

WONERSH PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Thursday, 10th May 2007 at the Sports Pavilion, Wonersh at 7.30pm

PRESENT

Mr R Bawden	Chairman
Mr M.Harding	Vice Chairman
Mrs C.Howard	Vice Chairman
Mr NM Band	
Mrs L Healy	
Mr N Morris	
Mr P Neve	

Also present were, County Councillor Cllr A Povey, Borough Councillor Cllr M Goodridge, Mr A Golden, Surrey Advertiser and one member of the public.

The Chairman thanked Pauline Whitehead for acting as Clerk to this meeting as the usual Clerk was on leave.

07/075 APOLOGIES – Apologies were received from Cllr A Shareef.

07/076 CODE OF CONDUCT -

Cllr Mrs C Howard declared a prejudicial interest in Item 14, payment to Surrey Community Action as she is a director of Surrey Community Action. Cllr R Bawden declared a prejudicial interest in Item 14, payment to Wonersh Sports Club as he is a member of the Wonersh Sport Club.

07/077 ELECTION OF THE CHAIRMAN OF THE PARISH COUNCIL

Cllr Richard Bawden was elected as Chairman of the Parish Council after nomination by Cllr M Harding and being seconded by Cllr N Morris.

07/078 ELECTION OF THE VICE CHAIRMEN OF THE PARISH COUNCIL

Cllr Michael Harding was elected as Vice Chairman of the Parish Council after nomination by Cllr N Morris and being seconded by Cllr M Harding.

Cllr Mrs Christine Howard was elected as Vice Chairman of the Parish Council after nomination by Cllr Mrs L Healy and being seconded by Cllr P Neve.

07/079 MATTERS RAISED BY ELECTORS – the meeting was adjourned by the Chairman in order to open the floor to the public.

Elector Mr J Durrant expressed concern regarding the lack of a walkway between Wonersh and Shamley Green. Mr Durrant indicated that although there is a pathway for some of the distance it is in a poor state. Cllr Povey explained that this project had been costed by Surrey County Council but would be expensive to undertake as utility companies would also have to be involved. Alternative routes had been considered however, the solution to this issue was difficult to address within a budget acceptable to Surrey County Council. The Parish Council indicated that this issue had been a concern for many years and had been highlighted by two Parish Plans. The issue has been exacerbated by landowners having absorbed some of the proposed route for the walkway into their own land. Cllr Povey indicated that he would raise the issue at the next opportunity on behalf of Wonersh Parish Council. Members expressed caution at encouraging members of the public to use the route until the whole pathway is accessible as this could endanger life.

Cllr Povey reported that Surrey County Council had increased their focus on potholes within the area and hoped that an improvement would soon be visible.

Mr Durrant expressed his concern at the number of accidents at the sharp bend in Wonersh by Wonersh Park. It was suggested that additional chevrons could indicate the severity of the bend to those not familiar with the road. This would be raised with the relevant Highways engineer by Cllr Povey.. It was hoped that once a traffic group was established and a consultation with residents undertaken, constructive ideas to improve road safety could be submitted to Surrey County Council for consideration.

The Waverley Borough Councillor Cllr M Goodridge indicated that he was looking forward to working closely with the Parish Council to resolve issues of concern within Wonersh. The Chairman thanked Cllr Goodridge for attending the meeting.

The Chairman closed the open part of the meeting.

07/080 MINUTES - the Minutes of the meeting held on 12th April 2007 were approved unanimously and signed as a correct record.

07/081 MATTERS ARISING – The Council noted a report by the Clerk circulated with the agenda. Updated items were as follows:-

06/106 Rospa Playground Recommendations - the Chairman reported that a quotation received from Zurich insurance was in excess of £200 of that quoted by the current insurance providers. The Parish Council had hoped for a reduction in cost as they carry out their own playground checks.

