

## WONERSH PARISH COUNCIL

**Minutes of the Parish Council Meeting held on Thursday, 11<sup>th</sup> October 2007 at the Sports Pavilion, Wonersh at 7.30pm**

### **PRESENT**

Cllr R Bawden                      Chairman  
Mr M.Harding                      Vice Chairman  
Mr M Band                         Borough Councillor  
Dr N Goodchild  
Mrs L Healy  
Mrs C Howard  
Mr N Morris  
Mrs Anne Powell-Evans

Also present were Mr A Golden, Surrey Advertiser and 1 member of the public.

**07/157 APOLOGIES** – Apologies were received from Cllr A. Shareef and Cllr A. Povey

Chairman Richard Bawden praised the work of Trevor Barlow who was Clerk to the Council for 17years and expressed the sorrow at his passing and condolences to Renee. A minutes silence was held in respect.

**07/158 CODE OF CONDUCT** - No personal interests were noted.

**07/159 MATTERS RAISED BY ELECTORS – Cllr Bawden adjourned the meeting for this session.** No electors came forward to speak. The Open Session was closed.

**07/160 MINUTES – TO APPROVE AND SIGN THE MINUTES OF THE LAST MEETING ON 14<sup>th</sup> JUNE 2007** – these minutes were subject to two amendments and then APPROVED

**07/161 MATTERS ARISING –**

07/ 030 – Fly tipping in Norley Lane, Shamley Green – Cllr Band informed that Waverley Borough Council's Clean Up Project was not going to take into account what is happening in Norley Lane.

07/148 – Litter Collection from the Parish - Cllr Band informed that Waverley have confirmed that Wonersh Parish Council will only have to take over the responsibility of the one bin on the edge of the Common, near the playground. All other services will remain the same.

**07/162 CO-OPTION OF NEW COUNCILLOR** - One candidate Anne Powell-Evans has put herself forward and Cllr Bawden proposed her co-option and Cllr Nick Morris seconded. All were in favour.

**07/163 FINANCE – APPROVAL OF CURRENT LISTS OF RECEIPTS AND PAYMENTS** - the Council resolved that Receipt Vouchers Nos C36 – C38 and Payment Vouchers 07/89-07/105 be APPROVED. Cllr Morris proposed and Seconded by Cllr Healy.

**07/164 AUDIT – APPROVAL OF ANNUAL RETURN** - The Clerk read out the BDO Stoy Hayward letter confirming there were no matters which came to their attention which required the issuing of a separate additional arising report.  
**Clerk is to display The Annual Return and Notice of Conclusion for a period of 14 days.**

**07/165 RESIGNATION OF CLERK** - Cllr. Bawden recommended the advertising of the position in the Surrey Advertiser, with a small working group to look at applications, short list and then full Council to interview. Cllr. Bawden had drawn up a suggested timetable for the recruitment process. All agreed that the advertisement be placed to appear on the 19<sup>th</sup> October, with interviews on the 10<sup>th</sup> November.

**DECISION** – Clerk to place advertisement in the Surrey Advertiser and speak to Wonersh and Shamley Green School to see if they could pass advertisement out in their newsletter. Also advertise on SCAPTC website, and our own, as well as on the notice boards. Cllr Morris will try and place on the Blackheath email network. Cllr Bawden suggested we agree funds up to

£600 for the advert. Cllr Harding proposed and Cllr Morris seconded and everyone agreed they were in favour.

**At this point the Chairman suspended the meeting to allow Police Community Support Officer Michael Barker to speak.**

Michael Barker updated the Council regarding a gentleman in Wonersh who has been given a step 3 warning letter about his behaviour and if he breaks the condition of this he will issued with an ASBO.

Another man has been issued with an ASBO and he is not allowed any open containers of alcohol in the area and if he is found to break this he will be arrested.

He requested that the public be vigilant and keep their eyes open for any suspicious vehicles in the area if they see anyone near Church or community buildings with lorries, following the incident at Wonersh Church where York Stone paving slabs have been stolen.

Shamley Green has experienced some problems over the Summer with youths on the green. Some damage was caused to the Arbuthnot Hall and the gentleman who did this has admitted to it and the action to be taken is still to be decided. The youth on the green have mainly caused residents to complain about anti social behaviour, which the police have spoken to them about and asked them to tone it down. When the police have been around there has been no sign of alcohol consumption, but the next day empty bottles and cans have been left. One youth has been issued with a yellow card. Now the summer is over and the evenings are darker earlier this problem seems to have diminished.

Cllr Howard asked Michael if there were any ways the Parish Council could work with the police next year that might require budgetary consideration. Michael talked about the youth club that is now up and running once a month and that they would like to get this operating on a more frequent basis, perhaps fortnightly or even weekly.

