicles and could be made during the next financial year because the request had arrived late in the current year.

ACTION: it was agreed to invite the Hoppa Bus to return with details of a capital grant programme.

10/050 Correspondence

SCAPTC had requested confirmation of the number of copies required of Local Council Review in the new financial year. It was agreed to continue with three copies.

10/051 Councillors Business for noting or including on a future agenda

- a) Allotment rents and water supply
- b) Litter picks
- c) Remit of Risk Committee
- d) Report on Borough/Town meeting

10/052 To Consider the following resolution proposed by the Chairman

"That in view of the confidential nature of the business to be transacted under this item, it is advisable in the public interest that the press and public be excluded"

The Motion was approved unanimously.

Cllr Shareef made a personal declaration of interest in the item under consideration, which was minuted under Part 2.

10/035 Dates of Future meetings:

Planning: 18th March, 1st April, 15th April, 29th April

Full Council: 8th April, 13th May, 10th June, 8th July

Annual Assembly: Blackheath Village Hall 22nd April

NSJ

8th April 2010