

Wonersh Parish Council

BLACKHEATH • SHAMLEY GREEN • WONERSH

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PARISH OF WONERSH **NOTICE OF PARISH COUNCIL MEETING**

Local Government Act 1972

Minutes of the **Annual Meeting** of Wonersh Parish Council held on
Thursday, 8th May 2008 at 7.30pm at Wonersh Sports Pavilion.

Present: Cllr R Bawden (in the Chair for the opening of the meeting)
Cllr L Healy
Cllr H Howard
Cllr C Morris (elected Chairman)
Cllr A Powell Evans

Borough Councillor M Goodridge
PCSO Michael Barker
Surrey Advertiser

In attendance: The Clerk, Mrs J Cadman

08/66 Apologies for absence

Were received from Cllrs M Band, N Goodchild, C Howard, A Shareef and County Cllr A Povey.

08/67 Local Code of Conduct – Disclosure of Interests.

The following declarations of interest were made:

Cllr Bawden: Wonersh Sports Club
Cllr Harding: Wonersh and Shamley Green PCC

08/68 Election of Chairman of the Parish Council. Declaration of the Chairman's acceptance of office and agreement to abide by the code of conduct

Cllr N Morris was elected as Chairman, PROPOSED by Cllr Bawden, SECONDED by Cllr Healy, all in favour. Cllr Morris signed the Acceptance of Office and Agreement to abide by the Code of Conduct.

Cllr Morris thanked Cllr Bawden for all he had done for the Parish Council in his time as Chairman.

08/69 Election of Vice-Chairmen of the Parish Council

Cllr M Harding and Cllr A Powell-Evans were elected as Vice Chairmen, PROPOSED by Cllr Bawden, SECONDED by Cllr Healy, all in favour.

08/70 Open meeting for electors to raise matters with the Council on local issues

PCSO Michael Barker advised that the crime rate in Wonersh over the last three months had been low. Two vehicles had been broken into and there had been one burglary. Youths were not a problem in Wonersh, and it had also been quiet in Shamley Green in this

respect. A discussion had been held with the cricket club, who were considering putting something on the clubhouse roof so that youths could not climb on it. There was an issue about children playing football on the cricket green, Michael had spoken to Sarah Henderson but there was nothing that could be done, as it is common ground.

Vehicle Activated Sign: Dave Thomas, Casualty Reduction Officer, had been in Wonersh the previous day looking at the traffic, and would run the VAS for a couple of months to see how it affected vehicle speeds. It was noted that the sign was not functioning at present, and needed re-setting.

Cllr Harding referred to a recent accident at the bottom of Mellersh Hill Road which had resulted in the road being closed for 3 hours. Run Common Road is also closed at present, so any emergency vehicles would have a long detour. He received confirmation that the emergency services are advised of incidents of this nature.

08/71 Minutes – to approve and sign the minutes of the last meeting held on the 10th April 2008

These were agreed as a correct record of the meeting and signed by the Chairman, after the following amendments:

08/54b: This should read: *Footpath from Lords Hill to Bramley*

08/56: 08/11: *Projects for the Scouts:* Not Mr Cozens, but Simon Bell

08/56: 08/23: *Wonersh Commons Enhancement Plan:* Add: Sarah Henderson would be asked for a copy to send to all councillors.

08/72 Matters arising

08/45: *Village Gateways:* Cllr Powell-Evans had raised this matter with Cllr Munro at the Annual Assembly and asked why the Parish Council had received no reply to letters and e-mails since 2005. It had been agreed that he should be sent recent correspondence and he would ensure that the Parish Council received a response. It was also recalled that a Parish Magazine article had explained the proposal for the village gateways, and had asked parishioners to phone or call at the parish office with their comments.

08/47: *Community Fund:* Cllr Harding PROPOSED that the £500 received should be transferred to Highways, SCC, once their invoice was received. This was SECONDED by Cllr Bawden, all in favour.

08/73 Appointment of Councillors to the Risk Assessment and Audit sub-committee

It was **agreed** that Cllr C Howard and Cllr L Healy should be re-appointed as members of the risk assessment and audit sub committee.

08/74 Appointment of the Parish Council Planning Committee

It was **agreed** that all councillors would be appointed to the Planning Committee, with the exception of Cllr Band, who sits on the Development Committee at Waverley Borough Council.

Cllr M Harding was elected Chairman of the Planning Committee, PROPOSED by Cllr Morris, SECONDED by Cllr Powell-Evans, all in favour.