Michael emphasised the importance of detail when reporting an incident or crime, things like the time, the clothes someone was wearing, etc are key to them following these reports up. Cllr Harding and Cllr Band raised the issue of the length of time it takes to get through to report an incident or crime and Cllr Band asked about the possibility of logging it by email rather than phone. Michael said it had been tried and dismissed by the force as unsuccessful.

Cllr Morris talked about the importance of a two way process between Paul and Michael and the residents of the parish, and how fundamental this is. At local level there is an understanding and mutual respect but higher up the chain there is a lack of this appreciation and what is important.

**The meeting was re-commenced.**

**07/166 APPROVAL OF COMMENTS MADE BY WARD PLANNING SUB-COMMITTEES ON CURRENT PLANNING APPLICATIONS-** the comments to the Planning Dept regarding these applications were APPROVED unanimously

07/1866 Winterfold Cottage, Winterfold Heath Road, Albury  
07/1905 Brook farm, Upper House Lane, Shamley Green  
07/1946 Thanescroft Cottage, Lords Hill, Shamley Green  
07/1977 59 New Road, Wonersh  
07/1979 Green Lane Farm, Green Lane, Shamley Green

**07/167 GERALD'S WOOD** - The clerk reported back on the advice form SCAPTC and the options and costs for fencing the area. The options covered post and rail fencing, stock fencing, or a pedestrian gate with padlock. The Parish Council has managed the site for the past 10 years and has encountered numerous obstacles. The problem with keeping the site open safely for walkers and mountain bikers is the insurance criteria which the Council would be unable to meet.

**DECISION** – To close off Gerald's wood to the public and leave it for the local wildlife. Proposed by Cllr Howard, seconded by Cllr Goodchild. All in favour. Cllr Howard proposed at

this stage the Council install a gate at the bottom of the steps, but do not fence the whole area because there is a possibility of a pavement extension along the edge of Gerald's Wood and this could involve removing fencing at a later date. Cllr Morris seconded. All in favour.

**ACTION** – The clerk is to arrange the contractor to fit the gate and arrange a notice of closure.

**07/168 BUS SHELTER – SHAMLEY GREEN** - The bus shelter on the Red Lion side of the road requires repairs to the roof and Waverley have asked if we could fund this. The Waverley engineer has repaired the woodwork to the bus stop.

**DECISION** – In principle the Council are in favour of doing this and need to get quote.

**ACTION** – Clerk to get quotes

**07/169 BUDGET –Consideration of Items to be included** – Cllr Bawden suggested a meeting in a workshop format. All in favour and a date was set for Monday 5<sup>th</sup> November at 8pm at Sparkes Place.

**07/170 REPORTS FROM COUNCILLORS**

**a) 'Surrey's last Wilderness' Project (Surrey Heathland)** - Cllr Morris had circulated the report prior to the meeting. Work has been delayed as a result of the Foot and Mouth outbreak. HLF have agreed to carry over funding past the original project end date of December. Staff will now continue to work on the project until October/December 2008. Cllr Morris will bring up our funding to the project in the Budget Workshop on November 5<sup>th</sup>.

**b) Lorries Off Rural Detours** - Cllr Morris had circulated the report prior to the meeting. Cllr Morris has been asked to join the steering Committee to represent the Parish Council, and requests the approval of the Council. Cllr Morris proposed and Cllr Band seconded.

**c) Portfolio for Youth – Initial report** – Cllr Goodchild outlined the purpose of the role, his understanding of the numbers of youth in each village and what clubs and facilities currently operate for them – particularly focusing on the age range 11-18. He plans to research further and compile a list of sporting and social activities available for children within the parish and publicise these on the parish website. It is thought that there may be a need for funding to provide certain facilities. Transport may be an area that needs to be looked at to get children to clubs and activities that may run outside the parish.

**07/171 CORRESPONDENCE** - The Clerk has received details of the SCAPTC General Meeting to be held 17<sup>th</sup> November at east Horsley Village Hall at 2pm. Chris Howard is to attend.

The Clerk informed of a meeting on Tuesday 30<sup>th</sup> October at 2pm, held by Surrey Community Action to discuss possible for future funding for rural communities. The meeting will explain the new SEEDA Leader Programme. Chris Howard to attend.

A service of thanksgiving is to be held for the Diamond wedding anniversary of the Queen and The Duke of Edinburgh on Sunday 18<sup>th</sup> November 2007 at 11.30am in Guildford Cathedral. We have been asked to let them know if we have any couples that we know of within our parish celebrating their diamond anniversary this year and they can then be formally invited.

