

Wonersh Parish Council

BLACKHEATH • SHAMLEY GREEN • WONERSH

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PARISH OF WONERSH **NOTICE OF PARISH COUNCIL MEETING**

Local Government Act 1972

Minutes of the **Annual Meeting** of Wonersh Parish Council
held on **Thursday, 14th May 2009 at 7.30pm**
at Wonersh Sports Pavilion.

Present: Cllr N Morris (in the chair)
Cllr N Goodchild
Cllr M Harding
Cllr L Healy
Cllr C Howard
Cllr A Shareef
Borough Cllr M Goodridge

In attendance: The Clerk, Mrs J Cadman

09/73 Election of Chairman of the Parish Council.

Cllr N Morris was elected as Chairman, PROPOSED by Cllr Healy, SECONDED by Cllr Shareef, with all in favour. Cllr Morris signed the Acceptance of office and Agreement to abide by the Code of Conduct.

09/74 Apologies for absence were received from Cllr Band, Cllr Bawden, Cllr Powell-Evans and County Cllr A Povey

09/75 Local Code of Conduct – Disclosure of Interests.

09/84: Surrey Community Action: Cllr Howard is a Trustee

09/89: Shamley Green Pond: Cllr Shareef owns the neighbouring house.

09/76 Election of Vice-Chairmen of the Parish Council:

Cllr Harding and Cllr Powell-Evans were elected as Vice Chairmen, PROPOSED by Cllr Morris, SECONDED by Cllr Healy, all in favour

09/77 Open meeting for electors to raise matters with the Council on local issues

1. *Great Tanglely Barns:* Cllr Goodridge advised that the application had been refused.
2. *26 Barnett Close:* following a report from Cllr Bawden concerning the rubbish accumulating in the garden, Cllr Goodridge had been to look and had spoken to officers, who were dealing with the situation.

09/78 Minutes – to approve and sign the minutes of the last meeting held on the 9th April 2009

These were agreed as a correct record of the meeting and signed by the Chairman.

09/79 Matters arising

09/53: Gaston Gate Burial Site: Cllr Harding requested that this item remain on

the list. It was **agreed** that WBC be requested to keep the Parish Council informed.

09/61: Design and Access Statement: WBC to be asked what this document should include.

09/66: Litter Pick: the following dates were **agreed:** 17th October, Shamley Green, 24th October, Wonersh.

09/69a: Surrey Heathland Project: Cllr Morris advised that the Surrey Last Wilderness project had finished, but the project would continue and would undertake project management on behalf of other organisations. Cllr Howard expressed concern about funding a project that might not involve work in this parish, and proposed delaying a decision until this information had been established. Cllr Harding believed that they should also be warned that any funding at this stage did not indicate an ongoing commitment.

Action: Cllr Morris to report to June meeting.

Wonersh Traffic Calming: Cllr Powell Evans had advised that the working party had now received the speedwatch equipment from the police and the scheme would be under way shortly.

Village Gateways: Cllr Powell Evans was due to meet with John Hilder in the next two weeks.

09/80 Appointment of Councillors to the Risk Assessment and Audit sub-committee

It was **agreed** that Cllr R Bawden, Cllr C Howard and Cllr L Healy be re-appointed as members of the risk assessment and audit sub-committee. PROPOSED by Cllr Shareef, SECONDED by Cllr Morris, all in favour.

09/81 Appointment of the Parish Council Planning Committee

It was **agreed** that all councillors would be appointed to the Planning Committee, with the exception of Cllr Band, who sits on the Development Committee at Waverley Borough Council. PROPOSED by Cllr Healy, SECONDED by Cllr Howard, all in favour.

Cllr Harding was elected Chairman of the Planning Committee, PROPOSED by Cllr Healy, SECONDED by Cllr Morris, all in favour.