08/75 Approval of and agreement to named councillors representing the Parish Council in specified organisations, to include a working party on finance/budget: The following appointments were unanimously agreed:

CAB

SCAP&TC

Wonersh United Charities

Cllr M Harding

Cllr C Howard

Cllr N Morris

Cllr M Harding

Playground	Cllr C Howard		
	Cllr L Healy		
Surrey Heathland	Cllr N Morris		
Star Energy Liaison Group	Cllr N Morris		
Blackheath Village Society	Cllr N Morris		
Joint T&PC at WBC	Cllr M Harding)	<i>only two</i>
	Cllr C Howard)	<i>of three</i>
	Cllr A Powell-Evans)	
Portfolio for Youth	Cllr N Goodchild		

It was noted that the following are members of:
Hurtwood Control Committee

Cllr M Band

Working party for Finance/Budget:

Cllr N Morris invited Cllr Bawden to chair this committee.

Members:

Cllr R Bawden

Cllr L Healy

Cllr N Goodchild

These appointments were PROPOSED by Cllr Harding, SECONDED by Cllr A Powell-Evans, all in favour.

Blackheath Traffic Calming

Cllr R Bawden

Cllr N Morris

Cllr A Shareef

Wonersh Traffic Calming:

Cllr A Powell-Evans

Parish Plan:

Cllr C Howard

Cllr M Harding

Cllr N Morris

Cllr A Powell-Evans

Cllr A Shareef

(rep Shamley Green
Village Society)

Quality Status:

Cllr N Goodchild

Cllr N Morris

Cllr A Powell-Evans

Cllr A Shareef

08/76 To endorse comments made by the Planning Committee on current planning applications.

The comments to Waverley Planning Department regarding the following **14** planning applications considered since the last meeting were APPROVED unanimously. Minutes of each planning meeting were circulated to all councilors before this meeting

WA/2008/0400 Coppers Walk, Hullbrook Lane, Shamley Green

Erection of a first floor extension

WA/2008/0488 53 New Road Wonersh

Erection of extension and conversion of loft to habitable following demolition of existing extension (revision of WA/2007/2432)

WA/2008/0528 Land at Willinghurst Estate, Guildford Road, Shamley Green

Use of land for the siting and storage of equipment in connection with clay pigeon shooting and associated works to be permanently retained.

WA/2008/0490 South Cottage, Ardath, Run Common Road, Shamley Green

Application for a certificate of lawfulness for access and track from East 'Whiple Lane to Ardath.

WA/2008/0570 Little Orchard, Stonards Brow, Shamley Green

Erection of extensions and alterations

WA/2008/0574 New Barn, Wonersh Common road, Wonersh

Replacement windows and alterations to provide loft conversion

WA/2008/0584 Bisney Cottage, Guildford Road, Shamley Green

Erection of an extension

WA/2008/0586 Green Place, The Street, Wonersh

Alterations and use of existing outbuilding as staff accommodation

WA/2008/0587 Green Place, The Street, Wonersh

Application for listed building consent for alterations to outbuilding to provide staff accommodation

WA/2008/0608 Coaklers, Lordshill Common, Shamley Green

Erection of extensions and alterations

WA/2008/0609 Rosemary Cottage, Blackheath Lane, Blackheath

Erection of a garage/storer following demolition of existing shed

WA/2008/0623 Gaston Way, Guildford Road, Cranleigh

Erection of extension and dormer window

WA/2008/0655 Queen Anne Cottage, The Drive, Wonersh

Erection of a two storey extension and alterations

WA/2008/0670 Whitegate, Stonards Brow, Shamley Green

Erection of extensions and alterations

In addition:

- *Clarification of Willinghurst Estate Planning Application 2008/0528:* the Planning Committee had been concerned that the application had not been entirely clear, particularly as there had been 38 letters of objection from local residents, on the basis that they did not want the clay pigeon shooting to be made permanent. The Planning Committee's understanding was that this was not what the application was concerned with, but that the storage buildings would be made permanent and the 28 day rule would remain the same. Clarification was sought and it had been requested that this application go to committee.
- *Clarification of councillors' responsibilities in responding to planning applications:* difficulty had been experienced in getting planning applications circulated sufficiently quickly to allow all councillors to view them before a planning meeting. Cllr Morris proposed the following:
 - a) That each councillor should pass on plans within 48 hours of receipt
 - b) If it was not possible to achieve this time scale, then a councillor should elect to examine all applications on the WBC web site, and not receive circulated plans.
 - c) There should be a designated councillor in each ward to look at the web site and bring the planning committee's attention to any specific issues, such as number of objections from neighbours, which would not be with the plans.
 - d) Circulation would return to three packs, for Shamley Green, Wonersh and Blackheath, all of which would start with Cllr Harding.This proposal was unanimously **agreed**.