**ACTION** – Cllr Healy to speak with Age Concern for Wonersh to establish if we have any couples celebrating their diamond wedding anniversary.

Surrey County Council - Exploring Surrey's Past. They have requested a 300 word article to be included that would Locate the parish within Surrey, give an overview of the major places of historical development, highlight some key buildings and sites and give links to further resources, such as the Parish website.

**DECISION** –To send them a copy of the Village Design Statement drawing their attention to relevant pages and send them links to parish website and history society details.

**ACTION** – Clerk to action the above.

Cllr Harding raised the CPG minutes from the previous meeting and confirmed that we needed to sort out a representative to attend the next meeting on 22 November at 6.30pm Cllr Powell-Evans referred back to the July Parish Council meeting where it was decided Cllr Nick Morris would represent the Council.

**DECISION** – Cllr Morris to attend the next meeting.

Surrey Police Authority – Local Policing Plan Survey – The clerk had forwarded all councillors a copy of the questionnaire to complete and bring with them to the meeting.

**DECISION** – To collate the information from the completed questionnaires and forward to Surrey Police.

**ACTION** – Clerk to administer the above.

**07/172 ANY OTHER BUSINESS** – Cllr Howard had attended the NALC Conference – “Building Future Local Communities” which was held in Bournemouth. She will circulate the literature and her notes for councillors to read, and any further information can be looked up on their website where they have posted a summary. Christine explained the parish council relationship with NALC and the purpose of NALC.

Christine Howard also circulated minutes of the first meeting of the Surrey Rural Partnerships where the Chairman Chris Chaney was elected. This group has been formed because Surrey County Council has withdrawn from all rural work in their review. Christine Howard has been nominated as the SCAPTC representative.

Cllr Bawden explained that due to a new position at work which makes it difficult for him to fulfil all the duties that befall to a Chairman he will not be seeking re-election as Chairman next May.

**07/173 DATES OF FUTURE MEETINGS**

Parish Council meeting: - Thursday 8<sup>th</sup> November 2007

There being no other business, the Chairman closed the meeting at 9.15pm

Signed-----

Dated-----

**Councillors reports follow**

# **Wonersh Parish Council**

**Council Meeting on Thursday 11<sup>th</sup> October 2007**

## **Councillor with Portfolio for Youth – Initial Report**

### **Purpose**

The purpose of the council role is to promote the development of sporting and social facilities for children within the local village communities to enable them to actively and constructively take part in life within the community.

Specifically the post will involve researching, identifying and publishing details of clubs and sporting venues within the surrounding area to ensure that children of the parish are aware of and have access to as full a range of sports and social activities as possible.

This is particularly important to ensure that the children can feel part of the village in which they live and that they can fully participate in events during their formative years.

### **Scope**

The scope of the role will initially be for children aged between 11 and 18 within the Parish and will encompass the villages of Wonersh, Shamley Green and Blackheath, together with the rural areas in between.

It is hoped that at a later date the age band can be increased to encompass the children from 8 years old.

### **The Villages**

#### **Blackheath**

Blackheath is a small hamlet with a strong community spirit. There are just over 200 people living in the area and it is estimated that there are approximately 50 children up to the age of 15.

#### **Main Facilities**

The main sporting and social event in Blackheath is the Blackheath cricket club which has a thriving colts section with up to four teams. It meets weekly in the summer months but has no all weather facilities and therefore training out of season is not possible at present.

Apart from this Blackheath has no formal sporting or social activities for children.

Informally the children use cycles both along the narrow lanes but also upon the heathland tracks. This tends to be a major source of amusement. There is little problem with dysfunctional behaviour.

## **Wonersh**

Wonersh is a compact village with extensive open spaces of The Platt, The Common & Church Green. According to the latest electoral role there were 1200 people over 18 in Wonersh therefore there are probably around 300 children within the village.

### **Main Facilities**

The main activity in Wonersh for boys is a thriving Cubs, Scouts & Explorers pack. The various groups of Cubs, Scouts & Explorers meet once per week together with additional weekend activities.

The organisation draws children not only from the three villages but also Shalford and Bramley and totals approximately 90 in number across the 8 to 18 year age group. There are an additional 54 Beavers in the 6 to 8 year category and there is a waiting list until 2010.

Wonersh also has a successful Brownies (7-10), Guides (10-14) and Rangers (15+) pack for girls. This covers the age group from 7 to 15+ years. There are approximately 90 girls involved in the packs which meet once per week.

Like the Scouts etc above the children are drawn from the parish and surrounding villages, in particular Wonersh and Bramley.

## **Shamley Green**

Shamley Green is a village of approximately 1100 people from the latest Electoral Role focused around the two open space areas of The Green and Lord's Hill Green. It is estimated that there are around 200 children in the village and surrounding area.