09/82 Approval of and agreement to named councillors representing the Parish Council in specified organisations, to include a working party on finance/budget

CAB	Cllr M Harding	
SCAP&TC	Cllr C Howard	
Wonersh United Charities	Cllr N Morris	
	Cllr M Harding	
<i>Noted: Cllr Harding's term as Trustee expires in July. Agenda item: June meeting</i>		
Wonersh Shop Charity	Cllr C Howard	
Playground	Cllr C Howard	
	Cllr L Healy	
Surrey Heathland	Cllr N Morris	
Star Energy Liaison Group	Cllr N Morris	
Blackheath Village Society	Cllr N Morris	
Joint T&PC at WBC	Cllr M Harding)
	Cllr C Howard)
	Cllr A Powell-Evans)
Portfolio for Youth	Cllr N Goodchild	

*only two
of three*

It was noted that the following are members of:
Hurtwood Control Committee

Cllr M Band

Working party for Finance/Budget:

Members:

Cllr R Bawden (chair)
Cllr L Healy
Cllr N Goodchild

These appointments were PROPOSED by Cllr Howard, SECONDED by Cllr Shareef, all in favour.

Blackheath Traffic Calming

Cllr R Bawden
Cllr N Morris
Cllr A Shareef

Wonersh Traffic Calming:

Cllr A Powell-Evans

Quality Status:

Cllr N Goodchild
Cllr N Morris
Cllr A Powell-Evans
Cllr A Shareef

The Clerk requested that all Members ensure that their Register of Interests is current and up to date.

09/83 To endorse comments made by the Planning Committee on current planning

applications: The comments to Waverley Borough Council regarding the following **2** planning applications received since the last meeting were APPROVED unanimously.

WA/2009/0494 Hulbrook Court, Hulbrook Lane, Shamley Green

Retrospective change of use from offices to flat for ancillary use to Hulbrook House

WA/2009/0517 Jordans, Grantley Avenue, Wonersh

Erection of two storey extension

09/84 Finance – to approve the current list of Receipt and Payment vouchers

Members resolved that the list of receipt and payment vouchers tabled this evening be APPROVED. This was PROPOSED BY Cllr Healy , SECONDED by Cllr Goodchild, all in favour

Members considered the following:

- The Council's annual insurance premium for 2008/09: £957.29. PROPOSED by Cllr Morris, SECONDED by Cllr Goodchild, all in favour.
- The annual subscription to Surrey Community Action: £25.00 PROPOSED by Cllr Healy, SECONDED by Cllr Goodchild, all in favour.
- The annual payment to Wonersh Sports Club for use of the Parish Office and other facilities: £600.00. PROPOSED by Cllr Harding, SECONDED by Cllr Healy, all in favour.
- The annual payment to Wonersh and Blackheath PCC and Shamley Green PCC for an advertisement in the magazine: £90.00 for each publication. PROPOSED by Cllr Healy, SECONDED by Cllr Harding, all in favour.
- The annual payment to Wonersh and Blackheath PCC and Shamley Green PCC for a grant to distribute the quarterly reports, PROPOSED by Cllr Healy, SECONDED by Cllr Harding, all in favour.
- The renewal of the grant to Surrey Heathland Project: discussed under **09/79**. Decision would be deferred to June meeting.
- The purchase of a notice board for the pavilion wall, at a cost of £794.00 + VAT, with carved lettering at an additional £3.80 per letter, was PROPOSED by Cllr Shareef, SECONDED by Cllr Howard, all in favour.
- Arboricultural work to trees on Wonersh Common: Cllr Howard

PROPOSED that the quotation submitted by Julian Draper, at a cost of £460.00 plus VAT be accepted. This was SECONDED by Cllr Healy with all in favour.

09/85 Audit – to approve Auditing Solutions as the internal auditors for 2008/09
PROPOSED by Cllr Healy, SECONDED by Cllr Harding, all in favour.

09/86 Annual Assembly

Members NOTED the minutes of the Annual Assembly held Thursday 23rd April, which had been circulated before the meeting.