08/77 Finance – to approve the current list of Receipt and Payment vouchers

Members resolved that the list of receipt and payment vouchers tabled this evening be APPROVED. This was PROPOSED BY Cllr Bawden, SECONDED by Cllr Harding, all in favour

To consider and approve the following:

- *The Council's annual insurance premium for 2008/09:* £851.95: PROPOSED by Cllr Harding, SECONDED by Cllr Bawden, approved unanimously.
- *The annual subscription to Surrey Community Action:* £25.00. PROPOSED by Cllr Bawden, SECONDED by Cllr Harding, approved unanimously.
- *The annual payment to Wonersh Sports Club for use of the Parish Office and other facilities:* £600.00. PROPOSED by Cllr Healy, SECONDED by Cllr Harding, approved unanimously.
- *The annual payment to Wonersh, Shamley Green and Blackheath PCC for an advertisement in the magazine:* PROPOSED by Cllr Healy, SECONDED by Cllr Bawden, approved unanimously. It was **agreed** to remove the web site advertisement and revert to publishing a list of councillors.

- *The renewal of the grant to Surrey Heathland Project:* PROPOSED by Cllr Bawden, SECONDED by Cllr Harding, agreed unanimously.
- *The renewal of the grant to Wonersh and Blackheath and Shamley Green Parochial Church Councils towards the cost of printing the Parish Magazines.* It was **agreed** that this grant should cease, but that it should be replaced by an identical grant, to distribute the quarterly reports. This was PROPOSED by Cllr Bawden, SECONDED by Cllr Healy, agreed unanimously.

08/78 Audit – to approve Auditing Solutions as the internal auditors for 2008/09:
PROPOSED by Cllr Harding, SECONDED by Cllr Bawden, agreed unanimously.

Shop Accounts: to be displayed on website, attached to minutes of Annual Assembly.

08/79 Annual Assembly – to approve the minutes of the Annual Assembly held on 24th April 2008

These were approved unanimously and signed as a correct record.

Councillors comments

- Cllr Harding referred to the footpath parallel to the B2128, opposite Seminary, which was not currently accessible.

Action: Clerk would pursue with Highways

- Cllr Bawden was disappointed that there were no younger residents at the meeting, and suggested that the Quality Status working party considered how they might be engaged. Cllr Powell-Evans wondered if they knew that they could ask questions. It was **agreed** that in future years more thought needed to be given to promoting the Annual Assembly

08/80 Gaston Gate Burial Site

Cllr Harding reported that he had spoken to Cllr Band, and that there were developments between the Borough Council and Surrey Wildlife Trust in this respect. Cllr Harding had suggested that there should be a joint meeting between all involved parties, as it was a very complex issue. A little of the outstanding work to improving the site had been done, but there was still an ongoing problem.

08/81 De-commissioning of telephone boxes at Shamley Green, Wonersh, Lords Hill

Cllr Harding's response to this consultation as follows:

- Blackheath Lane: poor reception on mobile phones
- Lords Hill: this telephone box is listed. Only recently been converted from coin to card, and is near to playground.
- Shamley Green: next to shop, is used a great deal and is a good central point for contacting emergency services.

This was agreed to be the view of all Members, the response to go to BT and WBC.

08/82 Lease at Lordshill Playground

Comments as follows:

Hedge: is on far side of stream, responsibility of SCC although WBC ranger cuts. Hedge is not on boundary, not PC responsibility

Map: after discussion, it was **agreed** that the map had been correctly re-drawn as agreed *Covenants by the Lessee:*

7: Lessor should review enhancement plan every 5 years.

15: childrens organised events should be allowed, although not fetes or funfairs. To confirm the Council's understanding that this is the case.

08/83 Reports from Councillors

- Wonersh Traffic calming – Cllr Powell Evans: The working party meeting had not

taken place as planned the previous Tuesday, because data from the survey had not yet been supplied. Benchmark were now doing their survey, which would be finished the following Saturday.

08/84 Correspondence

- a) *Wonersh Pre-School Group*: had asked for permission to erect a small sign on the edge of the Green at Wonersh to advertise their presence at the Bramley Fete on the 25th May. The sign would be up for two weeks, and would be taken down the day after the fete. This permission was given.
- b) *Wonersh Surgery*: The Practice Manager had replied giving details of the best times to contact the surgery, and other information such as times when a patient could speak to a doctor on the telephone for advice.
Action: Clerk to thank them for this, and to suggest that a notice is put in the surgery, the information is put on the web site and in the parish magazine, and a handout is available at reception, and perhaps in the village shop.

08/85 Councillors business for noting or including on a future agenda

- a) *Wonersh United Charities*: Cllr Bawden advised that Brian Ives had resigned, and a replacement Trustee was needed by the meeting in early August, although it would be helpful if the appointment was made in July, to match all Trustees' appointment dates. A representative from Blackheath would be preferable, Cllr Morris would action.
- b) *Future Projects*: in response to a question from Cllr Powell-Evans, regarding the proposed informal meeting, Cllr Morris confirmed that he was considering a workshop event away from the parish.

08/86 Dates of future meetings

Members **agreed** that these should be held on the second Thursday of the month, at Wonersh Pavilion, at 7.30pm., with the exception of August and December, when there would be no meeting.

The next meeting of Wonersh Parish Council was set for Thursday 12th June, 7.30pm,

There being no further business, the meeting closed at 9.10pm