### **Main Facilities**

Shamley Green has a strong Brownies movement which is approximately 20 in number but this only caters for girls from 7 to 10. Children then either progress to Wonersh Guides or other villages, notably Cranleigh.

In addition Shamley Green has recently started a Youth Club which meets in the Arbutnot Hall monthly. This is in its infancy having been set up in the Summer 2007. Initial numbers were around 40-50 but this has reduced to around 15 from which it is hoped to build. Activities include football, table tennis and other organised events. 4 team leaders run this operation at present although it is hoped to increase the help available over the coming months.

## **Next Steps**

Over the next few weeks it is intended to compile lists of sporting and social activities available for children in each of the villages within the parish and to contact the organisers to check facilities, capacity and requirements.

It is then intended that these activities and facilities be published on the parish website with appropriate contact details.

It is also intended to list common activities that are not provided within the parish and to firstly identify where those facilities are available in the surrounding area and secondly to explore the possibility of creating some of those facilities within the parish, should the demand be shown to exist.

At some stage it will also be necessary to try and ascertain how many children within these age bands are in each village and the surrounding area so that provision of activities can be more properly targeted.

Transport arrangements will also need to be researched and published to ensure that each child has the widest possible choice of activities available.

**Wonersh Parish Council**

**Agenda item:**

**Council Meeting on Thursday 11<sup>th</sup> October 2007**

**LORD (Lorries Off Rural Detours) Campaign.**

Following an invitation via the Clerk to attend a meeting of the above on 4<sup>th</sup> September, I was asked by Peter Jellfs, LORD campaign chairman to give a short presentation to the meeting on the kinds of problems faced by the 3 villages in the Parish. Also speaking were John Dobson (Compton Parish Council); Patrick Molineux (Bramley Parish Council); Humfrey Malins MP (Woking) and Anne Milton MP (Guildford).

One of the decisions arising from the meeting was that Patrick Molineux and I were asked to join the Steering Committee to represent our respective Parish Councils. I believe the LORD campaign is a useful one and with beneficial aims for rural communities. The next meeting of the Committee is 19<sup>th</sup> October and I hope that Councillors will agree to my attendance there as their representative.

**Nick Morris**  
*Blackheath Ward*



## **CAB**

I attended the first AGM of the combined Waverley CAB on Friday 14<sup>th</sup> September in Godalming as the member representing Wonersh parish. Everyone present considered the amalgamations had progressed as well as could have been expected. The new system of filtering by accepting phone calls followed by an evaluation and guidance interview, in place of unpredictable drop ins by clients is more efficient though drop in visits are still possible. The vast majority of clients need help with money management and benefit issues. The cost per client £37 has reduced slightly though it is hard to quantify precisely as some clients only need help once while other require multiple contacts. Running costs are within budget but resources are less than the cost of service of provision for three months and ought to be greater. Funding comes mainly from Waverley Borough, Town Councils (3), Parish Council (7), Charities (3), totalling almost £300k. There is a need to update their technology equipment and they are likely to fundraise for this during 2008/2009, so perhaps we should consider this possibility in our budget for that period. In total 8759 individuals were helped – 57 in Bramley, 2464 in Cranleigh, 91 mobile – the three sites which are most likely to be used by Wonersh residents.

Guest Speaker – Mary Orton Waverley Chief Executive.

Report by Mike Harding 16.09.07.

**Council Meeting on Thursday 11<sup>th</sup> October 2007**

**‘Surrey’s Last Wilderness’ Project (Surrey Heathland)**

Planned heathland management work continued on schedule during the year until the outbreak of Foot & Mouth Disease at the beginning of August. Defra quickly established Movement and Surveillance Zones and this severely curtailed further project work. The HLF case officer was sympathetic to the case made by the Project Manager for a carry-through to 2008 of funding to the project in view of these delays. Work will be resumed when all restrictions in the area have been lifted.

Funding for the project will now continue after its original finish date of December 2007 and various budget heading under-spends allow for the 3 staff to continue on the project until October/December 2008.

Other sources for future funding are being actively pursued and several contract management roles with partners such as Defence Estates and SWT are under discussion.

As a member of the Steering Group on behalf of WPC, I attended a site visit and meeting on 2<sup>nd</sup> October. I was impressed by the very high level of responsibility that the project team has, and is, displaying during the FMD outbreak; their continued enthusiasm and the very considerable achievements of the project since 1989 <sup>(1)</sup>

**Nick Morris**

*Blackheath Ward*

<sup>(1)</sup> Surrey Heathland Project began in 1989. HLF 5-year funding for ‘Surrey’s Last Wilderness’ began in 2002.