Councillors comments

1. *Twining arrangement:* Cllr Healy would put a note in the parish magazine as a last attempt to raise interest. Cllr Harding suggested giving contact details of the local secondary school to the French town who had proposed the twinning, as this arrangement was unlikely to work without a school in the parish.
2. *New Councillors:* Cllr Shareef reported that he had gained one contact as a potential councillor.
3. *Carbon Neutral Project:* Cllr Healy reported that the sign-up list was now in the shop in Wonersh, and had gained some names.
Action: Cllr Shareef would arrange for a list to go into the Shamley Green, shop, and would advise Cllr Bawden that he had done so.
4. *Attendance:* Cllr Morris had been disappointed at the poor attendance and believed that the concept of the meeting needed to be made more attractive, perhaps along the lines of a Freshers week at University. The following suggestions were put forward:
 - Invite local societies and clubs
 - Advertise it under a main heading other than Annual Assembly
 - Promote the speaker more – Mr Morrice had been a very good speaker and it was possible that more people would have turned out if they had been made more aware of the subject matter.
 - Mr Powell-Evans has a number of proposals, including the development of an e-mail network across the parish, which would be very helpful in disseminating information. He has agreed to make a presentation at the July meeting.
 - Cllr Howard advised that other parish councils gave small donations to organisations in their parish, on the condition that they attended the Annual Assembly.
 - Set up a working party to take these ideas further. This working party could include members of the public, as the Annual Assembly is not a Parish Council meeting.

09/87 Tree work: members to receive a list of further tree work on the Parish Council land, in order of priority.

The following was agreed:

Wonersh: remove horse chestnut and guard on common; remove tree stump and guard on common; remove dying cherry near road.

It had now been established that the Tulip Tree at Lawnsmead was dying. Julian Draper would be asked to quote to remove this and the stump on the Platt, and also asked if doing this work at the same time as that agreed above would reflect in the price.

Works to address later:

Shamley Green: split branch on red oak; dead wood on willow; tidy up other trees.

Lords Hill common: remove horse chestnut. To consult first.

New trees to replace those removed: no action at present, as new trees might be

taken up by residents as a memorial to a relative.

09/88 Shamley Green Pond

Two quotations for this work, one from Simon James and the other from Land and Water had been circulated before the meeting. The third company asked to quote had attended a site meeting but had not yet provided a quotation.

Cllr Shareef advised that there was funding available for projects of this nature from COMMA – the eligibility criteria being that the project should be within 7 miles of a gravel pit (Albury Landfill site). Funding could be obtained up to £7,500 per project, the providers would be looking for a small amount of funding from the Parish Council.

Cllr Harding believed that the drainage from the highway into the pond needed to be resolved at the same time. Cllr Shareef pointed out that a pipe had been laid to direct water into the pond, which was as much as could be done as far as this was concerned. He believed that most ponds in the country relied on rain water.

Action: Cllr Shareef and Cllr Harding to meet to put together funding application. Sarah Henderson would be asked to provide a new statement concerning the value of the pond, as would the Village Association. It was agreed that it might be preferable to use an expert in this field, which would entail applying for the maximum grant in order to be able to accept a higher quotation, but there was money set aside for this project to cover the shortfall from whatever funding was received from COMMA. This action was PROPOSED by Cllr Howard, SECONDED by Cllr Goodchild, with all in favour.

09/89 Youth Portfolio

Cllr Howard considered it difficult for the Council to support youth work when there is no secondary school nearby. Cllr Goodchild stated that there was a great deal on offer, but some would take advantage and others would not. He was unsure what could be done to support this, other than perhaps offering funding to the various clubs.

Cllr Morris had understood that part of the project was to establish how the Parish Council could engage young people and involve them in parish work, providing a forum for their input. A youth council had been discussed, with the ultimate aim of encouraging young people to become councillors.

Cllr Harding recalled that Cllr Band had suggested that the WBC Youth Officer be consulted, as she would have a great awareness of the problems in rural areas. Cllr Howard had worked closely with youth for some time, and was aware that all the authorities had wrestled with this problem. She was unsure that the Youth Officer would be able to offer any help. Cllr Shareef suggested that the Parish Council might support SCC and WBC in their work, which would involve speaking to the youth officer.

Cllr Healy believed that it was difficult to get the message to children without the means to channel that message. She wondered if the route was through village organisations that did engage youth, or through the Annual Assembly. Cllr Howard recalled that she used to go to Brownies and Guides and talk about the parish council to them.

Cllr Morris suggested that the Parish Council look at examples of best practice elsewhere. Cllr Howard stated that she could not see a role for Parish Councils at present.

Agenda item: June meeting. Cllr Goodchild to speak to the WBC Youth Officer before that meeting, also establish from local organisations what the Parish Council could do to support them, and speak to the local police.