06/142 Cleaner Neighbourhood Act - Clerk has discussed this item with Clerks in the Cluster group and has received information from a person called Victor Quayle who has qualified to enforce the Cleaner Neighbourhood Act. He is willing to act as a consultant to any Parish Council that wishes to consider taking on any responsibilities under this Act. The Chairman indicated that this would be an agenda item at the next Parish Council Meeting.
ACTION – Clerk to put Cleaner Neighbourhood Act for consideration on next PC meeting agenda

07/030 Fly tipping in Norley Lane, Shamley Green – Clerk has spoken to the owner of the land who is willing to remove the rubbish himself but said he had been quoted £150 to dump the rubbish and he cannot pay this. Clerk has been in touch with Land Waste Services who run the refuse tip at Slyfield Green and they will not accept fly-tipped rubbish. Clerk has contacted Michael Band and asked if he can liaise with Mr Skinner. Cllr Band indicated that no further action would be taken until it had been ascertained who had originated the rubbish.

07/082 APPOINTMENT OF COUNCILLORS TO RISK ASSESSMENT AND AUDIT SUB COMMITTEE –
DECISION - It was AGREED that Cllr Mrs Christine Howard and Cllr Mrs Louise Healy would be appointed as members of the risk assessment and audit sub committee.

07/083 APPOINTMENT OF THE PARISH COUNCIL PLANNING COMMITTEE -
DECISION - It was AGREED that all Councillors would be appointed to the Planning Committee except Cllr M Band who felt it would be prudent to avoid any conflict as he sits on the Development Committee at Waverley Borough Council.

07/084 APPOINTMENT OF COUNCILLORS TO OUTSIDE BODIES -
DECISION - The following appointments of councillors representing Wonersh Parish Council were unanimously AGREED:-

CAB –

SCAPTC –

Wonersh United Charities –

Cllr M Harding

Cllr Mrs C Howard

Cllr R Bawden

Cllr M Harding to 2009

A vacancy will arise on WUC in July 2007, this will be an agenda item at the next Parish Council Meeting.

Shop Charity -	Cllr P Neve
Playground-	Cllr Mrs C Howard
	Cllr Mrs L Healy
Surrey Heathland -	Cllr N Morris
Star Energy Liaison-	Cllr N Morris
Blackheath Village Society	Cllr N Morris
Blackheath Village Design Statement – to be decided.	
Joint T&PC at WBC -	Cllr M Harding
	Cllr Mrs C Howard

It was noted that the following are members of:

Hurtwood Control Committee -	Cllr M Band
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ACTION – Clerk to put vacancy for Wonersh United Charities Committee member on next PC meeting agenda

07/085 CO-OPTION PROCEDEURE TO FILL THE CURRENT PARISH COUNCIL VACANCY

The Chairman reported that due to an administrative error at Waverley Borough Council, the nomination papers from Brigitte St John were not processed, therefore Wonersh has one Councillor short. The vacancy must be advertised for 14 working days then the Parish Council will vote on the nominations. The advertisement went public on Friday 4th May 2007.

DECISION - There will be an extraordinary meeting of the Council during the first week in June when this matter will be considered.

ACTION – Chairman and Clerk to organise.

07/086 SCAPTC – NOMINATIONS FOR MEMBERS TO SERVE ON THE MANAGEMENT COMMITTEE

DECISION - It was unanimously AGREED that Cllr Mrs C Howard should be nominated to sit on the Management Committee however, members wished for clarification as to whether this post needed re nomination.

ACTION – Mrs Howard to go back to SCAPTC and clarify whether post needs renomination.

07/087 APPROVAL OF COMMENTS MADE BY WARD PLANNING SUB-COMMITTEES ON CURRENT PLANNING APPLICATIONS- the comments to the Planning Dept regarding these

applications were approved unanimously.

07/0638 – Moonrakers, Grantley Avenue, Wonersh

07/0640 – Crofton Cottage, Guildford Road, Shamley Green

07/0754 – Manor Beeches, Church Hill, Shamley Green

07/0835 – 1, The Drive, Wonersh.

07/088 FINANCE – APPROVAL OF CURRENT LISTS OF RECEIPTS AND PAYMENTS - the Council resolved that Receipt Vouchers Nos C1-16 and Payment Vouchers 07/38-07/45 be approved.

TO CONSIDER AND APPROVE THE FOLLOWING PAYMENTS AND GRANTS

DECISION –

Insurance premium £815. Proposed by Mrs Healy and seconded by Mr Harding. APPROVED unanimously.(Admin cost)

Surrey Community Action £25. Mrs Howard declared a prejudicial interest and left the meeting for this item. Proposed by Mr Morris and seconded by Mrs Healy. APPROVED unanimously. (Subscription)

Wonersh Sports Club £600 Mr Bawden declared a prejudicial interest and left the meeting for this item. Proposed by Mrs Howard and seconded by Mr Band. APPROVED unanimously.(Admin cost)

Magazine advertisements £88. Proposed by Mr Neve and seconded by Mrs Healy. APPROVED unanimously.(Admin cost)

Surrey Heathland £814.25. Proposed by Mr Neve and seconded by Mr Harding. APPROVED unanimously.(Commons Act 1899. Part 1. Sec 5)

Wonersh, Blackheath and Shamley Green PCC's £150 each. Proposed by Mrs Howard and seconded by Mrs Healy. APPROVED unanimously.(Admin cost)

Wonersh United Charities £100. Proposed by Mrs Howard and seconded by Mr Harding. APPROVED unanimously. (LGA 1972 Sec 137)

07/089 AUDIT –

DECISION – It was proposed by Mrs Healy and seconded by Mr Neve that Auditing Solutions be appointed as internal auditors for 2007/08. Members unanimously AGREED.

07/090 ANNUAL ASSEMBLY - the Minutes of the Annual Assembly held on 26th April 2007 were APPROVED unanimously and signed as a correct record.

Members were content that the format of the Annual Assembly was appropriate and successful.

ACTION – Clerk to put Commons Audit for discussion on next PC meeting agenda

07/091 REPORTS FROM WORKING PARTIES

a) Parish web-site – Cllr Neve reported that business had been closed with the web designer and the web site is making good progress. It was suggested that reports to Council meetings and the matters Arising Update should go on the web-site with the minutes.

DECISION – It was suggested that any forthcoming events should be notified to Cllr Neve or Cllr Shareef for inclusion on the village calendar page. An appeal for volunteers for the Traffic Working Group and Wonersh Village Society would be posted on the website and a section on local issues will include pieces on Star Energy and the Shamley Green shop.

b) Employment of replacement Clerk – The recruitment procedure is still on schedule. The advertisement in the local paper cost £520 and the Chairman used his emergency powers in consultation with the Clerk to authorise this payment. There has already been some interest in the post.

07/092 REPORTS FROM COUNCILLORS

a) Shamley Green pond – A quotation had been received for opening a trench, backfilling and reseeding. This had been sent to the Village Society.

ACTION - Cllr Shareef will be invited to present this at the next Parish Council meeting.

07/093 CORRESPONDENCE - The Clerk reported:

A letter had been received from Waverley Borough Council offering assistance for communities to undertake a Clean Up Campaign. This was noted, however, disappointment was expressed that the letter had arrived too close to the deadline for a productive response.

A letter had been received from Professor Marks who is co-ordinating the Save the Royal Surrey Campaign. The letter was noted and members were invited to pass any responses to the Clerk.

ACTION - Mrs Healy will bring this to the attention of the Wonersh Age Concern Committee

An invitation had been received to the AGM of Mediation Waverley on May 25th at Waverley Borough Council, Godalming. Councillors were invited to indicate to the Clerk if they wished to attend.

Cllr Harding reported that he had received a letter from Anne Milton giving results from the recent Post Office consultation.

07/094 ANY OTHER BUSINESS – Cllr Mrs Healy raised concerns regarding the sharp bend in Wonersh by Wonersh Park, however, this had been discussed fully in the open session of the meeting. See 07/079.

DECISION– as this had been Raised under the Open Session, it was AGREED that the Clerk should write to Surrey County Council and log local concern and indicate that the Parish Council wish to be consulted when any solutions are considered. It was indicated that particular concern should be

raised about the frequency of accidents which is a concern to both the residents and the owner of the property.

ACTION – Clerk to expedite.

07/095 DATES OF FUTURE MEETINGS

Extraordinary Parish Meeting – Saturday 2nd June 2007

Parish Council meeting: - Thursday 14th June 2007. – Cllr M Band and Cllr Mrs Howard extended their apologies for this meeting.

There being no other business, the Chairman closed the meeting at 9.00pm

Signed-----

Dated-----