09/90 Reports from Councillors

1. *Shamley Green cricket* - Cllr Harding advised that Mr Burgess of Waverley Cottage, Shamley Green, had applied for an injunction to put a ban on the playing of cricket at Shamley Green unless 25' of netting is provided. At the moment 15' of netting is put in place for a match. Cllr Harding had submitted a statement for the court hearing the following day, and had also spoken on local television with Cllr Band. He said Jim Drummond, chairman of the cricket club, had given information to national newspapers and radio. A petition had been signed by the residents, and it was understood that Mr Burgess had also signed this.
As far as damage from balls was concerned, in the last 10 years one car parked on the green had been damaged, and one person slightly injured whilst playing.
25' nets would have enormous Health and Safety implications
Cllr Shareef advised that he had also submitted a written statement.
It was noted that the cricket club had submitted an evaluation to WBC Health and Safety and had met all their criteria.

2. *Planning*: Cllr Harding advised that WBC was currently giving consideration to extending conservation areas; Womersh was on the list but unlikely to be involved for some years. When Cranleigh and other towns had undertaken health checks, an intermediate strategy was evolved and an intermediate band created for houses of specific interest that were not listed. Cllr Band was in discussion with the conservation officer on extending this to rural areas.
Action: possible agenda item for future meeting: Cllr Band to be consulted.

09/91 Correspondence

1. *Tag Farnborough Airport*: Following a public consultation earlier in the year, enabling comment on the draft master plan, the Master Plan has now been published and can be viewed and downloaded at www.tagaviation.com.
2. *Public Sector Duties: Equalities and Human Rights Commission*: the commission have written to advise that the forthcoming Equality Bill will harmonise the existing 3 public sector duties into one equality duty, which will also be extended to cover all 7 equality strands (age, disability, gender, gender identity, race, religion or belief, and sexual orientation). These changes are unlikely to come into force until late in 2011 and the commission underlines existing obligations under the current race, disability and gender equality duties. A leaflet is on circulation.
3. *A248 New Road Chilworth*: will be closed overnight on Wednesday 17th June for Network Rail works at the level crossing.
4. *D216 Sample Oak Lane, Chilworth*: will be closed overnight on Saturday 13th June for Network Rail works.
5. *Power of Well Being*: SCAP&TC intend to hold briefing sessions on this Power. The Clerk has expressed an interest for Womersh.
6. *Womersh Village Stores and Café*: Womersh Village Stores Ltd have sent a cheque for the fourth repayment of the parish council's loan. They advise that the water ingress into the Gallery is hopefully resolved, and a new tenant has been installed. This means that they should be in a position to keep very close to the previously announced repayment timetable.
7. *St Martins Murals Appeal*: The Ball at Barnett Hill brought the year's fund raising events to a climax and raised £8,032. Star Energy gave a grant of £10,000, leading a total raised of £78,500. Work has started on the outside of the church to

make it waterproof, and the process of getting formal approval to restore the murals has also been started.

8. *Jeni Wren Cookshop, Shamley Green:* Jeni Monk had written to request permission from the Parish Council to erect signs on the bus shelter near the Red Lion, as Sarah Henderson had stopped her from putting them on the common. Ms Monk had stated that there had been no complaints about them, but Cllr Harding and Cllr Shareef were aware that there had been. They were also aware that she had originally been advised that the signs could only remain on the common for a period of 6 months, which had expired some years ago. The Clerk would write to advise her that the bus shelter is on common land, and therefore the Council was unable to give this permission.

09/92 Councillors business for noting or including on a future agenda

1. *Electricity supply:* EDF had advised that this would be cut off between 8am and 5pm on the 17th May in Shamley Green.
2. *Comma Grant:* Cllr Healy had considered applying for a grant for new playground swing seats, but it was agreed not to pursue that at this stage.
3. *SCAP&TC:* Cllr Howard advised that a General Meeting would be held on the 30th May, where Country Watch and Wellbeing would both be discussed. She would report at the June meeting.
4. *SCAP&TC: AGM:* this would be held jointly with Surrey Community Action on the 7th October, and there would be workshops included in the event.

09/94 Dates of future meetings

Full Council: **agreed:** Second Thursday of the month, no meeting in August or December.

11th June, 9th July, 10th September

Planning: 28th May, 11th June, 25th June.

There being no further business, the meeting closed at 10pm